

Business Organisation And Management Cb Gupta

The 19th edition reprinted in 2020 contains <https://tinyurl.com/yb67waxu> - Buying Roles Types of Buying Decisions Scope of Marketing Process of Marketing Management Profile of Rural Markets Some of the distinctive features of the book are as follows: Learning Objectives to give a bird's eye-view of the topics covered in each chapter. Lucid, concise and simple language. Real life illustrations from Indian industry. Liberal use of tables and diagrams to illustrate the text. Summary at the end of every chapter for quick revision. Case Study at the end of each chapter. Test Questions culled from examinations of various Universities and Business Schools. Select Bibliography for further study. We sincerely believe that there is always scope for improvement. Therefore, we invite suggestions for further enriching the book.

The Thirty-first Revised Edition of the book entitled "Company Law & Secretarial Practice" with Companies Act, 2013 (Schedules) for B.Com., B.Com. (Corporate Secretaryship), M.Com., IPCC, CS & LLB. The book is divided into two parts volume I Company Law contains 32 chapters and volume II Secretarial Practice contains 10 chapters having more than 270 Test Questions; 67 Practical Problems (with Hints and Solutions); 79 short Answer & Objective Type Question; 48 Multiple Choice, Presentation of Examples (10); Illustrative cases (12) etc., University Questions Papers have been added at the end of the book to give an idea about the pattern of questions asked.

Companies all over the world could greatly benefit from moving part of even all their staff to work from home as virtual employees. Using the techniques and strategies inside The Invisible Organization, all that is possible quickly and efficiently. If you are the CEO of a company that could benefit by generating more profits, shedding overhead and thrilling staff, this book is a must read. Penned by former CEO of Tony Robbins and Chet Holmes Business Breakthroughs, International, Russo successfully scaled the company with nearly 100% growth per year, and about 300 remote staff, owning no infrastructure. Russo helps clients create the leadership management strategy as outlined in his book and advises CEOs on moving "virtual" with confidence. Why is this book different than other books on working virtually? Because it comes from the CEOs perspective as an operating executive; dealing with the strategy of creating momentum around changing the company, slowly at first and then accelerating as results prove viable. The book is more of a blueprint designed to accomplish this singular act of internal revolution.

Corporate Accounting

The Changing Work of Organizations

International Business

Pratiyogita Darpan

Indian Books in Print

This book offers a discussion of a new management concept, "Organisational Anatomy", which views organisational processes and functions from a biological perspective. This approach naturally explains the ongoing internal and external organisational processes and optimum configuration of different organisations. Organisations are live creatures which are breathing, functioning, moving and developing inside their specific environments. Biological examples offer a useful way of making sense of complex ideas, because they can be related to everyday existence. As such, this allows the reader to intuitively understand the organisations where they work and with which they interact. By classifying different types of organisations and looking at their biological functions, Organisational Anatomy links existing theories and discusses five archetypes of organisations, namely producers, knowledge-dependent, location-dependent, donor-dependent and state-affiliated organisations. By looking into their specific features, the characteristics of organisations of different ages and levels of maturity, the access and utilisation of resources, and the development of productive external relations, this book allows insights into the role of each function in achieving superior business performance. The Organisational Anatomy approach allows the development of a holistic picture, and will allow businesses to achieve higher performance and recognise problems and difficulties by considering organisational pathologies and diseases.

This is the seventh edition of Business Law as per CBCS syllabus of Madras University for B.Com (Hons.) Semester IIIrd and B.Com, Corporate Secretary ship Semester Vth Student This book has been divided into 2 Parts - Part-1 is General Principles of Law of Contract & Part- 2 is Special Contracts. The chief aim in writing this book is to present the fundamental principles of Business Law, in a simple and easily intelligible manner. The intricate points of law have been illustrated by examples, and the subject has been dealt with by topics rather than in the strict order of section in the various Act.

Pratiyogita Darpan (monthly magazine) is India's largest read General Knowledge and Current Affairs Magazine.

Pratiyogita Darpan (English monthly magazine) is known for quality content on General Knowledge and Current Affairs. Topics ranging from national and international news/ issues, personality development, interviews of examination toppers, articles/ write-up on topics like career, economy, history, public administration, geography, polity, social, environment, scientific, legal etc, solved papers of various examinations, Essay and debate contest, Quiz and knowledge testing features are covered every month in this magazine.

