

Decenzo Human Resource Management 11th Edition

Fully revised and updated with input from practicing HR professionals, Fundamentals of Human Resource Management, 14th Edition provides students with a concise yet thorough introduction to the quickly evolving world of Human Resource Management (HR). This conversational and engaging text is designed to enhance online and distance learning and covers nearly all topics and competencies recommended by Society of Human Resource Management (SHRM) and Human Resource Certification Institute (HRCI) including human resource functions, strategy, planning, legal context, employee relations, talent acquisition, training and development, performance management, total rewards, health, safety, and labor relations. Every chapter is filled with real-world examples and activities based on current and emerging issues designed to strengthen student comprehension and increase student engagement. Forty years in the making, Management of Organizational Behavior r is a readable text that makes behavioral sciences come alive through real life examples and progressive ideology.

Over the past decade, management practice has gone through dramatic change. Workforce diversity, downsizing, TQM and outsourcing have all affected human resources. This book offers a real-world view of today's human resources management. Robbins: Leading the way in OB Organisational Behaviour shows managers how to apply the concepts and practices of modern organisational behaviour in a competitive, dynamic business world. Written and researched by industry-respected authors, this continues to be Australia’s most popular text for introductory courses in organisational behaviour. A new suite of learning and teaching resources that will excite future managers and inspire critical thinking, accompanies the text.

Human Resources Management in Canada

Leading Human Resources

Seven Moralities of Human Resource Management

Building Workforce Competencies in Career and Technical Education

Essential Concepts and Applications

Emphasises on teaching students to use accounting information to best manage an organization. Each chapter is written around a realistic business or focus company that guides the reader through the topics of that chapter. This text also covers contemporary topics such as, activity-based costing, target costing, the value chain, and more.

In this thoroughly updated edition of a classic reference, Stephen E. Condrey brings together leading experts in public administration and HR management to detail how you can: Move beyond your often limited problem-solving role as an HR manager and demonstrate how you can play a more strategic role in your organization. Deal with crucial issues such as diversity, EEO regulations and other legal issues, compensation, sexual harassment, and performance appraisal. Expand your ability to maximize productivity, efficiency, and employee satisfaction. Develop budgets, use volunteers, and employ consultants. Also included with purchase is a free supplemental on-line Instructor's Manual. Order your copy now!

Basic Concepts of Health Care Human Resource Management is a comprehensive overview of the role of Human Resource Management (HRM) in all aspects of healthcare management. Beginning with a survey of HRM, from its beginnings to present-day trends, the text moves on to cover state and federal healthcare laws, codes of ethics, staffing organizations, training and development, employee relations, and long-term planning.

Steen/Noe Fifth Canadian Edition has been written to make HR more accessible to students, more reflective of their situation, and more about them. Today, every manager is "in HR", and every employee is actively engaged in the process of HRM, regardless of whether they aspire to be a manager or an HR professional. Students will experience HRM every day of their working lives, from how they are perceived by recruiters to completing a performance appraisal, to being promoted or fired. When students ask "What's In It For Me?", the Fifth Canadian Edition will show them just how relevant HRM is to them as people, employees and eventually managers. This easy to read and relevant 11 chapter human resource management text is ideal for a one-semester course. Steen/Noe balances theory with practical application and rich examples that support the need for foundational HRM, thought leadership and applied insight necessary to perform and thrive in organizations today.

Supervision Today!

Basic Concepts of Health Care Human Resource Management

(WCS)Fundamentals of Human Resource Management 9th Edition for Boston University

Theory & Practice

Business Strategy

Human Resources is one area in the field of Management that changes much more quickly than most. Health Care legislation, court cases involving social media and scrutiny of public employee unions are a few recent examples. The 11th edition of DeCenzo's Fundamentals of Human Resource Management continues to offer an emphasis on timely and emerging human resource topics, including new health plans and evolving healthcare legislation; current treatment of unions and labor relations; coverage of the recent Wal-Mart class action discrimination suit as part of the significantly revised Chapter 3 on Equal Employment Opportunity; and added content on social media and its relationship to many aspects of Human Resources. New coverage of the impact of the economy and the economic rebuilding a workforce are addressed. Chapter 13 on safety and OSHA has been significantly revised to reflect recent laws and events/examples such as the BP Oil Spill.

