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Most projects fail to reach their desired results when an organization views a project as the responsibility of only one individual: the project manager. Experience demonstrates that significant ventures require a great number of

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people—including those who commission the project, those who finance it, those who carry it out, and even those who use the end product—to be successful. This guide offers an in-depth approach to getting project management right. *Guide to Project Management* shows why projects of any scale require that an entire organization contribute to achieving results. It focuses on the steps essential for successful

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management: initiation, planning, delegation, and closing. Author Roberts has successfully managed projects at major companies such as Pfizer and British Airways. In this book, he details how all stakeholders can manage a project properly and successfully.

Essential project management forms aligned to the PMBOK® Guide—Sixth Edition A Project Manager's Book of Forms is an essential companion to the Project

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Management Institute's A
Pmbok Guides
Guide to the Project
Management Body of
Knowledge. Packed with
ready-made forms for
managing every stage in
any project, this book
offers both new and
experienced project
managers an invaluable
resource for thorough
documentation and
repeatable processes.
Endorsed by PMI and
aligned with the PMBOK®
Guide, these forms cover
all aspects of
initiating, planning,
executing, monitoring

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and controlling, and closing; each form can be used as-is directly from the book, or downloaded from the companion website and tailored to your project's unique needs. This new third edition has been updated to align with the newest PMBOK® Guide, and includes forms for agile, the PMI Talent Triangle, technical project management, leadership, strategic and business management, and more. The PMBOK®

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Guide is the primary reference for project management, and the final authority on best practices—but implementation can quickly become complex for new managers on large projects, or even experienced managers juggling multiple projects with multiple demands. This book helps you stay organized and on-track, helping you ensure thorough documentation throughout the project life cycle. Adopt PMI-endorsed forms

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for documenting every
process group Customize
each form to suit each
project's specific needs
Organize project data
and implement a
repeatable management
process Streamline
PMBOK® Guide
implementation at any
level of project
management experience
Instead of wasting time
interpreting and
translating the PMBOK®
Guide to real-world
application, allow PMI
to do the work for you:
A Project Manager's Book

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Pmbok Guides
of Forms provides the
PMBOK®-aligned forms you
need to quickly and
easily implement project
management concepts and
practices.

One of the best-known
authorities on project
management, David
Cleland developed this
new edition for
professionals who need a
dependable, on-the-job
resource to answer
questions and solve
problems as they arise.
Field Guide to Project
Management is unmatched
in its wealth of

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reliable information on project management systems and its concise and accessible format, also making it the perfect volume to read cover to cover for a unique, up-to-date survey of the field. Every aspect of project management is addressed with practical explanations and advice by a who's-who roster of expert authors who cover planning techniques, concepts, paradigms, processes, tools, and techniques.

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Intended for those new to project management as well as professionals wanting to improve their skills, this invaluable resource introduces fundamental concepts, presents necessary organizational skills, and explores the use of technology in the field of project management. The life cycle of the project management process is clearly outlined, including sample stages, sub-processes, tasks, and jobs, supported by

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accessible definitions,
examples, words of
warning, and cases with
context. The included CD
offers additional
charts, reading
materials, and links to
online resources.

*A Guide for Computing
Students*

*Project Management
Absolute Beginner's
Guide*

*Construction Extension
to the PMBOK® Guide*

*Agile Project Management
QuickStart Guide*

*Business Analysis,
Requirements, and*

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*Project Management
When Can I Stop Running?*

The PMBOK® Guide – Sixth Edition – PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market.

This valuable companion to the Project Management Institute's A Guide to the

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Project Management Body of Knowledge (PMBOK® Guide)—Sixth Edition presents comprehensive examples and explanations of the tools and techniques presented in the PMBOK® Guide. Designed specifically to assist both new and experienced project managers in handling all aspects of a project, this title explains the “ how ” when it comes to project management theory. Concrete examples of tools for project managers will fill the gap in this PM knowledge area and provide necessary guidance for both practicing project managers and students.

The Standard for Program Management - Fourth Edition differs from prior editions by focusing on the principles of good program management. Program activities have been realigned to program lifecycle

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phases rather than topics, and the first section was expanded to address the key roles of program manager, program sponsor and program management office. It has also been updated to better align with PMI's Governance of Portfolios, Programs, and Projects: A Practice Guide.