Strategic Management (Text and Cases)

Marketing Management, C.B. Gupta & N. Rajan Nair

How Businesses and Organizations Can Anticipate Global Insecurity

Office Organisation And Management

Elements of Mercantile Law

Sultan Chand & Sons present the 38th Revised and Enlarged Edition of the book entitled "Elements of Mercantile Law". This book is specially written for B. Com, M. Com, CA, CS, CMA, MBA, LLB and Other Commerce Courses of all Indian Universities. The book is divided into three Volumes. Volume I is Law of Contract, Volume II is Company Law and Volume III is Industrial Law The salient features of the present edition are as follows: A new chapter on 'Goods and Services Tax (GST)' has been included in this edition. In order to bring uniformity in Tax rates and to simplify the tax mechanism, Central Government rolled out Goods and Services Tax (GST) from 1st July, 2017. The Insolvency and Bankruptcy Code, 2016' is the Bankruptcy Law of India has been added. A chapter on 'Limited Liability Partnership' popularly known as LLP has been added in the present edition. LLP combines the advantage of both the Company and Partnership into a single form of organization. Volume II of the book on Company Law with Schedules has been thoroughly updated and amended upto 2019.

The Seventh Revised Edition of "Business Law" as per Tamil Nadu University syllabus for all BBA, B.Com. students. The new edition, like its predecessors, attempts to present the basic principles of Law in a way that makes the subject easily intelligible even to a non-specialist. This object has been achieved by dividing into IV units: Unit I – The Indian Contract Act consists of 157 Illustrative Cases, 213 Test Questions, 326 Practical Problems (with Hints and Solutions), 174 Multiple-choice Questions, 194 True & False Questions and 644 Examples with the idea of testing the depth of knowledge of the reader, basic understanding of concepts and his ability to apply whatever he has learnt to a particular situation or problem. Unit II – The Sale of Goods Act, 1930. Unit III – Law Relating to The Indian Partnership Act, 1932 and The Limited Liability Partnership Act, 2008. It facilitate the reader in understanding the Nature of Partnership, Relations of Partners & Dissolution of Firm followed by a chapter on 'Limited Liability Partnership' popularly known as LLP has been added in the present edition. LLP combines the advantage of both the Company and Partnership into a single form of organization. The Limited Liability Partnership Act, 2008 was published in Official Gazette of India on 9th January, 2009 and has been notified with effect from 31st March, 2009. Unit IV – The Companies Act, 2013 as Amended upto 2019. The Companies Act, 2013 (Schedules) which has been thoroughly updated and amended upto 2019 to our esteemed readers. This book presents a broad introduction to the field of Auditing and Corporate Governance realistically and practically while offering the largest and most diverse collection of issues on the company or organization. This book is divided into two parts: The first part covers "Auditing" which consists of 13 chapters that express the detailed concepts of auditing concisely and clearly. The second part covers "Corporate Governance" which consists of 11 chapters that express corporate governance's detailed concepts simply and lucidly. The material presented in this book revolves around the following themes: Audit Planning, Audit Process, Audit Report, Auditing Standard, Whistle Blowing, Business Ethics, and Corporate Social Responsibility, etc

Gods of Management

Goods and Services Tax with Customs Law

Contemporary Management

Political Risk

Knowledge Testers - Theory and Practical

Despite the complications faced by the common man in implementation of GST in their concerned organizations as well as gaining an understanding of the new taxation system put in place, an attempt has been made to provide an insight to the taxation system introduced by the Government effective from 1st July, 2017. All the acts, rules, notifications, circulars and other relevant text have been compiled in a meticulous and methodical manner with the sole purpose of providing an insight to the readers. We have made an attempt to transform technicalities in legal provisions into simplified analysis thereby providing the readers a wholistic insight on each topic covered under several chapters compiled in this book. Series of illustrations, FAQs, MCQs, unsolved problems under the heading of knowledge testers incorporated in each chapter is devised in a way to maximize the understanding of readers on each topic with ease.