'Business Strategy: an introduction' is an accessible textbook that provides a straightforward guide for those with little or no knowledge of the subject. It presents complex issues and concepts in a clear and compact manner, so that readers gain a clear understanding of the topics addressed. The following features are included: * A comprehensive introduction to the subjects of business strategy explained in a straightforward way for students new to this topic * Student friendly learning features throughout * Case studies of varying lengths with questions included for assignment and seminar work * A discussion of both traditional theory and the most recent research in the field This second edition features new and updated case studies as well as more depth having been added to the types and levels of strategy, and how to use case studies have been incorporated. A range of pedagogical features such as learning objectives, review and discussion questions, chapter summaries and further reading are included in the text resulting in it being a user-friendly, definitive guide for those new to the subject. A web-based Tutor Resource Site accompanies the book.

"This course and this book are about management and managers. Managers are one thing that all organizations--no matter the size, kind, or location--need. And there's no doubt that the world managers face has changed, is changing, and will continue to change. The dynamic nature of today's organizations means both rewards and challenges for the individuals who will be managing those organizations. This textbook on it should reflect those changes to help prepare you to manage under the current conditions. We've written this 14th edition of Management to provide you with the best possible understanding of what it means to be a manager confronting change and to best prepare you for that reality. But not every student aspires to a career in management. And even if you do, you may be five years away from it. So you might rightly feel that taking a course in management now may be getting ahead of the game. We hear you. In response to these concerns, we've added new material to this book that is important and relevant to everyone working in an organization--manager and non-manager alike. Our "Workplace Confidential" pages identify, analyze, and offer suggestions for dealing with the major challenges of the most. You should find these pages valuable for helping you survive and thrive in your workplace. Surprisingly, this topic has rarely been addressed in business programs. Inclusion in an introductory management course appeared to us to be a logical place to introduce these challenges and to provide guidance in handling them"--

Human resources management is essential for any workplace environment and is deemed most effective when a strategic focus is in place to ensure that people can facilitate that achievement of organizational goals. But, effective human resource management also contains an element of risk management for an organization which, as a minimum, ensures legislative compliance. Human Resources

Applications compiles the most sought after case studies, architectures, frameworks, methodologies, and research related to human resources management. Including over 100 chapters from professional, this three-volume collection presents an in-depth analysis on the fundamental aspects, tools and technologies, methods and design, applications, managerial impact, social/behavioral perspectives, and touching on effective and ineffective management practices when it comes to human resources. This multi-volume work is vital and highly accessible across the hybrid domain of business and management, essential for any library collection.

Human Resources Management: Concepts, Methodologies, Tools, and Applications

Managing Human Resources

The Praeger Handbook of Human Resource Management

Handbook of Hospitality Human Resources Management

Fundamentals of Human Resource Management 9th Edition with What Can You Do with a Major in Business Set

Provides a brief introduction to human resource management. This book focuses on the uses of human resources for the general population. A comprehensive instructor's manual, test bank, PowerPoint presentation and a complete Online Learning Center make course preparation easy.

Over the past decade, management practice has gone through dramatic changes. Workforce diversity, downsizing, reengineering, total quality management, outsourcing, and rediscovering the importance of satisfying the customer, all has a significant impact on Human Resources. The new Sixth Edition of De Cenzo/Robbins' Human Resource Management features a current, real-world perspective that gives readers a crystal-clear picture of what today's HRM is really like. Emphasizing the application of theory, the Sixth Edition carefully integrates real examples with the most up-to-date information available.

