

## Windows 10 In Easy Steps: Covers The Windows 10 Anniversary Update

**Windows 10 for beginners (and beyond ) ebook provides easy steps and Images to understand and follow Here are some of the tutorial and practical information you will get in this Windows 10 Guide: Clarifying the mystery of how to upgrade to Windows 10 with simple steps to follow How to upgrade your Windows phone to Windows 10 Learn the basic yet essential instructions to use Windows 10 New and Improved Features for Windows 10 and how to utilize them Keyboard Shortcuts in Windows 10 that will make your life just a bit easier and getting things done faster Learn about the Essential Apps for Windows 10 so you can Centralize things in one place for Convenience Frequently Asked Questions about can-be-confusing Windows 10 but not with Windows 10 Guide And other details that you will find to be helpful Get up to speed on Windows 10 With Windows 10 For Seniors For Dummies, getting familiar with Windows 10 is a painless process. If you're interested in learning the basics of this operating system without having to dig through confusing computer jargon, look no further. This book uses a step-by-step approach that is specifically designed to assist first-time Windows 10 users who are over-50, providing easy-to-understand language, large-print text, and an abundance of helpful images along the way! Work with Windows 10 on any device Upload, edit, and download pictures Play games and enjoy social media Keep your system secure Perform routine maintenance If you've just purchased your first computer or upgraded to a new model, Windows 10 For Seniors For Dummies offers everything you need to make the transition as smooth as possible! Book + Content Update Program Make the most of your new Windows 10 device-without needing to be a technical expert! This book is the fastest way to take control of Windows 10, and use it to create, connect, and discover... simplify and organize your whole life... learn more, play more, do more, live better! This book will show you how to do what you want, the way you want, one incredibly clear and easy step at a time. Windows 10 has never, ever been this simple! Who knew how simple Windows 10 could be? This is the easiest, most practical beginner's guide to using your new Windows 10 desktop, notebook, or tablet... simple, reliable instructions for doing everything you really want to do! Here's a small sample of what you'll learn: Make the new Windows 10 Start menu work just the way you want Tweak Windows to reflect your personality and maximize your security Reliably connect to your home network or public Wi-Fi Master the speedy new Microsoft Edge web browser Install and use the best new Windows Store apps Enjoy all of your digital photos, videos, movies, and music Find whatever you're looking for-or let Cortana find it for you Use free OneDrive cloud storage to store, sync, and back up your files Play games and media through Xbox Live Manage all email from one easy app: Outlook, Gmail, Yahoo!, and more Share files and printers the easy way with Homegroups Retrieve up-to-the-minute news, sports, weather, and financial data Set up the notifications you want-and turn off those you don't want Create efficient virtual desktops to get more done faster Connect multiple monitors to one computer Keep your computer safe and healthy-painlessly Alan Wright has spent a decade providing IT support to enterprises, small businesses, and residential users. He holds several certifications from CompTIA and Microsoft, was technical editor on Using Windows 8 and Microsoft Project 2013 In Depth, and co-authored both Windows 8.1: Absolute Beginner's Guide and Visio 2013: Absolute Beginner's Guide.**

**Windows 10 in Easy Steps**

**Windows 10 for Seniors**

**Windows 10 in Easy Steps**

**Microsoft 365 in easy steps**

**Get Started with Windows 10**

**Updated for the Forthcoming Windows 10 Autumn/Fall 2021 (21h2) Release**

Illustrates the new features of Windows 10.

Microsoft Word in easy steps will get you up and running in no time, and then reveal all the clever features of this popular word processor. Learn all you need to know about: · Creating, structuring and adding styles to your documents; text editing and formatting. · Adding and editing pictures, graphics, videos, hyperlinks; and faster shape formatting. · Working with equations, symbols and tables. · Writing, sharing and collaborating on documents in real time and while on the move using different devices. · Proofing, indexing, adding citations, and creating tables of contents. · Reviewing and protecting your documents. The must-have guide for all Microsoft Word newbies as well as for those needing to take their word processing skills to the next level! Covers MS Word in Microsoft 365 suite.