Principles of Management is designed to meet the scope and sequence requirements of the introductory course on management. This is a traditional approach to management using the leading, planning, organizing, and controlling approach. Management is a broad business discipline, and the Principles of Management course covers many management areas such as human resource management and strategic management, as well as behavioral areas such as motivation. No one individual can be an expert in all areas of management, so an additional benefit of this text is that specialists in a variety of areas have authored individual chapters. Contributing Authors David S. Bright, Wright State University Anastasia H. Cortes, Virginia Tech University Eva Hartmann, University of Richmond K. Praveen Parboteeah, University of Wisconsin-Whitewater Jon L. Pierce, University of Minnesota-Duluth Monique Reece Amit Shah, Frostburg State University Siri Terjesen, American University Joseph Weiss, Bentley University Margaret A. White, Oklahoma State University Donald G. Gardner, University of Colorado-Colorado Springs Jason Lambert, Texas Woman's University Laura M. Leduc, James Madison University Joy Leopold, Webster University Jeffrey Muldoon, Emporia State University James S. O'Rourke, University of Notre Dame

Basic Financial Accounting is a comprehensive, authentic & well-illustrated book. This book aims to fulfil the requirement of students of undergraduate courses in commerce and management, particularly the B.Com. Sem (I) Paper BC 1.2 Core under the CBCS Programme, Non-Collegiate Women's Education Board (NCWEB), and School of Open Learning (University of Delhi). This book will also be applicable for undergraduate commerce & management courses at various Central Universities throughout India. The Present Publication is the 8th Edition, authored by Bhushan Kumar Goyal, with the following noteworthy features: • [Highlights of the Eighth Edition] are as follows: o [Most Amended & Updated] The following chapters have been revised: § The chapter on Depreciation Accounting as per AS-10 (Revised), "Property, Plant and Equipment" § Financial Statements of a Trader changed in light of GST § The chapter on Computerised Accounting System has been revised as per the new version of TALLY PRIME o [New Illustrations] has been added in this book o [B.Com. Past Question Papers] for the years 2018, 2019 & 2021 have been added to this book • [Comprehensive Presentation of Theory, Procedure & Practice] of accounting • [Student-Oriented Book] This book has been developed, keeping in mind the following factors: o Interaction of the author/teacher with their students in the classroom o Shaped by the author/teachers experience of teaching the subject-matter at

different levels for more than 43 years o Reaction and responses of students have also been incorporated at different places in the book • [Simple Language & Systematic Manner] of the presentation of the subject matter • [Solved Illustrations & Working Notes] have been incorporated throughout this book to make the understanding of the concepts easy • [Practical Assignments & Latest Questions Papers] have been given in Vol. II of the book • [Multiple True/False Type Questions] have been incorporated in the book The contents of the book are as follows: • Accounting System • Financial Accounting Principles • Introduction to Accounting Standards and Ind-AS • Accounting Process: Journal and Ledger • Accounting Process: Subsidiary Books, Ledger and Trial-Balance • Measurement of Business Income and Revenue Recognition • Accounting for Property, Plant, Equipment and Depreciation • Inventory Valuation • Capital and Revenue Expenditure and Receipts • Financial Statements of Non-Corporate Business Entities • Financial Statements for Not-For-Profit Organisations • Accounting for Hire Purchase and Instalment System • Lease Accounting • Accounting for Inland Branches • Departmental Accounting • Partnership Accounting – Fundamentals, Admission, Retirement and Death-Overview • Accounting for Dissolution of Partnership Firms • Computerised Accounting System • Question Papers: o B.Com. CBCS | 2018 o B.Com. CBCS | 2019 o B.Com. CBCS | 2021

A Textbook of Organisational Behaviour with Text and Cases

Realising the value of information

The Crystallization of the Arab State System, 1945-1954

Business Organisation and Management

Business Organisation And Management - SBPD Publications

The authors of this book explain the differences between managing by the 3-Ps (Proximity, Position, and Persuasion) and the 3-Cs (Clarity, Consistency, and Connectivity). Leaders who employ the 3-Ps manage with a focus on the individual. Leaders who use the 3-Cs, however, manage by weaving personal leadership techniques with a process of managing the business or organization that has proven extremely effective during the decade since it was introduced. It's a way to lead a company or organization that leaves a legacy of sustained growth and success for those who come after the leader to latch onto and continue. The book is written as a business novel. What is learned on the protagonist's journey is expanded upon in a lesson at the conclusion of each chapter. Readers are then invited to assess their own legacy potential by completing a self-assessment. The management process this book contains is now being employed successfully not only by small and medium size businesses, but also by Fortune 500 companies, successful municipalities, and the United States Army.