Human Resource Management provides readers with a complete, comprehensive review of essential personnel management concepts and techniques in a highly readable and understandable form. Coverage emphasizes essential themes throughout the book, including the building of better, faster, more competitive organizations through HRM; practical applications that help all managers deal with their personnel-related responsibilities; and technology and HR. Specific topics include the strategic role of human resource management; equal opportunity and the law; job analysis; personnel planning and recruiting; employee testing and selection; interviewing candidates; training and developing employees; managing organizational renewal; appraising performance; managing careers and fair treatment; establishing pay plans; pay-for-performance and financial incentives; benefits and services; labor relations and collective bargaining; employee safety and health; managing human resources in an international business; human resources information systems and technology. For practicing Human Resource Managers as well as any business managers who deal with human resource/personnel issues.

Appropriate for Supervision, Supervision Management, and Intro to Management. Supervision Today has earned a reputation of being the one of the most effective supervision books because it blends traditional and contemporary topics, as well as theories and experiential skills. Offering a three-tier learning system, it focuses on building readers' knowledge, improving their comprehension and applying concepts directly to skill development. Known for its lively tone and four-color design, it captures the latest in supervision literature and includes cases to invigorate any lecture. This edition includes new information on contingent workforces, entrepreneurship, employee theft, work/life balance, IM, texting, and workplace diversity.

Organisational Behaviour

Management of Organizational Behavior

Human Resource Management

MGMT

This text is an unbound, binder-ready edition.The 11th Edition of Fundamentals of Human Resource Management helps students understand and remember concepts through a straightforward and conversational writing style and a wealth of examples to clarify ideas and build interest. The authors provide a strong foundation of essential elements of Human Resource Management as well as a clear understanding of how Human Resource Management links with business strategy. Through practical applications, the authors illustrate the importance of employees on every level of the organization, helping students understand HRM elements such as recruitment, training, motivation, retention, safety, the legal environment, and how they support successful business strategies.

Career and Technical Education (CTE) has become a vibrant source of workforce development across the globe. It is no longer an offering only for a specialized sector of students. Instead, it has matured into a sound and meaningful program for high school and postsecondary students across interest areas, and abilities. CTE programs and students realize the great relevancy of the programs to workplace and higher education readiness and immediate earning power. This volume addresses the changing needs of foundation courses in CTE. As land grant universities began to offer courses to cover the historical, social and philosophical aspects of CTE, teaching institutions have followed suit. Therefore, readers will find not only a rich background in history and philosophy of the field, but also theory, best practice, and strategies specifically grounded in CTE. As scholars and practitioners argue whether human resource development (HRD) encompasses CTE or vice versa in the field, this text proves that HRD is an integral component and thrust of CTE. As a broad field of study, CTE has come a long way and its history parallels the efforts of humanity from the Stone Age to modern civilization. Building Workforce Competencies through CTE proves that CTE survived, and thrives. The more we realize how pervasive technology and information skills are needed in our society, the more we need CTE. CTE is a leader in innovative educational programs, pedagogical theory and practice; it prepares people, young and old, for the world of work. This book provides a practical and visionary basis for cultivating future opportunities and directions in CTE.