Whether you are a project manager tasked with overseeing an outsourced capital project or an owner investing in a major project critical to the future of your business, you are most likely starting at a disadvantage. A savvy contractor's project team is likely to be populated with project management professionals who have read an abundance of literature on how to maximize project value for themselves. Unfortunately, as any book search will show you, there is virtually no guidance out there for how to

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successfully oversee a capital project from an owner's perspective. In project management terms, the client or owner is just a "managed external stakeholder." The book is intended to bridge the gap between knowing how to run a project and knowing how to oversee one. Readers of the POG will find out that project oversight and project management are uniquely different disciplines. Bad project oversight can make an otherwise good project fail, whereas good oversight can lead a substandard project team or contractor to succeed in delivering the expected return on investment. Did you know that, when done right, project oversight more than pays for itself? By reading the POG, students of project management, project management professionals, and owners will gain insight into all facets

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of the oversight of capital projects, including tools and techniques, organizational design, best practices, behaviors, and processes. The POG packages this information in an examples-based look-see at real situations and lessons learned from the field. WORDS OF PRAISE and REVIEWS The Project Oversight Guide is a much needed and significant addition to project management literature. Well done!

--Robert Brese, Former CIO,
Department of Energy The framework in The Project Oversight Guide drives project performance to a "win-win" outcomes for owners and contractors!

--Kelly Powers, President, Williams Industrial Services If you read this book, it will surely improve the prospects for your capital projects ending in a more predictable and

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successful outcome. --Cliff Eubanks,
36-year Oversight Senior Executive
HBR Guide to Project Management
(HBR Guide Series)

A Guide to Capital Improvements

A Complete Guide to Identifying,
Preventing, and Recovering from
Project Failure

A Project Manager's Book of Tools
and Techniques

Practical Guide to Project Planning

Get Projects Done Quickly & Add Value

Immediately Through Agile Project

Management! Agile Project Management

*is simply shifting the world of project
management at its core and theres a*

*reason why. With an approach to projects
that is quite different from the traditional*

waterfall methodology, Agile Project

Management focuses on added value fast

while staying on track to achieve a defined

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business goal. Completing projects in small chunks, piece by piece, allows project stakeholders to implement deliverables much faster than waiting for all phases of the project to be completed as well as allowing for modifications to project items based on changing needs. Often overlooked as a project management style that is only for IT related projects, Agile methodology can be utilized to complete projects across any industry including company reorganization, improving upon or redefining business processes and simply any project that does has short production and implementation times.

**** Winner AUSTRALIAN BUSINESS BOOK AWARDS - BEST GENERAL BUSINESS BOOK 2020 ** Finalist AUSTRALIAN BUSINESS BOOK AWARDS - BEST BOOK 2020** Deliver great projects every time Projects are the

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lifeblood of organisations, but many projects fall short of expectations because of poor project management and/or poor project sponsorship. In The Project Book, author and 20-year project management and sponsorship veteran Colin D Ellis teaches you the skills and behaviours required to make your projects succeed, every time. The best projects, whether they are delivered in an agile or waterfall way, are a result of the people that lead them and the environment they create. This fail-safe and comprehensive handbook shows you how to develop the mindset and communication skills to create projects that leave a legacy for you, your team and your organisation. Project leaders and senior managers in all business and technical disciplines will benefit from the insightful guidance this book offers and better project outcomes will result. Split into two parts, individually addressing

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Project Leaders and Project Sponsors, this book guides large project facilitators to understand the importance of people over processes. become a project leader that people trust build a team culture of collaboration, agility and creativity upskill executives so that they're catalysts for transformation develop the organisational discipline needed for successful projects create a mature environment for your projects to thrive Engaging, informative and humorous, The Project Book will help project managers, project sponsors, scrum masters and product owners across all organisations to deliver successful projects in a way that customers will talk about for years.

