

Chapter 1 Academic Skills Writing Paragraphs And Essays

REA's test preparation book includes two full-length exams with detailed explanations based on official exams released by the administrator of the TASP. Taken by full- and part-time students entering Texas public colleges, universities, or technical institutes, the TASP was designed to ensure that students obtain the skills appropriate to their grade level. Failure to pass any TASP section will result in the assignment of remedial course work in that subject. However, studying the comprehensive reviews in this book will fully prepare the student to pass each section. Reviews in mathematics, reading skills, and writing skills are presented along with tips and sample problems to help develop reading and writing skills, as well as problem solving ability. All exam sections and review material were prepared by test experts in the educational field to assure their accuracy, difficulty level, and application to the actual examination. This essential companion for lecturers and study skills advisors alike sets study skills teaching in context and outlines positive environments to enhance student skills. It addresses areas such as supportive infrastructures, induction, and supporting 'at risk' students. It provides practical guidance on developing interactive group skills, revision and exam strategies, writing, memory and critical analysis skills.

This is the ultimate guide to study skills, written by million copy bestselling author Stella Cottrell. Her tried and tested approach, based on over 20 years' experience of working with students, has helped over a million students to achieve their potential. When it comes to studying, there is no one-size-fits-all approach. This engaging and accessible guide shows students how to tailor their learning to their individual needs in order to boost their grades, build their confidence and increase their employability. Fully revised for the fifth edition, it contains everything students need to succeed. This is an invaluable resource for undergraduate students of all disciplines, and is also ideal for postgraduates, mature students and international students. It prepares students for what to expect before, during and after their studies at university. New to this Edition: - Additional material on writing skills, including proofreading, editing and writing for different assignments - New chapters on managing stress and student wellbeing at university, learning in diverse and international contexts and writing essays - More emphasis on reflective learning - Extended guidance on how to balance study with work - More use of visuals to summarise key learning points

Lecturers, request your electronic inspection copy here Do you want to do better at university? Packed with study tips and handy activities, Essential Study Skills is a proven guide that shows you step-by-step how to study effectively and make the best of your time at university - whatever level you're at. Whether you are going to university straight from school, a mature student, or an overseas student studying in the UK for the first time, you'll find out how to: Sail through those tricky first weeks Get the most out of lectures by understanding how you learn Learn techniques for academic writing and research Stay cool and cope with stress Pass exams with flying colours Plan your career after graduation. Don't miss in this edition... Even more tips and advice on learning methods, online learning and developing job skills - ensuring success throughout your course Additional case studies and student tips to help you apply the skills you need A companion website packed with toolkits and resources, to help you study smarter. 'An outstanding book which enables learners to actively identify, reflect and develop their 'skills' to enable them to succeed as life-long learners. The authors present the 'how to' alongside the 'what' of study skills to enable continuous personal development, in an accessible style.' - Di Turgoose, Senior Lecturer, Member of the Association for Learning and Development in Higher Education SAGE Study Skills are essential study guides for students of all levels. From how to write great essays and succeeding at university, to writing your undergraduate dissertation and doing postgraduate research, SAGE Study Skills help you get the best from your time at university. Visit the SAGE Study Skills hub for tips, quizzes and videos on study success!

Resources in Education

Developing Academic Skills for Nursing Associates

Writing: B2+ (Collins Academic Skills)

Reading And Writing Acquisition

Foundations and Strategies for Student Success

Essential Techniques to Gain Top Marks

Using rich examples and engaging pedagogical tools, this book equips students to master the challenges of academic writing in graduate school and beyond. The authors delve into nitty-gritty aspects of structure, style, and language, and offer a window onto the thought processes and strategies that strong writers rely on. Essential topics include how to: identify the audience for a particular piece of writing; craft a voice appropriate for a discipline-specific community of practice; compose the sections of a qualitative, quantitative, or mixed-methods research article; select the right peer-reviewed journal for submitting an article; and navigate the publication process. Readers are also guided to build vital self-coaching skills in order to stay motivated and complete projects successfully. User-Friendly Features *Exercises (with answers) analyzing a variety of texts. *Annotated excerpts from peer-reviewed journal articles. *Practice opportunities that help readers apply the ideas to their own writing projects. *Personal reflections and advice on common writing hurdles. *End-of-chapter Awareness and Action Reminders with clear steps to take.