For undergraduate Principles of Management courses REAL Managers, REAL Experiences With a renewed focus on skills and careers, the new edition of this bestselling text can help better prepare your students to enter the job market. Management, Thirteenth Edition vividly illustrates effective management theories by incorporating the perspectives of real-life managers. Through examples, cases, and hands-on exercises, students will see and experience management in action, helping them understand how the concepts they ’ re learning actually work in today ’ s dynamic business world. Students will gain hands-on practice applying management concepts with MyManagementLab. They ’ ll engage in real business situations with simulations, build their management skills by writing and talking about different management scenarios, have access to a video library to help put concepts into perspective, and more. Also available with MyManagementLab MyManagementLab is an online homework, tutorial, and assessment program designed to work with this text to engage students and improve results. Within its structured environment, students practice what they learn, test their understanding, and pursue a personalized study plan that helps them better absorb course material and understand difficult concepts. Please note that the product you are purchasing does not include MyManagementLab. MyManagementLab Join over 11 million students benefiting from Pearson MyLabs This title can be supported by MyManagementLab, an online homework and tutorial system designed to test and build your understanding. Would you like to use the power of MyManagementLab to accelerate your learning? You need both an access card and a course ID to access MyManagementLab. These are the steps you need to take: 1. Make sure that your lecturer is already using the system Ask your lecturer before purchasing a MyLab product as you will need a course ID from them before you can gain access to the system. 2. Check whether an access card has been included with the book at a reduced cost If it has, it will be on the inside back cover of the book. 3. If you have a course ID but no access code, you can benefit from MyManagementLab at a reduced price by purchasing a pack containing a copy of the book and an access code for MyManagementLab (ISBN:9781292090313) 4. If your lecturer is using the MyLab and you would like to purchase the product... Go to www.mymanagementlab.com to buy access to this interactive study programme. For educator access, contact your Pearson representative. To find out who your Pearson representative is, visit www.pearsoned.co.uk/relocator

Handbook of Hospitality Human Resources Management is an authoritative resource comprising an edited collection of papers, which review and discuss this crucial aspect of hospitality, whilst illustrating how theories and concepts can be applied to the hospitality industry. Written by internationally recognized practitioners and academics, this book provides thorough reviews and discussions. The depth and coverage of each topic is unprecedented. A must-read for hospitality researchers and educators, students and industry practitioners.

Human resource management

Creating Value in a Dynamic Business Environment

South African Human Resource Management

Human Resource Management in Health Care: Principles and Practice

Handbook of Human Resources Management in Government

Book & CD. This fourth edition makes it clear that all who are interested in the sustainability of South Africa -- and Africa -- must put human resource management (HRM) at the very core of the management of organisations generally. The content is aligned to outcomes that are geared towards analytical and critical thinking about the theory and practice of HRM in South Africa. The African context of HRM in Africa 'is provided. This edition breaks away even further from the traditional structure of so many standard HRM textbooks. It challenges a broadening of the 'agenda' and scope of HRM work: HRM is not only about managing employees, but also about managing the work and the people who do the work of and in organisations. This may involve alternative ways of getting the work of organisations done, namely to add value to people, to organisations and to society. This comprehensive book is organised around themes such as: Developing an appreciation for the context of HRM in South Africa; Strategising, designing and planning as preparatory HRM work; Sourcing work talent; Facing the countrys people empowerment challenge; Meeting the reward and care challenge; change and transformation; Managing HRM-related information, including HRM and sustainability reporting. Based on most recent theoretical developments, the emphasis is on the practical applications. Samples of relevant documents are included, and an accompanying CD contains a wealth of relevant resources as well as a continuing, integrating case study that serves as a basis for these applications. Human Resource Management will be extremely valuable to both current and aspirant managers, and human resource practitioners.

A new approach to learning the principles of management, MGMT 2 is the second Asiaa Pacific edition of a proven, innovative solution to enhance the learning experience. Concise yet complete coverage supported by a suite of online learning aids equips students with the tools required to successfully undertake an introductory management course. Paving a new way to both teach and learn, MGMT 2 provides Students have access to online interactive quizzing, videos, podcasts, flashcards, case studies, games and more. An accessible, easy-to-read text along with tear out review cards completes a package which helps students to learn important concepts faster. MGMT 2 delivers a fresh approach to give students what they need and want in a text.