Table of Contents: Finding your way around Basic editing Editing in more depth Structured documents Pictures and graphics Document views Files and settings Sharing features References and mailings Advanced topics

Get a head start evaluating Windows 10--with technical insights from award-winning journalist and Windows expert Ed Bott. This guide introduces new features and capabilities, providing a practical, high-level overview for IT professionals ready to begin deployment planning now. This edition was written after the release of Windows 10 version 1511 in November 2015 and includes all of its enterprise-focused features. The goal of this book is to help you sort out what's new in Windows 10, with a special emphasis on features that are different from the Windows versions you and your organization are using today, starting with an overview of the operating system, describing the many changes to the user experience, and diving deep into deployment and management tools where it's necessary.

Windows 10 in easy steps - Special Edition, 3rd edition builds on Windows 10 in easy steps and Windows 10 for Seniors in easy steps, taking the user to the next level. Written to help non-technical PC-users to make the most of their Windows 10 computer, all in the familiar In Easy Steps style. Windows 10 in easy steps - Special Edition, 3rd edition is a comprehensive, yet concise guide that will walk you through Windows 10 basics so that you can get up and running in no time. Then, in easy steps, it'll gently guide you through advanced features to help you venture further and get more from Windows 10. · Install/upgrade the right Windows 10 release · Master the new interface, desktop and the Start menu · Learn to use the great new features in the Redstone 4 update · Find, download and use key apps for work and for fun · Utilize internet and cloud facilities such as OneDrive · Enjoy Microsoft Edge, the new innovative web browser · Take control of devices and printers · Save time - use the Search feature and Cortana · Create and monitor a home network · Organize and share files safely · Keep Windows 10 working smoothly & efficiently · Explore Windows Registry, file encryption, Windows PowerShell, and more · This guide also includes a chapter on troubleshooting so it'll serve as a key reference point for the future Table of Contents: 1. Introducing Windows 10 2. Choosing your computer 3. Installing Windows 10 4. The Windows 10 interface 5. Windows 10 apps 6. Desktop and Taskbar 7. Built-in programs 8. Windows downloads 9. Microsoft Store 10. Search techniques 11. Manage files and folders 12. Email and messaging 13. Microsoft Edge 14. Digital images 15. Windows games 16. Music and sound 17. Devices and printers 18. Networking Windows 19. Protection and Ease of Access 20. Troubleshooting 21. Backup and recovery 22. Security and encryption 23. Windows PowerShell 24. Update and maintain 25. Windows performance 26. Windows Registry 27. Extending Windows

The Practical Step-by-step Guide to Use Microsoft Windows 10 Windows for Beginners and Beyond

Windows 10 Simplified

Windows 10 in Easy Steps, 3rd Edition

Master Microsoft Windows 10 With Latest Tips And Tricks: Windows 10 Mastery Guide 2021 Book

Introducing Windows 10 for IT Professionals

*More computer users keep moving from other operating systems to Microsoft Windows. There are a lot of features to love about Windows 10 and why you should upgrade or start using it on your computer. This book is written with senior citizens in mind to help them effectively make use of Microsoft Windows 10. In this Microsoft Windows 10 Guide book, you will discover: - What's New About Windows 10 - The Start Menu and the Start Screen - Launching Apps with the Start Menu - The Desktop Environment - Toggling Between the Tablet Mode and Desktop - Working with the Taskbar - Working with the Cortana - The Windows 10 Internal, External, and Cloud Storage - Using the OneDrive - Managing the Windows 10 Applications and Programs - Familiarizing Yourself with the Windows Store - Managing the Users Accounts - Your Computer Security in Windows 10 - Shortcut Keys to Using Windows 10 - Windows 10 Tips and Tricks - And lots more... This trusted source for unleashing everything the operating system has to offer is your first and last stop for learning the basics of Windows!*