The 14th Revised Edition of the book "Corporate Accounting" includes the provision of the Companies Act, 2013, SEBI rules and regulations and Accounting Standards, wherever applicable. The whole book has been updated and corrections made wherever required. Theory and accounting treatment has been revised as per Accounting Standards - 4 (Revised) and Companies (Amendment) Act, 2019. Each aspect of a chapter has been discussed in detail in order to meet the requirements of the syllabus prescribed by different universities and professional institutes. Salient Features of the Book The following features are worth nothing in the present text: • The illustrations and assignment material has been made to conform to the requirements of Schedule III of the Companies Act, 2013. The relevant problems/ solutions has also been revised. • The revised revision of Paragraph 14 of Accounting Standards — 4 concerning Financial Statements regarding Proposed final dividend has been incorporated at relevant pages and the illustrations amended accordingly. • The relevant provisions of Ind AS — 7: Statements of Cash Flows dealing with Bank Overdraft and Proposed Dividend have also been taken care of in this book. • In the chapter of Redemption of Debentures, the treatment of interest on Debenture Redemption Funds Investments or Profit (or Loss) on the sale of DRFI have been also summerised in the chapter. • All chapters have been revised and udapted. Problem of each chapter have been suitably graded and edited to include questions of topical interest. We are confident that the book in its revised form will be more useful for B.Com (Pass and Hons.), M.Com, M.B.A., C.A., I.P.C.E, C.A.(Final), I.C.M.A. (Stage II) and Company Secretaries (Executive Programme) Examinations.

Management and Organization Theory offers a summary and analysis of the 40 most popular, researched, and applied management and organization theories. This important resource includes key instruments used to measure variables in each theory and examines pertinent questions about the theory: strengths and weaknesses, practical applications, and the seminal articles published on each theory. "This is a remarkable book. Jeffrey Miles clearly explains and synthesizes 40 major theories of management and organization in an easily accessible and engaging style. Well researched, comprehensive in its coverage, thorough, balanced, and fair in its analyses of theories, the book is destined to be a major authoritative reference in the field. It is one of the most readable, informative, and useful books I have read. I strongly recommend it." —Shaker A. Zahra, department chair, Robert E. Buuck Chair, and professor, Strategic Management and Organizations Department, University of Minnesota "This book provides a terrific advantage to any student or manager seeking to grasp the fundamental concepts that explain organizations and the behavior of people within them."—Richard L. Daft, author, The Executive and the Elephant: A Leader's Guide to Building Inner Excellence; and the Brownlee O. Currey Jr. Professor of Management, Owen Graduate School of Management, Vanderbilt University "An easy-to-read summary of some of the most critical theories in the field of management—theories that have implications not just for scholars, but for practicing managers as well." —Jay Barney, professor of management and human resources, and Chase Chair for Excellence in Corporate Strategy, Fisher College of Business, The Ohio State University

MH International

A Manager's Guide to a Healthy Organisation

A Jossey-Bass Reader
International Books in Print
Organisational Anatomy

The Intelligent Organisation proposes a radically different way of designing organisations to capitalise on the potential offered by contemporary information capability. Intelligent Organisations, designed backwards from their customers, recognise information as their key source of competitive advantage. An Intelligent Organisation uses information to drive learning and adaptation at the level of individuals, tasks, processes and the whole organisation, to deliver transformational changes in business performance. This fully updated 2nd edition explores how to enable this change through systemic reinvention. Drawing on proven organisational applications exploiting data, information and management science, and grounded in tested theory, this book is not about incremental improvement, but about fundamentally rethinking the whole. Building on the first edition, two chapters have been added to apply the ideas of the Intelligent Organisation to the individual as well as to the nation. Further discussion on the current issues around technology and ethics have been incorporated, as well as review questions and improved pedagogy. The text contains updated case studies throughout, and is accompanied by a dedicated website, www.intelligentorganisation.com, with support materials for lecturers. Uniquely bridging the gap between information systems and organisational behaviour, The Intelligent Organisation will be of particular significance to Masters and Undergraduate students of Information Systems, Knowledge Management and Organisational Theory.