Rescue the Problem Project provides project managers, executives, and customers with ways to accurately assess issues and fix problems. Many books explain how to run a project, but only this

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*one shows how to bring it back from the
brink of disaster.*

This is the eBook of the printed book and may not include any media, website access codes, or print supplements that may come packaged with the bound book. Succeed as a project manager, even if you've never run a project before! This book is the fastest way to master every project management task, from upfront budgeting and scheduling through execution, managing teams through closing projects, and learning from experience. Updated with more insights from the front lines, including agile approaches, dealing with security and privacy priorities, and leading remote/virtual teams, along with the latest on Microsoft Project and PMI standards and certifications and a special bonus chapter on preparing for the PMP certification. This book will show you exactly how to get the job done, one

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incredibly clear and easy step at a time. Project management has never, ever been this simple! Who knew how simple project management could be? This is today's best beginner's guide to modern project management... simple, practical instructions for succeeding with every task you'll need to perform! Here's a small sample of what you'll learn:

- Master the key skills and qualities every project manager needs
- Lead projects, don't just "manage" them
- Avoid 15 most common mistakes new project managers make
- Learn from troubled, successful, and "recovered" projects
- Set the stage for success by effectively defining your project
- Build a usable project plan and an accurate work breakdown structure (WBS)
- Create budgets and schedules that help you manage risk
- Use powerful control and reporting techniques, including earned value management
- Smoothly

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manage project changes, issues, risks, deliverables, and quality • Manage project communications and stakeholder expectations • Organize and lead high-performance project teams • Manage cross-functional, cross-cultural, and virtual projects • Work successfully with vendors and Project Management Offices • Make the most of Microsoft Project and new web-based alternatives • Get started with agile and “critical chain” project management • Gain key insights that will accelerate your learning curve • Know how to respond to real-life situations, not just what they teach you in school

*Field Guide to Project Management
A Guide to the Project Management Body of Knowledge (PMBOK® Guide)–Sixth Edition (JAPANESE)*

*The PMI Guide to Business Analysis
A practical guide to planning and managing projects*

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Getting it right and achieving lasting benefit

A Guide for Selling and Delivering Professional Services

This book provides a clear explanation of the roles and responsibilities a project manager must fulfill in executing a Capital Improvement Program (CIP) project successfully. It begins with the basics of project management and traces the life cycle of the CIP project from start to finish. It is an essential resource for students and professionals.

A Guide to the Project Management Body of Knowledge (PMBOK® Guide) provides generalized project management guidance applicable to most projects most of the time. In order to apply this generalized guidance to construction projects, the Project Management Institute has

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developed the Construction Extension to the PMBOK® Guide. This

Construction Extension provides construction-specific guidance for the project management practitioner for each of the PMBOK® Guide Knowledge Areas, as well as guidance in these additional areas not found in the PMBOK® Guide:

- All project resources, rather than just human resources
- Project health, safety, security, and environmental management
- Project financial management, in addition to cost
- Management of claims in construction

This edition of the Construction Extension also follows a new structure, discussing the principles in each of the Knowledge Areas rather than discussing the individual processes. This approach broadens the applicability of the

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Construction Extension by increasing the focus on the “what” and “why” of construction project management. This Construction Extension also includes discussion of emerging trends and developments in the construction industry that affect the application of project management to construction projects.

This work introduces Practical Project Management Methodology (P2M2), an international joint venture developed by three experienced project managers the provide useful steps applicable throughout the life cycle of a variety of projects. It covers areas from leading, defining and planning to organizing, controlling and closing. The two disks include 21 prepared forms and 300 activities for use in Microsoft Excel and Project for Windows.

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To support the broadening spectrum of project delivery approaches, PMI is offering A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Sixth Edition as a bundle with its latest, the Agile Practice Guide. The PMBOK® Guide - Sixth Edition now contains detailed information about agile; while the Agile Practice Guide, created in partnership with Agile Alliance®, serves as a bridge to connect waterfall and agile. Together they are a powerful tool for project managers. The PMBOK® Guide - Sixth Edition - PMI's flagship publication has been updated to reflect the latest good practices in project management. New to the Sixth Edition, each knowledge area will contain a section entitled Approaches for Agile, Iterative and Adaptive Environments, describing how these

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practices integrate in project settings. It will also contain more emphasis on strategic and business knowledge—including discussion of project management business documents—and information on the PMI Talent Triangle™ and the essential skills for success in today's market. Agile Practice Guide has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Sixth Edition, and was developed as

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the result of collaboration between the
Project Management Institute and the
Agile Alliance.

The Project Book

Project Management Methodology

The Wiley Guide to Project

Technology, Supply Chain, and

Procurement Management

A Guide to Project Management

Managing Change in Organizations

The Complete Guide to Consistently

Delivering Great Projects

The practical approach

that Colin Dobie

prescribes is as

applicable to the

experienced project

manager as it is anyone

entering the field.'

Ernest J. Nielsen,

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Brigham Young
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University, USA A no-nonsense approach to project management. Essential reading for all project managers and project team members.'