Nursing is the one of the most popular degrees in the UK, with nearly 200,000 applicants every year. Competition for places is tough, and it is essential to stand out from the crowd in order to get a place. This book helps potential nursing students succeed in getting into nursing. It gives practical help on the application process: filling out application forms, passing numeracy and literacy tests and succeeding at interviews. It also explains what nurses do, what personal qualities are needed and what is involved in nursing training, so applicants can decide whether nursing is really for them.

This is your complete guide to acing your assignments and getting the most out of your time at university, packed with tips, diagnostic tools and tutorials to boost your grades.

This book discusses the theoretical rationale for the research on reading and writing from a developmental neuropsychological perspective. It reviews current research on the structural and functional development of the brain with respect to reading and writing acquisition.

Academic Skills for ESL Students in Higher Education

Communication Skills for your Social Work Degree

Study Skills for Chinese Students

A Guide to Teaching and Learning Vocabulary

Your Guide to Success in Writing, Thinking and Communicating at University

How People Learn II

Essential Study and Employment Skills for Business and Management Students is the only skills companion text for business and management students to blend practical, hands-on advice with a sound theoretical underpinning to enhance your success throughout university and beyond.

The Communications Toolkit contains practical advice, tips and strategies to enable learners to develop the communication skills needed to be successful students. The text helps students make a successful transition to tertiary studies, develop effective research skills for their discipline, approach academic writing with confidence, refine their writing skills, and enhance their face-to-face communication experience. This new edition includes more information than ever on active listening and dealing with conflict, while taking into account the changing nature of university studies as more and more students study and take courses online. New examples of online students' communication work and new coverage of the communication challenges students face when going to university via an online channel deals with this diversity. The direct, inclusive, motivational and student-friendly text addresses both individual students and those working in seminar or workshop groups, and provides activities for both types of student throughout the book. The new CourseMate Express website offers students resources for learning and revision, making this the strongest communications textbook in the market today.

Communication Skills for your Social Work Degree will help you to: improve your oral and written communication skills in a range of academic and professional settings improve your public speaking, including academic presentations improve your practical writing and speaking skills If you are embarking on a university social work degree, the books in this series will help you acquire and develop the knowledge, skills and strategies you need to achieve your goals. Tasks and activities are designed to foster aspects of learning which are valued in higher education, including learner autonomy and critical thinking, and to guide you towards reflective practice in your study and work life.

Effective Online Teaching is an essential resource that offers a clear understanding of how cognition and learning theory applies to online learning. This much-needed resource provides specific strategies for incorporating this knowledge into effective learner-centered teaching that gets results. The book includes strategies on motivation, tailored instruction, interaction, collaboration, monitoring and communication, time and information management, student concerns, and legal and ethical issues. Designed as a text for online instructors, the chapters can be used for self-directed learning or in a formal training setting in concert with the companion Training Manual and CD. "Tina Stavredes has done something sorely needed in the online teaching world—she has successfully combined solid theory and research with the practical application of instructor training. Both the book and the training manual are a 'must' for any online education organization. Bravo!"—Dr. Darcy W. Hardy, assistant vice provost for Technology Education Initiatives, University of Texas at San Antonio, and chair emerita, United States Distance Learning Association "Drawing from years of experience and solidly grounded in an understanding of the adult learner and learning, Stavredes offers dozens of helpful instructor strategies, activities, and resources to support adult learners' success in an online environment. Effective Online Teaching and its accompanying training manual is a 'must-have' set for online instructors in higher education, corporate, and government settings."—Sharan B. Merriam, professor emeritus of adult education, University of Georgia, and coauthor, Learning in Adulthood "An eminently practical book that provides clear and unpretentious explanations of the learning theories that are essential knowledge for every online teacher, together with equally uncluttered and easy-to-follow guidance about how to apply this knowledge to achieve excellent teaching."—Michael Grahame Moore, Distinguished Professor of Education, The Pennsylvania State University, and editor, The American Journal of Distance Education