This innovative text will be useful for students and as a reference for practitioners. Each chapter will begin with a case study that focuses on the topical material of the chapter. The case study will be resolved at the conclusion of the chapter. In addition to references used in the chapter, each chapter will have a resources section for books, periodicals, websites and organizations. Armstrong's Handbook of Human Resource Management Practice is the bestselling and definitive resource for HRM students and professionals, which helps readers to understand and implement HR in relation to the needs of the business. It covers in-depth all of the areas essential to the HR function such as employment law, employee relations, learning and development, performance management, including leadership, managing conflict, interviewing and using statistics. Illustrated throughout in full colour and with a range of pedagogical features to consolidate learning (e.g. source review boxes, key learning points, summaries and case studies from international organizations such as IBM, HSBC and Johnson and Johnson), this fully updated 15th edition includes new chapters on the HRM role in the 21st century, the HRM talent gap, further case studies and updated content covering the latest research and developments. Armstrong's Handbook of Human Resource Management Practice is aligned with the Chartered Institute of Personnel and Development (CIPD) profession map and standards and is suited to both professionals and students of both undergraduate degrees and the CIPD's level 5 and 7 professional qualifications. This edition includes new chapters on the HRM role in the 21st century, the HRM talent gap, further case studies and updated content covering the latest research and developments. Armstrong's Handbook of Human Resource Management Practice is aligned with the Chartered Institute of Personnel and Development (CIPD) profession map and standards and is suited to both professionals and students of both undergraduate degrees and the CIPD's level 5 and 7 professional qualifications. Includes a wealth of resources, including a literature review, glossary and bibliography.

Industrial/Organizational Psychology

ORGANIZATIONAL STRATEGIES FOR EMPLOYEES RETENTION IN THE EMERGING ENVIRONMENT A STUDY OF INSTITUTIONS OF HEALTHCARE ORGANIZATIONS IN UTTARAKHAND

Discover a New System for Unleashing the Productive Power of Exemplary Performers

Pearson New International Edition

Fundamentals of Human Resource Management with CD & Powerweb

This market-leading text takes a pragmatic approach emphasizing the strategic role of human resources. Comprehensive, research-basedcoverage includes all major topics identified on the Human Resource Certification Institutes Content Outline. Coverage includes aglobal chapter, expanded coverage of diversity, new material on performance management, and current hot topics such as

self-directed work teams, shamrock organization, broadbanding, competency-based pay systems, job security, violence in the workplace, and how organizational commitment affects production, quality, and service.

This text is an unbound, three-hole punched version. The 12th Edition of Fundamentals of Human Resource Management, Binder Ready Version, 12th Edition helps students understand and remember concepts through a straightforward and conversational writing style and a wealth of examples to clarify ideas and build interest. The authors provide a strong foundation of essential elements of Human Resource Management as well as a clear understanding of how Human Resource Management links with business strategy. Through practical applications, the authors illustrate the importance of employees on every level of the organization, helping students understand HRM elements such as recruitment, training, motivation, retention, safety, the legal environment, and how they support successful business strategies.

Why a focus on jobs is not enough? Force-fitting employees to job descriptions leads to unhappy people and substandard performance. For years, HR professionals have struggled with this dilemma. But it doesn't have to be that way. Competency-Based Human Resource Management describes a new model of performance management that matches employee talents to the work that must be done. By focusing on the critical competencies that distinguish star performers, HR professionals can transform the way they recruit, select, train, develop, and compensate top-performing employees.

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Armstrong's Handbook of Human Resource Management Practice

Managerial Accounting

Management

Management, Global Edition

Revel -- Print Offer -- for Fundamentals of Management, Ninth Canadian Edition

Fundamentals of Human Resource Management with CD & Powerweb Irwin/McGraw-Hill

Seven Moralities of Human Resource Management analyses morality of HRM from the perspective of American psychologist Laurence Kohlberg. This book examines and makes value judgements on whether or not HRM is moral from the viewpoint of Kohlberg's seven stages of morality as a follow-up study of the author's 2012 book, Seven Management Moralities.