Peter Dechaineux,
Inaugural Chairman,
Australian Institute of
Project Management,
Australia Excellent coverage of all the material required in easy to follow steps. It places activities in logical context.

Essential reading for
China's many project

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managers.' Professor

Pmbok Guides
Yuan, Chairman, Asia-
Pacific Federation of
Project Management.'

Colin Dobie has very
comprehensively detailed
out the intricacies

needed to manage
projects. Well done.'

Adesh Jain, President,
PM Guru Inc. and

President, IPMA Whether

you are creating a new
product or building a
power station, you need

to know how to manage
the myriad elements in a
project to ensure it is
completed on time, on

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budget and to a high
standard. A Handbook of
Project Management is a
practical and
comprehensive guide for
project managers working
on small and large
projects in any field.

Colin Dobie

systematically maps the
four phases in the
project lifecycle:
initiation, planning,
implementation and
finalisation. He
outlines the processes
and techniques of the
nine functions of
project management, and

Get Free A Guide To The Project Management Body Of Knowledge Pmbok Guide Pmbok Guides how they are applied during the project lifecycle. He also explains what a project manager is expected to deliver, and the roles of team leaders and team members. Drawing on international standards and bodies of knowledge, as well as Colin Dobie's extensive industry and training experience in several countries, A Handbook of Project Management is an indispensable guide for anyone who wants to develop their skills in

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project management. It
is extensively
illustrated with
examples, templates,
exercises and
checklists, making it
valuable resource for
experienced project
managers.

Selling and delivering a
project to a satisfied
client, and making a
profit, is a complex
task. Project manager
and author Robin Hornby
believes this has been
neglected by current
standards and is poorly
understood by

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professionals in the field. Commercial Project Management aims to rectify this deficiency. As a unique 'how-to' guide for project and business managers, it offers practical guidance, and a wealth of explanatory illustrations, useful techniques, proven checklists, real life examples, and case stories. It will give project managers a needed confidence boost and a head start in their demanding role as

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they go 'on contract'.
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At the heart of Robin's approach is a vendor sales and delivery lifecycle that provides a framework for business control of projects. Unique elements include the integration of buyer and vendor project lifecycles, the recasting of project management as a cyclic set of functions to lead the work of the project, and the elevation of risk assessment from a project toolkit to a fundamental control

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process. Beyond project
management, the book
proposes a comprehensive
template for the firm
whose business is
delivering projects.
This is a how-to book
for project and business
managers working in a
commercial environment
looking for practical
guidance on conducting
their projects and
organizing their firm.
Creating the Project
Office is written for
managers who are
searching for ways to
transform their

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organizations into more effective and efficient project-based workplaces. As this important book reveals, there is no more effective way to make that change than to create a project office tailored to the needs of the organization. While a project office model leads to better products from projects, it is also a vehicle for generating overall organizational change -- by transforming the organization from

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function-based to
project-based. This
model incorporates
projects into the very
fabric of the
organizational strategy
and revitalizes
organizations, creates
competitive advantage,
and increases
shareholder value.

The Standard for
Business Analysis -
First Edition is a new
PMI foundational
standard, developed as a
basis for business
analysis for portfolio,
program, and project

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management. This
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standard illustrates how
project management
processes and business
analysis processes are
complementary
activities, where the
primary focus of project
management processes is
the project and the
primary focus of
business analysis
processes is the
product. This is a
process-based standard,
aligned with A Guide to
the Project Management
Body of Knowledge
(PMBOK® Guide) - Sixth

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Edition, and to be used
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as a standard framework
contributing to the
business analysis body
of knowledge.

Bringing the PMBOK Guide
to Life

The Project Management
Book

The Project Manager's
Guide to Health

Information Technology
Implementation

The Standard for Program
Management - Fourth
Edition (Hindi)

A Practical Guide to
Requirements for
Engineering, Product,

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**Construction, IT and
Enterprise Projects
Creating the Project
Office**

*The water you drink. The
air you breathe. This
book you're holding.
Everything around you is
made of matter. Learn
more about what makes up
matter, the forms it can
take, and nature's rules
about it. With
inexpensive items that
you probably have lying
around your home, you
can do these easy and
fun experiments on
solids, liquids, and*

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gases. Think like a chemist as you construct a tower of liquids, grow your own crystals, and even measure the speed of smell. Explore the powerful world of matter, from the visible to the invisible.