The Strategic Student: Successfully Transitioning from High School to College Academics

The Best Test Preparation for the TASP, Texas Academic Skills Program

A Complete Guide for Social and Behavioral Scientists

Introduction to Academic Writing

English for Academic Research: A Guide for Teachers

The Complete Guide to Success at University

BUILDING WRITING SKILLS THE HANDS-ON WAY, 1st Edition teaches you the skills you need to become a college-level writer, reader, and critical thinker. The book takes the grt out of grammar, provides helpful instruction on writing sentences and paragraphs process clear by leading you through lessons that include engaging hands-on activities. The friendly, informal tone makes the book easy to read, and the real-world examples and exercises are drawn from a variety of life experiences and perspectives. In short, more fun, less intimidating, and more effective. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

Academic Skills for International Students emphasises students' potential for flexibility and change, and shows them how, through understanding a new educational setting, and adapting their existing learning skills to this, they can acquire the learning habit that takes a unique approach by focusing in the first instance on what 'learning and understanding' means in the 'Western' educational paradigm and how international students can develop adaptive behaviour to enable them to operate in that paradigm. The later improvements are then fitted in to that overall pedagogic approach.

Learn to write better academic essays

The Best Test Preparation for the TASP, Texas Academic Skills ProgramResearch & Education Assoc.

Genres, Moves, Skills, and Strategies

Essential Study Skills

Communication Skills for your Nursing Degree

Teaching Study Skills and Supporting Learning

A Handbook for International Students

Getting into Nursing

Communication Skills for your Education Degree will help you to: improve your oral and written communication skills in a range of academic and educational settings improve your public speaking, including academic presentations improve your practical writing and speaking skills If you are embarking on a university education or teaching degree, the books in this series will help you acquire and develop the knowledge, skills and strategies you need to achieve your goals. Tasks and activities are designed to foster aspects of learning which are valued in higher education, including learner autonomy and critical thinking, and to guide you towards reflective practice in your study and work life.

Skills for Academic and Career Success focuses on the essential skills you need to be successful in your studies and in your future career. This original textbook aims to improve and enhance your study skills; it also introduces some important aspects of business and professional communication. An integrated approach is used to bring together these key fields of academic skills and business communication competency. The emphasis throughout the book is on practical, applied learning. It has been developed to complement Australian tertiary education curricula in the areas of study skills and professional communication and is designed to enhance learning outcomes for students within the Australian and Pan-Asian context.

If you are embarking on a university criminology, policing or other law enforcement professional degree, the books in this series will help you acquire and develop the knowledge, skills and strategies you need to achieve your goals. They provide support in all areas important for university study, including institutional and disciplinary policy and practice, self-management, and research and communication. Tasks and activities are designed to foster aspects of learning which are valued in higher education, including learner autonomy and critical thinking, and to guide you towards reflective practice in your study and work life. Communication Skills for your Policing Degree provides you with a sound knowledge and understanding of: how to improve your oral and written communication skills in a range of academic and professional settings a range of strategies for improving your public speaking, including academic presentations a range of techniques for improving your practical writing and speaking skills.

Electronic Inspection Copy available for instructors here 'I am happy to recommend this to my students as it covers jargon without using jargon and explains all those simple things that many academics take for granted. It also gives good examples of how to get the best from your time studying psychology from how to write good essays to the rules of writing lab reports' - Dr Jay Coogan University of East London 'I am happy to recommend this to my students as it covers jargon without using jargon and explains all those simple things that many academics take for granted. It also gives good examples of how to get the best from your time studying psychology from how to write good essays to the rules of writing lab reports.' Dr Joy Coogan, University of East London This book provides students with a wide range of research and study skills necessary for achieving a successful classification on a psychology degree course. It replaces the stress and fear experienced when encountering essays, reports, statistics and exams with a sense of confidence, enthusiasm and even fun. Sieglinde McGee presents indispensable instruction, advice and tips on note making and note taking, evaluating academic literature, writing critical essays, preparing for and doing essay and MCQ exams, understanding research methods and issues associated with conducting research, writing and presenting reports and research and also some important computer skills. Examples provided will show how to score well on assignments and exams and also the sort of approach, layout, errors, omissions or answer-style that would achieve a lower grade. Practical exercises and interactive tasks are integrated throughout to clarify key points and give the students a chance to practise on their own. This is a useful resource for students taking modules in study and research skills in psychology and an essential guide for all other students studying on psychology programmes. Dr Sieglinde McGee is an Associate of the School of Psychology at Trinity College, Dublin, where she taught for several years.