*The fast and easy way to get up and running with Windows 10 at work If you want to spend less time figuring out Windows and more time getting things accomplished, you've come to the right place. Covering Windows 10 and packed with time-saving tips to help you get the most out of the software, Windows 10 At Work For Dummies offers everything you need to get back precious hours of your work day and make Windows work for you, rather than against you. This full-color, all-encompassing guide breaks down the most common Windows tasks into easily digestible parts, providing you with illustrated, step-by-step instructions on everything you'll encounter in Windows 10. From setting up your desktop with your favorite apps to finding the files and applications you need and everything in between this hands-on, friendly guide takes the headache out of working with Windows. Provides over 300 tasks broken into core steps Provides easy-to-follow answers to all of your Windows questions Illustrates the new features of Windows 10 If you're a time-pressed professional looking to find answers to all of your Windows-related questions, this is the one-stop resource you'll turn to again and again.*

*Windows 10 in easy steps, 5th edition provides full-color and comprehensive coverage of the latest Windows operating system and shows how to get the most out of it, whether you are using a desktop computer or a mobile device. It details the new features and shows how these integrate with the more traditional elements of the operating system, including: · Upgrading to Windows 10 and personalizing it for your needs. · Getting to grips with the Windows 10 interface, navigating with the Start menu, the Start button, and the Taskbar. · Customizing the live tiles feature, so that you can create your own look and feel. · Accessing and downloading apps, and how to work with them and organize them. · Working with files and folders, and using OneDrive for free storage and sharing files. · Using Cortana, the Personal Digital Assistant, to search your computer or the web or to perform actions like opening apps or documents. · Getting online with the web browser, Microsoft Edge, and keeping in touch by email and Skype. · Perfecting photos, viewing movies, and playing music and games. It also covers the new features in the November 2019 Update, including: · An updated Start menu that consists of one column, making it more streamlined. (This applies to new PCs and laptops with the September 2019 Update, or new user accounts that are created.) · A new Light Theme to give the elements of Windows 10 a crisper look and feel. · A greater range of options for how updates in Windows 10 are handled, giving you more control over the update process. · It is now possible to uninstall a greater range of the built-in Windows 10 apps, if required. · The Search box and the button for Cortana have been separated on the Taskbar. · User accounts can be created so that they can be unlocked without a password, but are just as secure. Windows 10 is one of the most significant upgrades in Microsoft's history and Windows 10 in easy steps, 5th Edition is ideal for newbies and for those wanting to quickly grasp the essentials in the November 2019 Update. Table of Contents: 1. Introducing Windows 10 2. Getting Started 3. Working with Apps 4. Standard Controls 5. Customizing Windows 6. File Explorer 7. Managing Files and Folders 8. Digital Lifestyle 9. Microsoft Edge Browser 10. Keeping in Touch 11. Networking and Sharing 12. System and Security*

*SEE IT DONE. DO IT YOURSELF. It's that Easy! Easy Windows 10 teaches you the fundamentals to help you get the most from Windows 10. Fully illustrated steps with simple instructions guide you through each task, building the skills you need to perform the most common tasks with Windows. No need to feel intimidated; we'll hold your hand every step of the way. Learn how to... · Use the new Windows 10 Start menu in standard and Tablet Mode versions · Create annotated notes from web pages with the new Microsoft Edge browser · Keep your information safe with improved File History and Backup · Use OneDrive® cloud storage to save space on your tablets and computers · Use Cortana® voice search to help organize your life · Enjoy and shop for your favorite apps, movies, music, and TV shows · Manage and protect your home network · Touchscreen, keyboard, or mouse—use Windows 10 your way! Category: Windows Operating System Covers: Windows 10 User Level: Beginner*

*Windows 10 for Seniors in Easy Steps*

*Windows 10: Special Edition, 2nd Edition*

*Microsoft Word in easy steps*

*Windows 10 for Seniors in easy steps, 2nd Edition*

*Windows 10 Tips, Tricks & Shortcuts in easy steps*

"Microsoft's last Windows version, the April 2018 Update, is a glorious Santa sack full of new features and refinements. What's still not included, though, is a single page of printed instructions. Fortunately, David Pogue is back to help you make sense of it all--with humor, authority, and 500 illustrations."--Page 4 of cover.