This book focuses on providing information on project management specific for software implementations within the healthcare industry. It can be used as a beginners' guide as well as a reference for current project managers

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who might be new to
software

implementations.

Utilizing the Project Management Institute's (PMI) methodology, the defined process groups and knowledge areas will be defined related to implementing custom and Commercial Off The Shelf (COTS) software. The Software Development Life Cycle (SDLC) is a standard for developing custom software, but can also be followed for implementing COTS applications as well.

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How will the system be set-up from an architecture and hardware standpoint? What environments will be needed and why? How are changes managed throughout the project and after? These questions and more will be reviewed. The differences between types of testing are defined as well as when each are utilized. Planning for the activation and measuring the success of the project and how well the

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strategic need has been met are key activities that are often not given the time and effort to plan as the other parts of the implementation project. This new edition updates the current content to better align with the newest version of the PMI's Project Management Body of Knowledge (PMBOK), the latest technology and concepts. In addition, this new edition includes additional chapters covering security and

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*privacy, contract
management and system
selection and transition
to support.*

*Business Analysis for
Practitioners: A
Practice Guide provides
practical resources to
tackle the project-
related issues
associated with
requirements and
business analysis—and
addresses a critical
need in the industry for
more guidance in this
area. The practice guide
begins by describing the
work of business*

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analysis. It identifies the tasks that are performed, in addition to the essential knowledge and skills needed to effectively perform business analysis on programs and projects.

Incomplete or missed requirements, omissions, ambiguous product features, lack of user involvement, unrealistic customer expectations, and the proverbial scope creep can result in cost overruns, missed deadlines, poor product

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quality, and can very well ruin a project.

Project Scope

Management: A Practical Guide to Requirements for Engineering, Product, Construction, IT and Enterprise Projects describes how to elicit, document, and manage requirements to control project scope creep. It also explains how to manage project stakeholders to minimize the risk of an ever-growing list of user requirements. The book begins by discussing how

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to collect project requirements and define the project scope. Next, it considers the creation of work breakdown structures and examines the verification and control of the scope. Most of the book is dedicated to explaining how to collect requirements and how to define product and project scope inasmuch as they represent the bulk of the project scope management work undertaken on any

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project regardless of the industry or the nature of the work involved. The book maintains a focus on practical and sensible tools and techniques rather than academic theories. It examines five different projects and traces their development from a project scope management perspective—from project initiation to the end of the execution and control phases. The types of projects considered include CRM

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*system implementation,
mobile number
portability, port
upgrade, energy-
efficient house design,
and airport check-in
kiosk software. After
reading this book, you
will learn how to create
project charters, high-
level scope, detailed
requirements
specifications,
requirements management
plans, traceability
matrices, and a work
breakdown structure for
the projects covered.*

A Companion to the PMBOK

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*A Guide to the Project
Management Body of
Knowledge (PMBOK® Guide)
– Seventh Edition and
The Standard for Project
Management (BRAZILIAN
PORTUGUESE)*

*Achieving lasting
benefit through
effective change*

*A Project Manager's
Guide to Becoming a
Leader*

*Creating a Greater Whole
Agile Practice Guide
(Hindi)*

**John Podlaski's encore Vietnam
War novel brings back John**

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(‘Polack’) Kowalski, the central character in ‘Cherries’, and introduces us to Louis (‘LG’) Gladwell, his irrepressible black friend. Polack and LG are a ‘Salt and Pepper’ team, best buddies and brothers in a way that only those who have fought side-by-side in a war can ever truly understand. The year is 1970, and the story follows the two soldiers - impressionable Detroit teenagers - during their long night in a Listening Post (‘LP’), some 500 meters beyond the bunker line of the new firebase. Their assignment as a "human early warning system", is to listen for enemy activity and forewarn

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the base of any potential dangers. As they were new to the "Iron Triangle" and its reputation, little did they know that units before them lost dozens of soldiers in this nightly high-risk task and referred to those assigned as "bait for the enemy" and "sacrificial lambs". Sitting in the pitch black tropical jungle - with visibility at less than two feet - John's imagination takes hold throughout the agonizing night, and at times, transports him back to some of his most vivid childhood memories - innocent, but equally terrifying at the time. As kids, we instinctively run as fast as we