Numbers: B2+ (Collins Academic Skills)

Academic Writing

Communications Toolkit

Effective Online Teaching

Handbook of Research on Learning and Instruction

Research is an integral component of any undergraduate healthcare course, and is also vital for continuing professional development (CPD). This book is an invaluable guide for students and practitioners who need to acquire a wide range of relevant skills, and it will equip them not only to assess the quality of published studies and apply findings to clinical practice, but also to undertake research themselves. An experienced team of contributors provide detailed explanations of the main concepts and methods used in critical appraisal of published research, and guide the reader in integrating these quality indicators into their own studies to ensure rigour in planning, design, and execution. Drawing on both quantitative and qualitative approaches, the authors write with an emphasis on the development of sound research skills through case-based illustrative examples and scenarios, with helpful summaries and practical exercises throughout. They also give advice on writing abstracts, presenting papers at conferences, and liaising with publishers. Ultimately, this text will enable readers to have full confidence in understanding, undertaking, and disseminating empirical research.

Covers grammar, punctuation, and usages, and offers advice on avoiding pompous, muddled, sexist, or racist language

Informative, insightful, and accessible, this book is designed to enhance the capacity of graduate and undergraduate students, as well as early career scholars, to write for academic purposes. Fang describes key genres of academic writing, common rhetorical moves associated with each genre, essential skills needed to write the genres, and linguistic resources and strategies that are functional and effective for performing these moves and skills. Fang's functional linguistic approach to academic writing enables readers to do so much more than write grammatically well-formed sentences. It leverages writing as a process of designing meaning to position language choices as the central focus, illuminating how language is a creative resource for presenting information, developing argument, embedding perspectives, engaging audience, and structuring text across genres and disciplines. Covering reading responses, book reviews, literature reviews, argumentative essays, empirical research articles, grant proposals, and more, this text is an all-in-one resource for building a successful career in academic writing and scholarly publishing. Each chapter features crafts for effective communication, authentic writing examples, practical applications, and reflective questions. Fang complements these features with self-assessment tools for writers and tips for empowering writers. Assuming no technical knowledge, this text is ideal for both non-native and native English speakers, and suitable for courses in academic writing, rhetoric and composition, and language/literacy education.

There are many reasons to be curious about the way people learn, and the past several decades have seen an explosion of research that has important implications for individual learning, schooling, workforce training, and policy. In 2000, How People Learn: Brain, Mind, Experience, and School: Expanded Edition was published and its influence has been wide and deep. The report summarized insights on the nature of learning in school-aged children; described principles for the design of effective learning environments; and provided examples of how that could be implemented in the classroom. Since then, researchers have continued to investigate the nature of learning and have generated new findings related to the neurological processes involved in learning, individual and cultural variability related to learning, and educational technologies. In addition to expanding scientific understanding of the mechanisms of learning and how the brain adapts throughout the lifespan, there have been important discoveries about influences on learning, particularly sociocultural factors and the structure of learning environments. How People Learn II: Learners, Contexts, and Cultures provides a much-needed update incorporating insights gained from this research over the past decade. The book expands on the foundation laid out in the 2000 report and takes an in-depth look at the constellation of influences that affect individual learning. How People Learn II will become an indispensable resource to understand learning throughout the lifespan for educators of students and adults.

Building Writing Skills the Hands-on Way
Demystifying Academic Writing
A Handbook for Students and Practitioners
Healthcare Research
A Student's Guide to Studying at University
Academic Success

This hands-on book introduces students to the demands of university study in a clear and accessible way and helps them to understand what is expected of them. It helps students to develop the core skills they need to succeed at university, and gives guidance on the key forms of academic writing, including essays, reports, reflective assignments and exam papers. It shows students how to recognise opinions, positions and bias in academic texts from a range of genres, develop their own 'voice' and refer to others' ideas in an appropriate way. It also features authentic examples of academic texts and engaging activities throughout to aid understanding. Packed with practical guidance and self-study activities, this book will be an essential resource for all students new to university-level study.