The ultimate visual learner's guide to Windows 10 Teach Yourself VISUALLY Windows 10 Anniversary Update is the quick and easy way to get up and running with Windows 10 and Windows 10 Update. From setting up to shutting down and everything in between, this book guides you through everything you need to know to start working with Windows 10. Learn how to customize Widows 10, pin an app to the Start menu, work with files and digital media, customize the interface, optimize performance, set up email, go online, and so much more. Two-page spreads, detailed instruction, and expert content walk you through more than 150 Windows tasks. Coverage includes the Windows 10 release, along with the newest features of the Windows 10 Anniversary Update. This is your visual guide to learning what you can do with Windows 10 and Windows 10 Anniversary Update. Find your way around Windows 10 with full-color screen shots Install programs, set up user accounts, play music and videos, and more Learn basic maintenance that keeps your system running smoothly Set up password protection and troubleshoot basic issues quickly

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. SEE IT DONE. DO IT YOURSELF. It's that Easy! Easy Windows 10 teaches you the fundamentals to help you get the most from Windows 10. Fully illustrated steps with simple instructions guide you through each task, building the skills you need to perform the most common tasks with Windows. No need to feel intimidated; we'll hold your hand every step of the way. Learn how to... · Use the improved Windows 10 Anniversary Edition Start menu in standard and Tablet mode versions · Add extensions to the Microsoft Edge browser to translate foreign-language web pages and much more · Keep your information safe with improved File History and Backup · Use OneDrive® cloud storage to save space on your tablets and computers · Create reminders using Cortana's voice recognition and Sticky Notes integration · Enjoy and shop for your favorite apps, movies, music, and TV shows · Manage and protect your home network · Touchscreen, keyboard, or mouse—use Windows 10 your way! Windows 10 in easy steps, 6th edition is updated for the forthcoming Windows 10 Autumn/Fall 2021 (21H2) release, and provides full-color and comprehensive coverage of the latest Windows operating system and shows how to get the most out of it, whether you are using a desktop computer or a mobile device. It details the new features and shows how these integrate with the more traditional elements of the operating system, including:Upgrading to Windows 10 and personalizing it for your needs.Getting to grips with the Windows 10 interface, navigating with the Start menu, the Start button, and the Taskbar.Customizing the live tiles feature, so that you can create your own look and feel.Accessing and downloading apps, and how to work with them and organize them.Working with files and folders, and using OneDrive for free storage and sharing files.Using Cortana, the Personal Digital Assistant, to search your computer or the web or to perform actions like opening apps or documents.Getting online with the web browser, Microsoft Edge, and keeping in touch by email and Skype.Perfecting photos, viewing movies, and playing music and games.Windows 10 is one of the most significant upgrades in Microsoft's history and Windows 10 in easy steps, 6th edition is ideal for newbies and for those wanting to quickly grasp the essentials in the 21H2 update.

Easy Way to Master All Windows 10 Shortcuts Including: Windows 10 Secrets and Aids to Remember All Windows 10 Tips

Windows 11 in Easy Steps

Covers the Redstone 4 Update

Over 1000 tips, tricks & shortcuts

Windows 10 Absolute Beginner's Guide (includes Content Update Program)