From New York Times bestselling author and former U.S. secretary of state Condoleezza Rice and Stanford University professor Amy B. Zegart comes an examination of the rapidly evolving state of political risk, and how to navigate it. The world is changing fast. Political risk—the probability that a political action could significantly impact a company's business—is affecting more businesses in more ways than ever before. A generation ago, political risk mostly involved a handful of industries dealing with governments in a few frontier markets. Today, political risk stems from a widening array of actors, including Twitter users, local officials, activists, terrorists, hackers, and more. The very institutions and laws that were supposed to reduce business uncertainty and risk are often having the opposite effect. In today's globalized world, there are no "safe" bets. POLITICAL RISK investigates and analyzes this evolving landscape, what businesses can do to navigate it, and what all of us can learn about how to better understand and grapple with these rapidly changing global political dynamics. Drawing on lessons from the successes and failures of companies across multiple industries as well as examples from aircraft carrier operations, NASA missions, and other unusual places, POLITICAL RISK offers a first-of-its-kind framework that can be deployed in any organization, from startups to Fortune 500 companies. Organizations that take a serious, systematic approach to political risk management are likely to be surprised less often and recover better. Companies that don't get these basics right are more likely to get blindsided.

Gives chapter outline to indicate the topics covered in each chapter. Provides diagrams and tables to illustrate the text. Includes examples from Indian organisations. Incorporates chapter-end summary for quick recapitulation. Gives test questions culled from MBA, M.Com and BBA examinations. Includes case studies at the end of every chapter. This textbook is designed for the students of MBA and M.Com. Besides, it will also be useful to the students of MHROD, MIB and MBE. Students of postgraduate diploma in global business operations, chartered accountancy and BBA will also find this book useful.

Business Organisation & Management

Creating a Timeless and Enduring Culture of Clarity, Connectivity, and Consistency

Management And Organisation

Financial Accounting

Modern Business: Organization and management

1. Foundations of Indian Business, 2. Liberalisation and Globalisation, 3. Innovation, Skill Development and Make-in-India Movement, 4. Social Responsibility and Ethics, 5. Emerging Opportunities in Business, 6. Forms of Business Organisations : Sole Proprietorship or Sole Trade, 7. Joint Hindu Family Business, 8. Partnership (Including Provisions of Limited Liability Partnership Act, 2008), 9. Co-operative Societies, 10. Company/Joint Stock Company, 11. Choice of Form of Business Organisations and Starting a Business, 12. Public Sector Enterprises, 13. Forms of Public Sector Enterprises, 14. Global Enterprises (Multinational Companies) and Public Private Partnership, 15. International Business, 16. The Process of Management, 17. Planning, 18. Decision-Making, 19. Organizing, 20. Departmentation, 21. Delegation and Decentralisation of Authority, 22. Leadership, 23. Motivation, 24. Communication, 25. Control, 26. Marketing Management, 27. Financial Management, 28. Human Resource Management and Human Relations.

International Business

This book has been thoroughly revised in view of the changes in the syllabi of various universities and Professional institutes in the country and abroad. Many new features have been added, including a separate chapter on [?]Security[?]. The present study deals with various facets of management and organization in the light of growing need for information in business organizations. Besides throwing light on the basic principles and functions of management, it further highlights the managerial functions of planning, communication and control in the light of their applicability in the area of office management. The salient feature of book is that, while discussing the subject-matter, author has tried to provide the latest information about different types of office machines and equipments which are usable in business organizations and are easily available in the country. A Section on personnel management has also been given for those professional managers who take management as human relations. This book will serve as a textbook for degree, post degree. Institute of Company Secretaries and I.C.W.A. The text will also be a useful source of information for office managers.

English Grammar & Composition

Management and Organization Theory

Taxmann's Basic Financial Accounting (2 Vols.) – Most Updated & Amended Student-oriented Book, with Numerous Solved Illustrations plus Working Notes & B.Com. Past Question Papers | CBCS

Introduction to Business

Business Law

Introduction to Business covers the scope and sequence of most introductory business courses. The book provides detailed explanations in the context of core themes such as customer satisfaction, ethics, entrepreneurship, global business, and managing change. Introduction to Business includes hundreds of current business examples from a range of industries and geographic locations, which feature a variety of individuals. The outcome is a balanced approach to the theory and application of business concepts, with attention to the knowledge and skills necessary for student success in this course and beyond.