Communication Skills for your Nursing Degree will help you to: improve your oral and written communication skills in a range of academic and healthcare settings improve your public speaking, including academic presentations improve your practical writing and speaking skills If you are embarking on a university nursing or midwifery degree, the books in this series will help you acquire and develop the knowledge, skills and strategies you need to achieve your goals. Tasks and activities are designed to foster aspects of learning which are valued in higher education, including learner autonomy and critical thinking, and to guide you towards reflective practice in your study and work life.

Available as an E-Inspection Copy! Go here to order 'This is a really useful and comprehensive guide for Chinese students about the essential academic skills needed for successful study in higher education in the UK. It covers all skill areas as well as general information for Chinese students new to the UK academic environment.' - Julie Watson, Principal Teaching Fellow in e-Learning and Head of eLanguages, University of Southampton Leaving China to study in the UK for the first time can be a daunting experience. You will be entering a new country and education system with its own culture, customs and values, some of which will be totally different from those back home. You will need to acquaint yourself with these differences to achieve your goals while studying in the UK and make the most of your stay. You may be finding it difficult to find this information, you may even be feeling anxious about the move or struggling to fit into your new environment. Help is at hand! This easy-to-read book is designed to be your companion throughout your university studies in the UK, providing practical information and skills and strategies for success. This guide: Introduces you to many life skills needed to support your studies in the UK, such as food, socialising and local amenities Contains information regarding UK assessment, lectures, seminars, campus life and support available from faculty Covers language and comprehension skills to help you communicate in your work and in the classroom with peers Explains the main differences between Eastern and Western thinking and culture Includes research skills and strategies for dissertations, essays and exams. Other useful features: Xiangping has included study tips in Chinese to help you fully understand each chapter Key words in each chapter are also provided in Chinese, alongside a test on the topic Hear from other Chinese students about their own experiences studying in the UK. This essential guide will help you to flourish in your UK studies and enjoy yourself along the way! SAGE Study Skills are essential study guides for students of all levels. From how to write great essays and succeeding at university, to writing your undergraduate dissertation and doing postgraduate research, SAGE Study Skills help you get the best from your time at university. Visit the SAGE Study Skills hub for tips, resources and videos on study success!

Ideal for overseas students studying at English-medium colleges and universities, this practical writing course enables international students to meet the required standard of writing and use an appropriate style for essays, exams and dissertations. Newly revised and updated to include extra exercises and material suggested by teachers and students, Academic Writing explains and demonstrates all the key writing skills and is ideal for use in the classroom or for independent study. Useful at every stage of an academic career and beyond, this indispensable book features: different styles and formats from CVs and letters to formal essays a focus on accuracy coverage of all stages of writing, from understanding titles to checking your work essential academic writing skills such as proper referencing, summarising and paraphrasing diagrams and practice exercises, complete with answers.

Working with Words

Stylish Academic Writing

Learners, Contexts, and Cultures

Employability Skills for Law Students

Communication Skills for your Education Degree

Successful Academic Writing

"A collection of short essays written by and for instructors of college writing that examine life lessons that both students and instructors learn from first-year composition courses"--Provided by publisher.