**Learn Windows 10 quickly and painlessly with this beginner's guide Windows 10 Simplified is your absolute beginner's guide to the ins and outs of Windows. Fully updated to cover Windows 10, this highly visual guide covers all the new features in addition to the basics, giving you a one-stop resource for complete Windows 10 mastery. Every page features step-by-step screen shots and plain-English instructions that walk you through everything you need to know, no matter how new you are to Windows. You'll master the basics as you learn how to navigate the user interface, work with files, create user accounts, and practice using the tools that make Windows 10 the most efficient Windows upgrade yet. This guide gets you up to speed quickly, with step-by-step screen shots that help you follow along with the clear, patient instruction. Shed your beginner status with easy-to-follow instructions Master the basics of the interface, files, and accounts Browse the web, use media features, and send and receive email Customize Windows to look and work the way you want Learning new computer skills can be intimidating, but it doesn't have to be. Even if you have no Windows experience at all, this visually rich guide demonstrates everything you need to know, starting from the very beginning. If you're ready to become fluent in Windows, Windows 10 Simplified is the easiest, fastest way to learn.**

**Windows 10 in easy steps, 2nd Edition provides full-colour and comprehensive coverage of this new operating system from Microsoft, and shows how to get the most out of it, whether you are using a desktop computer or a mobile device. It details the new features and shows how these integrate with the more traditional elements of the operating system. It covers the new features, and includes: Upgrading to Windows 10 and personalising it for your needs Getting to grips with the Windows 10 interface, navigating with the Start menu, the Start button, and the Taskbar Customising the live tiles feature, so that you can create your own look and feel Accessing and downloading apps, and how to work with them and organise them Working with files and folders, using OneDrive for free storage and sharing files Using Cortana, the Personal Digital Assistant, to search your computer or the web, or to perform actions like opening apps or documents Getting online with the new browser, Microsoft Edge, and keeping in touch by email and Skype Perfecting photos, viewing movies, playing music and games Windows 10 is one of the most significant upgrades in Microsoft's history and Windows 10 in easy steps, 2nd Edition is ideal for newbies and for those wanting to quickly grasp the essentials in the new version. Covers the Windows 10 Anniversary Update, released August 2016. Table of Contents Introducing Windows 10 Getting Started Working with Apps Basic Controls Customizing Windows File Explorer Managing Files and Folders Digital Lifestyle Microsoft Edge Browser Keeping in Touch Networking System and Security Covers the final Windows 10 version released 29th July 2015 Windows 10 is the successor to Windows 8 (there is no Windows 9) and addresses several of the issues from Windows 8 and 8.1, to ensure that it is easier to work with on both desktop and mobile devices. Windows 8 and 8.1 was designed to combine the familiar Microsoft operating system across desktop and mobile devices. This proved to be an aspiration that was not without its problems; it seemed like two separate operating systems bolted together, without completely satisfying either environment. Windows 10 introduces a range of new features to tailor the operating system more for specific devices, so that the desktop version is more suited to use with a mouse and keyboard and the mobile version is better suited to touchscreen devices such as Windows 10 tablets and smartphones. Windows 10 in easy steps provides full-colour and comprehensive coverage of the new operating system and shows how to get the most out of it, whether you are using a desktop computer or a mobile device. It details the new features and shows how these integrate with the more traditional elements of the operating system. It covers the new features, and includes: Upgrading to Windows 10 and personalising it for your needs; Getting to grips with the Windows 10 interface, navigating with the Start Menu, the Start button, and the new Taskbar; Customising the new live tiles feature, so that you can create your own look and feel; Accessing and downloading apps, and how to work with them and organise them; Working with files and folders, using OneDrive for free storage and sharing files; Using Cortana, the Personal Digital Assistant, to search your computer or the web, or to perform actions like opening apps or documents; Getting online with the new browser, Microsoft Edge, and keeping in touch by email and Skype; Perfecting photos, viewing movies, playing music and games Windows 10 is one of the most significant upgrades in Microsoft's history and Windows 10 in easy steps is ideal for newbies and for those wanting to quickly grasp the essentials in the new version. Updates to the features covered in the book are downloadable for FREE from the In Easy Steps website!**