Part - I : Individual Behaviour | Fundamentals Of Human Behaviour | Personality| Perception | Learning & Behaviour Modification| Attitudes And Values | Motivation Part - li : Groupbehaviour | Interpersonal Behaviour And Transactional Analysis| Group Dynamics | Power, Politics And Status | Leadership Andinfluence | Control | Morale And Job Satisfaction Part - lii :Overall Behaviour | Nature And Types Of Organisations| Organisation And Environment | Nature And Scope Of Organisational Behaviour | Organisational Goals | Organisational Change | Organisation Development | Organisational Climate And Culture| Organisational Conflict | Organisational Effectiveness

Human resource is the most important asset of any organization and, unlike other resources, human resources can theoretically be developed and increased to a limitless extent. Human resources mean the energies, skills, knowledge and physical strength of the people at work. Human resources comprise the value of the productive capacity of the entire work force of any organization. To be specific and brief, human resource refers to the aggregate of knowledge, skill, experience and health of employees working in any organization. Development of human resources accounts for the development of the human side of an organization. Today, management is absolutely essential for all organizations, irrespective of their origin, nature and ownership. Every enterprise, established with a profit-seeking motive or some social, religious or other purposes, requires efficient management for its sustained progress. But management has been viewed differently by various scholars, depending upon their belief and comprehensions. Some regard it as the force that runs a business and is responsible for its success or failure. Others perceive it as a means for achievement of desired results through group efforts and by utilising both human and non-human resources. Still others deem management to be a process comprising planning, organising, staffing, directing and controlling. Also, some look at it as an instrument for designing and maintaining an environment conducive to the performance of individuals who are working together in a group towards the accomplishment of some predetermined objectives. This study provides an overview on different aspects of human resource management in 15 lessons, explained by experts in this area.

Mechanical Handling, Distribution Planning, Storage Management

MODERN BUSINESS ORGANISATION AND MANAGEMENT.

Company Law & Secretarial Practice, N.D. Kapoor

Grocery Business Organization and Management

Principles of Management

This volume contains a comprehensive examination of the crucial first ten years of the Arab League and of the continuing dilemma it faces in juggling opposing local and regional interests.

The book has been designed as per the Syllabus prescribed by the University of Madras for Paper on 'Financial Accounting' effective 2020-21 for B.Com. Degree First and Second Semesters Core Course; B.Com. (A & F), B.Com. (CS), B.Com. (BM), B.Com. (MM), B.Com. (CA) & B.Com. (ISM)

The book is divided into three parts comprised of overall 35 chapters. Part one contains Grammar, part two - Aids to Vocabulary, and part three - Writing Skills. • The section dealing with Grammar is in double color. The points given in pink color suggest importance or emphasis, so they need attention and will help you to understand quickly and easily. These points are further highlighted with arrows. • Text printed on-screen suggests points likely to misunderstand. Sometimes they explain subtle distinctions between two apparently similar points. • Grammar items are discussed very systematically - one at a time. Plentiful illustrations are followed by carefully designed exercises. • There is an exhaustive section dealing exclusively with Multiple choice questions covering all the areas of Grammar as well as Vocabulary. It will help to get familiar with the latest evaluation pattern. • The chapter on vocabulary is adequate and it has been kept within manageable proportions. • The chapter on Precis writing under the section Writing Skills contains a large number of solved examples, which fully explain how to analyze a passage, how to prepare a rough draft and then turn out a good readable and adequate final precis. They are followed by passages provided with aids to vocabulary and detailed outlines. The passages selected for precis writing cover a wide range of interests and have been carefully graded. • There is a comprehensive section on letter writing covering personal, business, and official correspondence. While it explains the requisites of the good letter—its style, layout - it also provides a number of model letters for quick guidance

Business Law (Madras)

Including Companies (Amendment) Act, 2019

Human Resource Management in 15 Lessons

How Ingenious Ceos Are Creating Thriving, Virtual Companies

Auditing and Corporate Governance