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can to escape imaginary or perceived danger, but as soldiers, men are trained to conquer their fears and develop the confidence to stand their ground and fight. Running is not an option. In 'When Can I Stop Running?' the author juxtaposes his nightmarish hours in the bush with some of his most heart-pounding childhood escapades. Readers will relate to the humorous childish antics with amusement; military veterans will find themselves relating to both of the entertaining and compelling recollections. Creating a Greater Whole unlocks the not-so-secret secrets

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of what aspiring managers need to become strong leaders. This information-rich, easy to understand guide offers readers an immediate clear path to honing their leadership skills using the rigor and discipline of project management principles. Topics include stakeholder management, collaborative communication, multi-criteria decision making, and conflict management. Reflective exercises in each chapter raise key questions for readers to craft their own development path. The process invites emerging leaders to draw from their past experiences, recognize their

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intrinsic capabilities, and identify specific skills to cultivate.

The Guide to the Project Management Body of Knowledge published by the Project Management Institute provides a roadmap of 47 processes designed to support project managers in all phases of project management. The sheer number of processes and their allocation across process groups and knowledge areas may leave project managers in a quandary about where to start and how to apply the many components of project management processes. What is lacking is a simple explanatory guide for the layman

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that clarifies the “big picture” of the Project Management Body of Knowledge (PMBOK). This explains where a project manager should begin when managing projects, and how the project manager can easily make use of the PMBOK framework to progress from an initial idea to a project schedule.

IT projects emerge from a business need. In practice, software developers must accomplish two big things before an IT project can begin: find out what you need to do (i.e., analyse business requirements) and plan out how to do it (i.e., project management). The

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biggest problem in IT projects is delivering the wrong product because IT people do not understand what business people require. This practical textbook teaches computer science students how to manage and deliver IT projects by linking business and IT requirements with project management in an incremental and straightforward approach. Business Analysis, Requirements, and Project Management: A Guide for Computing Students presents an approach to analysis management that scales the business perspective. It takes a business process view of a

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business proposal as a model and explains how to structure a technical problem into a recognisable pattern with problem frames. It shows how to identify core transactions and model them as use cases to create a requirements table useful to designers and coders. Linked to the analysis are three management tools: the product breakdown structure (PBS), the Gantt chart, and the Kanban board. The PBS is derived in part from the problem frame. The Gantt chart emerges from the PBS and ensures the key requirements are addressed by reference to use cases. The

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Kanban board is especially useful in Task Driven

Development, which the text covers. This textbook consists of two interleaving parts and features a single case study.

Part one addresses the business and requirements perspective.

The second integrates core project management approaches and explains how both requirements and management are connected. The remainder of the book is appendices, the first of which provides solutions to the exercises presented in each chapter. The second appendix puts together much of the documentation for the case study

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into one place. The case study presents a real-word business scenario to expose students to professional practice.

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*A Guide to the Project Management
Body of Knowledge (PMBOK® Guide)
- Seventh Edition and The Standard*

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Organisations increasingly look to project management to deal with short timeframes, tight budgets, changing requirements and risk management in everyday operations, as well as for major strategic projects. Project management knowledge and skills are now essential for professionals just about everywhere, from teachers, social workers and lawyers, to engineers, builders and accountants. Stephen Hartley's Project Management is based on the recognised global standard for project management, the Project Management Body of Knowledge (PMBOK Guide), and it incorporates aspects of Agile, PRINCE2, Lean and other popular methodologies. It offers

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a thorough overview of the principles of project management, combined with tools and guidelines to manage projects of all sizes, from inception to evaluation. Written in an accessible and engaging style, Stephen Hartley's widely used text has been fully revised and updated. It focuses on shared responsibility, transparent documentation, reporting achievement over activity, and continuous improvement. It is illustrated with examples and case studies, and accompanied by a suite of downloadable templates and tools. 'Stephen Hartley is without doubt Australia's leading authority on project management. This book is the bible for any current or future project manager.' - Dr Tim Baker, author of *The End of the Performance Review Practical Guide to Project Planning is*

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filled with project documents and templates ready to use for planning and managing project. It explains project analysis and modeling techniques so these documents and templates can be used for effective project management. In addition, the book is also a guide to best practices that comply with the PMI's PMBOK® 3.0. Throughout the book, a real-world, practical project plan is used to explain all management issues related to a project, including scope, time, costs, quality, human resources, communication, risks, procurement, and integration. This example also covers every stage of implementing a project management office (PMO), from initial analysis to post-deployment review. The text is filled with insightful tips on using the most popular project management

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tools and software, including Mindmanager for initial planning sessions, Milestone Project Companion for report generation, and Microsoft Project, the most widely used tool for project planning. Project documents discussed in the book are on the accompanying CD ROM, so readers can use them to develop and track their own projects.