**Windows 10 for Seniors in easy steps, 3rd edition is written with older citizens in mind. This best-selling guide uses larger type for easy reading and takes you through the essentials a step at a time. It will help you to: · Install or upgrade to Windows 10, and customize it to suit your needs · Master the key features of Windows 10 on your Windows device (including PCs, laptops and touch devices) · Find your way around with the Start button, the Start menu, and the new Taskbar · Use the Quick Access section - an area you can personalize with your favorite apps, programs, contacts and websites so you can quickly get to the functions and files you use most often · Search the web with the Microsoft Edge browser · Learn about apps, find and download them, then resize and move them and maximize, minimize or close from their titlebars · Understand how Cloud storage with OneDrive works, and use it for free storage and sharing files · Talk to Cortana, the voice-activated Personal Digital Assistant which can perform searches on your computer or the web, perform actions like opening apps or documents, or set reminders and more This guide is filled with tips and shortcuts to help you get the most out of Windows 10, whatever your level of experience and whichever type of PC system you are using. Covers the April 2018 Update.**

**Windows 10**

**Covers Microsoft 365 and Office 2019**

**Covers the Windows 10 April 2018 Update**

**Complete Windows 10 Tricks Book**

**Covers the Windows 10 Anniversary Update**

"Windows 10 for Seniors is the ideal book for seniors who have worked with an earlier version of Windows on a desktop or laptop computer and want to get started right away with Windows 10. All of the most important topics are covered, such as using the Internet safely, sending and receiving email and working with files and folders. You will also learn how to organize and view photos and videos and listen to music in Windows 10. Step by step, in your own tempo, you will get acquainted with the new and renewed programs in Windows 10. You will get familiar with the new Start menu and learn how to adjust the settings to make Windows 10 easier and more comfortable to work with. The book contains additional exercises to repeat and reinforce everything you have learned. Instructional videos are also available on the website that accompanies this book. They explain how to perform specific tasks"

The easy way to get up and running with Windows 10! With Windows 10 For Seniors For Dummies, becoming familiarized with Windows 10 is a painless process. If you're interested in learning the basics of this operating system without having to dig through confusing computer jargon, look no further. This book offers a step-by-step approach that is specifically designed to assist first time Windows 10 users who are over-50, providing easy-to-understand language, large-print text, and an abundance of helpful images along the way! Protect your computer Follow friends and family online Use Windows 10 to play games and enjoy media Check your security and maintenance status Step-by-step instructions are provided to ensure that you don't get lost at any point along the way.

Windows 10 in easy steps, 5th Edition shows readers how to get the most out of it, whether they are using a desktop computer or a mobile device. It details the new features and shows how these integrate with the more traditional elements of the operating system. Covers the November 2019 Update.

Whether you are upgrading to Microsoft 365 from a previous version or using it for the very first time, Microsoft 365 in easy steps will take you through the key features so you can be productive straight away. In bite-size chunks, it shows how to: • Create reports, newspapers, cards and booklets • Calculate and manage financial matters • Perfect presentations and slide shows • Email, keep in touch and stay organized • Access notes anywhere on any device • Collaborate with others to work on documents Packed with handy tips and time-saving shortcuts, Microsoft 365 in easy steps is a great investment for all Microsoft 365 users, whether you are new to the Microsoft 365 suite or just upgrading. Covers Microsoft 365 and Office 2019. Table of Contents 1. Introducing Microsoft 365 2. Create Word Documents 3. Complex Documents 4. Calculations 5. Manage Data 6. Presentations 7. Office Extras 8. Email 9. Time Management 10. Manage Files and Fonts 11. Up-to-Date and Secure 12. More Office Apps

Windows 10 in Easy Steps, Special Edition

Windows 10 For Seniors In Easy Steps

Easy Windows 10

Windows 10 in easy steps - Special Edition, 3rd edition

Windows 10 For Seniors For Dummies

**A comprehensive, yet concise guide that will walk you through Windows 10 basics so that you're up and running in no time, this book will then gently guide you through advanced features to help you venture further and get more from Windows 10. --**