'Calling all lecturers: your jobs depend on books like this. You know that international students are a vital source of money for UK universities. Many of your masters courses - the ones you really enjoy teaching - would collapse tomorrow without students from around the world. This book is about how to help these students succeed.' - Times Higher Education 'A superb book which contains a wealth of ideas and strategies for use in the EAP classroom or for self-study. It should be compulsory reading for any student seeking to enter Higher Education in an English-language speaking country' - Alison Standring, EAP Co-ordinator, London School of Economics and Political Science (LSE) 'Read, Research, Write definitely fills a gap... It is comprehensive, accessible and expertly researched and written, covering many essential aspects of academic competence. Equally useful as a course book, a resource book in a class library or as a reference book for students, every EAP teacher will want a class copy, every ESL student starting higher education should keep it on their desk!' - Dr Roger Nunn, Senior Associate Editor, the Asian EFL Journal, Associate Professor in Communication, Petroleum Institute, Dubai 'Read, Research, Write takes a novel approach to combining language and content so as to balance discipline-specific and generic language development. Valuable and engaging input on learning strategies and research skills for higher education is also included. I would recommend this book for teachers of EAP in a range of contexts' - David Palfreyman, Zayed University, Dubai This book is for students who have learnt English as a second (or third, or fourth) language, and are studying at an institution where English is the medium of instruction. Each of its 10 chapters focuses on a reproduced academic article on an aspect of English for academic purposes - students can therefore learn about language skills from the articles themselves as well as developing those skills in the activities and tasks which follow. Each chapter develops six strands of academic skills essential for successful study: reading; learning language/vocabulary; writing; researching; studying' and applying to your own subject. The detailed and focused activities and tasks will help you to: Make reasonable knowledge claims Become more aware of university culture and expectations Write according to academic standards Think critically and reflectively Respond to ideas in academic articles Document your work appropriately and avoid plagiarism. Click on the RESOURCES TAB for extra downloadable materials include a collection of articles from a variety of different sources related to the topics in each of the book's 10 articles. SAGE Study Skills are essential study guides for students of all levels. From how to write great essays and succeeding at university, to writing your undergraduate dissertation and doing postgraduate research, SAGE Study Skills help you get the best from your time at university. Visit the SAGE Study Skills website for tips, quizzes and videos on study success!

Scientific English is possibly the most rewarding area of EFL teaching. It differs from English for Academic Purposes (EAP) as it is directed to a much smaller audience: PhD and postdoc students. Courses on Scientific English are held in universities throughout the world, yet there is very little support for teachers in understanding what to teach and how to teach it. This guide is part of the English for Academic Research series. Part 1 of the book sheds light on the world of academia, the writing of research papers, and the role of journal editors and reviewers. Part 2 gives practical suggestions on how to help your students improve their presentation skills. In Part 3 you will learn how to teach academic skills using nonacademic examples. Parts 1-3 are thus useful for anyone involved in teaching academic English, whether they have used the other books in the series or not. Part 4 suggests two syllabuses for teaching writing and presenting skills, based on the two core books: English for Writing Research Papers English for Presentations at International Conferences This book will help you i) understand the world of your students (i.e. academic research), ii) plan courses, and iii) exploit the What's the Buzz? sections in the books on Writing, Presentations, Correspondence and Interacting on Campus. Adrian Wallwork has written over 30 books covering General English (Cambridge University Press, Scholastic), Business English (Oxford University Press), and Scientific English (Springer). He has trained several thousand PhD students from all over the world to write and present their research. Adrian also runs a scientific editing service: English forAcademics (E4AC).

During the past 30 years, researchers have made exciting progress in the science of learning (i.e., how people learn) and the science of instruction (i.e., how to help people learn). This second edition of the Handbook of Research on Learning and Instruction is intended to provide an overview of these research advances. With chapters written by leading researchers from around the world, this volume examines learning and instruction in a variety of learning environments including in classrooms and out of classrooms, and with a variety of learners including K-16 students and adult learners. Contributors to this volume demonstrate how and why educational practice should be guided by research evidence concerning what works in instruction. The Handbook is written at a level that is appropriate for graduate students, researchers, and practitioners interested in an evidence-based approach to learning and instruction. The book is divided into two sections: learning and instruction. The learning section consists of chapters on how people learn in reading, writing, mathematics, science, history, second language, and physical education, as well as how people acquire the knowledge and processes required for critical thinking, studying, self-regulation, and motivation. The instruction section consists of chapters on effective instructional methods—feedback, examples, questioning, tutoring, visualizations, simulations, inquiry, discussion, collaboration, peer modeling, and adaptive instruction. Each chapter in this second edition of the Handbook has been thoroughly revised to integrate recent advances in the field of educational psychology. Two chapters have been added to reflect advances in both helping students develop learning strategies and using technology to individualize instruction. As with the first edition, this updated volume showcases the best research being done on learning and instruction by traversing a broad array of academic domains, learning constructs, and instructional methods.