PMBOK® Guide is the go-to resource for project management practitioners. The project management profession has significantly evolved due to emerging technology, new approaches and rapid market changes. Reflecting this evolution, The Standard for Project Management enumerates 12 principles of project management and the PMBOK® Guide &– Seventh Edition is structured around eight

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project performance domains. This edition is designed to address practitioners' current and future needs and to help them be more proactive, innovative and nimble in enabling desired project outcomes. This edition of the PMBOK® Guide:

- Reflects the full range of development approaches (predictive, adaptive, hybrid, etc.);*
- Provides an entire section devoted to tailoring the development approach and processes;*
- Includes an expanded list of models, methods, and artifacts;*
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Agile Practice Guide - First Edition has been developed as a resource to understand, evaluate, and use agile and hybrid agile approaches. This practice guide provides guidance on when, where, and how to apply agile approaches and provides practical tools for practitioners and organizations wanting to increase agility. This practice guide is aligned with other PMI standards, including A Guide to the Project Management Body of Knowledge (PMBOK® Guide) - Sixth Edition, and was developed as the result

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manage change. This practice guide begins by providing the reader with a framework for creating organizational agility and judging change readiness. The only book of forms that exactly follows the content of the PMBOK Guide, A Project Manager's Book of Forms provides a "road map" approach so readers know exactly where they are and what forms precede and follow their current position on a project. This Second Edition aligns with the release of the Fifth Edition of the PMBOK Guide. Hard copies of the

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Projects To Deliver Outstanding Results

Transform the PMBOK® Guide from a framework to a sharpened tool in your project manager's toolbox In project management circles, it's often joked that "there's the right way, the wrong way, and the PMBOK® way" to manage projects. In truth, it's really about the methodology you choose. The PMBOK® Guide is a consensus-based standard that thousands of project management professionals find immensely valuable in the process of developing an effective methodology. But exactly how does a project

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manager take the information provided in the PMBOK® Guide and apply it most effectively and appropriately to an actual project environment? This book can be the answer. It is basically a "guide to the guide"—a road map to applying the tools of the PMBOK® Guide to your organization's or project's unique nature and requirements. Bringing the PMBOK® Guide to Life: A Companion for the Practicing Project Manager builds a bridge between the PMBOK® Guide and the common needs of today's practicing project managers. It explains and elaborates on specific

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techniques, terms, and the application of tools that will enable project managers to effectively adapt the principles and processes described in the PMBOK® Guide to the practical world of project management. Readers will find suggested approaches for the use of project management tools and techniques along with templates developed directly from information provided in the PMBOK® Guide. Suggestions and study tips are also included to assist in preparing for the PMP exam, and a Project Plan Accelerator (PPA) can be used with the PMBOK® Guide by

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project managers and project teams to develop plans that are specifically tailored to meet the needs of your team, your clients, and your sponsoring organization. Written by two of the leading experts in the field, Bringing the PMBOK® to Life will help every project manager translate the PMBOK® Guide's tools and techniques into actionable, commonsense approaches to managing a project. (PMI, PMBOK, PMP, and Project Management Professional are registered marks of the Project Management Institute, Inc.) The Project Management Book addresses the real-life

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scenarios and issues that anyone responsible for managing a project is likely to face on a day to day basis. It provides solutions to the everyday issues involved in managing projects, including:

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- Understanding your role as a project manager**
- Dealing with external problems**
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address critical, need-to-know information that will help professionals successfully manage projects in most businesses and help students learn the best practices of the industry. They contain not only well-known and widely used basic project management practices but also the newest and most cutting-edge concepts in the broader theory and practice of managing projects. This fourth volume in the series offers expert guidance on the supply chain and delivery cycle of the project, as well as the technology management issues

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that are involved such as modeling, design, and verification. Technology within the context of the management of projects involves not so much actually doing the "technical" elements of the project as managing the processes and practices by which projects are transformed from concepts into actual entities-and doing this effectively within the time, cost, strategic, and other constraints on the project. The contributors to this volume, among the most recognized international leaders in the field, guide you through the key life-cycle issues that define

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