**Whether you are using a desktop computer or a mobile device, this essential resource provides full-color and comprehensive coverage of the latest Windows operating system and shows how to get the most out of it. --**  
**The quick way to learn today's Windows 10! This is learning made easy. Get more done quickly with the newest version of Windows 10. Jump in wherever you need answers--brisk lessons and colorful screenshots show you exactly what to do, step by step. Do what you want to do with Windows 10! Explore fun and functional improvements in the newest version Customize your sign-in and manage connections Quickly find files on your computer or in the cloud Tailor your Windows 10 experience for easy access to the information and tools you want Work more efficiently with Quick Action and other shortcuts Get personalized assistance and manage third-party services with Cortana Interact with the web faster and more safely with Microsoft Edge Protect your computer, information, and privacy**  
**The quick way to learn Windows 10 This is learning made easy. Get more done quickly with Windows 10. Jump in wherever you need answers--brisk lessons and colorful screenshots show you exactly what to do, step by step. Discover fun and functional Windows 10 features! Work with the new, improved Start menu and Start screen Learn about different sign-in methods Put the Cortana personal assistant to work for you Manage your online reading list and annotate articles with the new browser, Microsoft Edge Help safeguard your computer, your information, and your privacy Manage connections to networks, devices, and storage resources**  
**Covers Microsoft Word in MS 365 suite**  
**Windows 10 Step by Step**  
**Laptops for Seniors in easy steps - Windows 10 edition**  
**Windows 10 in easy steps, 3rd edition**  
**Windows 10 in easy steps**

Make the most of your new Windows® 10 notebook or desktop computer—without becoming a technical expert! This book is the fastest way to get comfortable, get productive, get online, get started with social networking, make more connections, and have more fun! Even if you've never used a Windows computer before, this book shows you how to do what you want, one incredibly clear and easy step at a time. Computer basics have never, ever been this simple! Who knew how simple using computers could be? This is today's best beginner's guide to using your computer or tablet with the new Windows 10 operating system...simple, practical instructions for doing everything you really want to do!  
Laptops have often been seen as the domain mainly of students and businessmen. However, they are also an excellent option for senior users: their mobility means that they can be used in any location and with the advent of wireless technology they can be used in a variety of public places to surf the Web or keep in touch with family and friends. Laptops for Seniors in easy steps is updated to cover Windows 10 (Microsoft's latest operating system) and shows how these portable computers are ideal for seniors. Laptops for Seniors in easy steps - Windows 10 edition, shows how to: Choose the right laptop for you, use and personalize the Windows interface to suit you; Find, download and explore apps for having fun as well as for functional tasks Get connected and enjoy Microsoft Edge, the new web browser from Microsoft Master Cortana and Windows 10 essentials Share your laptop without compromising privacy Use your laptop to make travel easy and keep your folks at home updated on your adventure Learn to troubleshoot common problems and keep your laptop working in tiptop condition all in easy steps, for smart learning!  
Windows 10 Tips, Tricks & Shortcuts in easy steps reveals over 1000 useful tips, tweaks and secrets that'll help you to run your PC more efficiently. You will learn how to: Customize the interface to suit your needs Boost your PC's performance with simple tweaks Quicken Startup and Shutdown times Save time by keeping your files organized Keep your hard drive lean Quickly repair Windows 10 Give your PC a free tune-up Keep net browsing safe, private and efficient Keep tabs on other users' activities Guard your PC against viruses and prying eyes Use a PC to build a home entertainment center With keyboard shortcuts throughout to help you save time, this guide covers Windows 10, released July 2015.  
Windows 10 in easy steps - Special Edition, 3rd Edition builds on Windows 10 in easy steps and Windows 10 for Seniors in easy steps, taking the user to the next level. Written to help non-technical PC-users to make the most of their Windows 10 computer, all in the familiar In Easy Steps style.  
Covers the Creators Update

Computer Basics Absolute Beginner's Guide, Windows 10 Edition  
Windows 10 in easy steps, 5th edition - updated for the November 2019 Update  
Teach Yourself VISUALLY Windows 10 Anniversary Update  
Windows 10 Tips, Tricks & Shortcuts in easy steps, 2nd Edition