The Study Skills Handbook

Key Research and Study Skills in Psychology

Read, Research and Write

Skills for Academic and Career Success

The Academic Skills Handbook

Essay Writing Skills

Writing essays is a major part of many further education courses. In coursework assignments, dissertations and exams, a well-written essay can make the difference between a pass and a fail, and these essays provide you with the stepping stones to the degree, qualification and career that you desire. Nothing will expose your uncertainty or lack of knowledge more than a poorly written essay; what Essay Writing Skills does is let you know what is expected of you and how best to go about it, allowing you to get on top of your workload quickly. Essay Writing Skills offers practical and proven ways to maximise your success in all aspects of essay writing. From planning your first essay to assessing primary and secondary sources in a systematic way that presents a convincing and academically sound argument. A comprehensive guide, it provides guidance and advice on good research techniques, grammar and accuracy, creating an essay plan and correctly citing your sources. A range of real life example essays and insider knowledge on how your essays are assessed, Essay Writing Skills is an indispensable source of advice, making the writing process clear and manageable to help you improve the quality of your work.

This book helps "students to master the standard organizational patterns of the paragraph and the basic concepts of essay writing. The text's time-proven approach integrates the study of rhetorical patterns and the writing process with the study of structure and mechanics." - product description.

Employability Skills for Law Students is designed to help you: * identify the academic, practical and transferable skills that can be developed whilst studying for a law degree; * recognise the value of those skills to employers (within both law and other sectors); * identify any gaps in your skills portfolio; * maximise opportunities to develop new skills through participation in a range of activities; * effectively demonstrate your skills to potential employers; * improve your employability prospects on graduation. Whether you are in your first year or your last, this book will ensure you make the most of your time at university, developing skills inside and outside the lecture theatre, so that you are in the best possible position to pursue your chosen career on graduation - as a solicitor, barrister, or a completely different profession. An interactive Online Resource Centre provides a range practical activities designed to give you opportunities to practise and receive feedback upon the skills you are developing. This book is a bridge to confident academic writing for advanced non-native English users. It emphasizes depth over breadth through mastery of core writing competencies and strategies which apply to most academic disciplines and genres. The book includes EMI programs, the content was piloted and revised during a longitudinal writing study. The innovative approach prepares students to write for the academic community through the dual lenses of Art (developing a writer's voice through choice of style and topics) and Architecture (mastering norms of academic language, genre, and organization.) The user-friendly text maximizes time for writing practice and production by avoiding lengthy readings. Part 1 builds skills and confidence in writing through assignments that do not require research. Part 2 applies newly mastered principles, skills, and strategies to research-based writing. Students learn to incorporate thesis, research, and evidence into a process for academic writing by following a clear, step-by-step process (Arranging to write, Writing, Assessing, Revising, and Editing.)

Writing Pathways to Student Success

Communication Skills for your Policing Degree

Academic Skills for International Students

A Developmental Neuropsychological Perspective

Essential Study and Employment Skills for Business and Management Students

The Art and Architecture of Academic Writing

If you are keen to succeed in your studies as a Trainee Nursing Associate, then this is the study skills book for you. Written specifically for TNAs, this book prepares you for higher education by helping you to develop key academic skills like time management, independent learning, academic writing, referencing, and literature searches. The book also covers important skills for your future career as a Nursing Associate, including portfolio development, delivering presentations, and using digital technologies in healthcare. Key features: Fully mapped to the new NMC standards of proficiency for nursing associates (2018) Case studies, activities and other learning features help you master the skills, whatever your level. Focused specifically on the skills you will need in your studies and practice, both now and in the future. ABOUT THE SERIES: The Understanding Nursing Associate Practice series (UNAP) is a new collection of books uniquely designed to support trainee Nursing Associates throughout their training and into a professional career.

Statistics and data for the non-specialist

Elegant ideas deserve elegant expression. Sword dispels the myth that you can't get published without writing wordy, impersonal prose. For scholars frustrated with disciplinary conventions or eager to write for a larger audience, here are imaginative, practical, witty pointers that show how to make articles and books enjoyable to read—and to write.