The two-volume Praeger Handbook of Human Resource Management is an indispensable resource for anyone with a question relating to workplace practice or policy. Volume One contains information organized by HR task or topic: Recruitment and selection, employee development, performance management, compensation and benefits administration, and employment law. Volume Two covers organizational issues like leadership and HR strategy, organizational development, change management, and general HR issues and workplace policy. Written by experts of all stripes, including HR professors, HR consultants, and practicing HR managers, this is the one-stop, preeminent source for all things HR. Anyone with personnel duties -- whether VP for Human Resources or office manager -- will find actionable answers to all their questions quickly. Personnel management is a critical business function. Make a mistake in, say, firing an employee, and soon you may find yourself on the phone with a lawyer. This handbook will help readers avoid personnel potholes and snares. Volume one of this set tells -- among dozens of other topics -- how to hire well, train employees, evaluate and develop workers, fire legally, set compensation, and abide by federal and state employment laws. Volume two rises above the trees for a look at the forest: leadership development, succession planning, managing change and conflict, creating emergency response plans, managing teams, forecasting employment trends, measuring results, and acquiring HR credentials. In addition, volume two will help companies develop workplace policies on everything from suitable dress to disciplinary procedures to work life balance. Entries in each category are short and to the point--from 500 to 1,000 words. Sprinkled throughout are longer, overview/theory pieces on subjects like performance management, selection, training, and HR Strategy. And the set will contain an extensive bibliography, resource section, and checklists on topics like hiring, safety, termination, training, and more. The "Best Places to Work for" are also the most profitable and the most fun. This handbook helps lay the foundation for building a rewarding, inspiring, and productive workplace, where people come to work each day with smiles on their faces. - Publisher.

The Truth About Managing People offers real solutions for the make-or-break problems faced by every manager. Readers will discover: how to overcome the true obstacles to teamwork; why too much communication can be as dangerous as too little; how to improve hiring and employee evaluations; how to heal layoff survivor sickness; even how to learn charisma. This isn't someone's opinion; it's a definitive, evidence-based guide to effective management: a set of bedrock principles to rely on throughout an entire management career. The Rules of Management: They're surprisingly easy to learn and live by. Now, Richard Templar's brought them all together in one place. Templar covers everything from setting realistic targets to holding effective meetings; finding the right people to inspire loyalty. Learn when and how to let your people think they know more than you (even if they don't) -- and recognize when they really do. The first edition of The Rules of Management became a global phenomenon, topping bestseller charts around the world. This new, even better edition contains 10 brand new rules to take you further, faster. In Wired to Care, top business strategist Dev Patnaik tells the story of how organizations of all kinds prosper when they tap into a power each of us already has: empathy, the ability to reach outside of ourselves and connect with other people. When people inside a company develop a shared sense of what's going on in the world, they see new opportunities faster than their competitors. They have the courage to take a risk on something new. And they have the gut-level certitude to stick with an idea that doesn't take off right away. People are Wired to Care, and many of the world's best organizations are, too.

Fundamentals of Management

Competency-Based Human Resource Management

Loose-Leaf for Fundamentals of Human Resource Management

Concepts, Methodologies, Tools, and Applications

Fundamentals of Human Resource Management

Striking a balance between research, theory, and application, the sixth edition of INDUSTRIAL/ORGANIZATIONAL PSYCHOLOGY: AN APPLIED APPROACH prepares students for their future careers through a combination of scholarship, humor, case studies, and practical applications. Students will see the relevance of industrial/organizational psychology to their everyday lives through such practical applications as how to write a resume, survive an employment interview, write a job description, create a performance appraisal instrument, and motivate employees. Charts and tables simplify such complicated issues as employment law, job satisfaction, work motivation and leadership. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

This book centers on business decision-making and managerial problem-solving, consistent with today's best practices' Human Resource Management Practice and Research. Real-life cases and a global focus will hold readers' interest as this book imparts valuable information about the dynamic field of human resources. Expanded coverage of international human resource issues governs this edition of the popular book; it also covers the management of work flows, job analysis, equal opportunity and the legal environment, diversity, recruitment and selection of employees, downsizing and outplacement, performance management and appraisal, workforce training, career development, compensation management, rewards and performance, employee benefits, employee relations, employee rights and discipline, organized labor, and workplace safety and health. The reference resource for human resource directors, managers, and small business owners, as well as others in leadership positions.

Principles of Management (Collection)