**Windows 10 in easy steps, 4th Edition shows you everything you will need to know to get up to speed with Windows 10. Covers the update released April 2018 Windows 10 in easy steps, 4th Edition provides full-color and comprehensive coverage of the latest Windows operating system, and shows how to get the most out of it, whether you are using a desktop computer or a mobile device. It details the new features and shows how these integrate with the more traditional elements of the operating system, including:**  
· Upgrading to Windows 10 and personalizing it for your needs  
· Getting to grips with the Windows 10 interface, navigating with the Start menu, the Start button, and the Taskbar  
· Customizing the live tiles feature, so that you can create your own look and feel  
· Accessing and downloading apps, and how to work with them and organize them  
· Working with files and folders, using OneDrive for free storage and sharing files  
· Using Cortana, the Personal Digital Assistant, to search your computer or the web, or to perform actions like opening apps or documents  
· Getting online with the web browser, Microsoft Edge, and keeping in touch by email and Skype  
· Perfecting photos, viewing movies, playing music and games. It also covers the new features in the April 2018 Update, including:  
· Timeline, which enables you to view all of your open apps as thumbnails, and also carry on working with them on other compatible devices.  
· New features in the My People app, including being able to drag and drop contacts to and from the Taskbar.  
· Using Share Nearby to share content with nearby devices without having to physically attach them, using Bluetooth.  
· Microsoft Edge's redesigned version of the Hub for viewing items such as Favorites. Windows 10 is one of the most significant upgrades in Microsoft's history and Windows 10 in easy steps, 4th Edition is ideal for newbies and for those wanting to quickly grasp the essentials in the new April 2018 Update version. Table of Contents · Introducing Windows 10 · Getting Started · Working with Apps · Standard Controls · Customizing Windows · File Explorer · Managing Files and Folders · Digital Lifestyle · Microsoft Edge Browser · Keeping in Touch · Networking and Sharing · System and Security  
Windows 10 for Seniors in easy steps, 4th edition takes you through the essentials of Windows 10, a step at a time. Written with older citizens in mind, and presented in larger print, it will get you up and running quickly, including: Installing or upgrading to Windows 10, and customizing it to suit your needs. Mastering the key features of Windows 10 on your Windows device (including PCs, laptops and touch devices). Finding your way around with the Start button, the Start menu, and the Taskbar. Using the Quick Access section - an area you can personalize with your favourite apps, programs, contacts and websites so you can quickly get to the functions and files used most often. Searching the web with the Microsoft Edge browser. Learning about apps, finding and downloading them, then resizing and moving them and maximizing, minimizing or closing from their titlebars. Understanding how Cloud storage with OneDrive works, and using it for free storage and sharing files. Talking to Cortana, the voice-activated Personal Digital Assistant that can perform searches on the computer or the web, performing actions like opening apps or documents, or setting reminders, and more.  
Windows 10 for Seniors in easy steps, 4th edition is filled with tips and shortcuts to help you get the most out of Windows 10, whatever your level of experience and whichever type of PC system you are using.  
Become a pro Windows 10 user now!!! Why waste time and effort navigating your Windows 10 when you can easily perform any task in seconds? Do you wish to know simple shortcut keys to shorten your work time? Do you want to learn exciting tricks and tips to improve your Windows 10 user experience? This book provides solution to everything regarding the Windows 10 Written with contributions by a team of software analysts in the US and UK, this book reveals provoking secret about your computer's OS that Microsoft failed to disclose to the public. You will also learn how to customize the interface to match your needs. In summary, you'll discover: Ways to protect your windows from hackers Advanced customization for your Windows 10 How to perform complex task easily Detailed explanations of all Windows 10 features you need to know How to improve your computer's performance and so much more What prevents you from purchasing this book today?  
Windows 10 For Dummies

Windows 10 for Seniors in easy steps, 3rd edition  
Windows 10 At Work For Dummies  
Windows 10 in Easy Steps, Special Edition, 2nd Edition