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Assistant 10th Edition

Kinns Medical Assistant 10th Edition

**Comprehensive Medical
Assisting begins with Kinn!**

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Elsevier's 60th Anniversary edition of Kinn's The Medical Assistant, 13th Edition provides you with real-world administrative and clinical skills that are essential to working in the modern medical

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office. An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary for working in today's healthcare

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setting. Paired with our adaptive solutions, real -world simulations, EHR documentation and HESI remediation and assessment, you will learn the leading skills of modern administrative and

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clinical medical assisting in the classroom! Basics of Diagnostic Coding prepares you to use the ICD-10 coding system. Learning objectives listed in the same order as content makes it easy to

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review material. Clinical procedures integrated into the TOC give you a quick reference point. Professional behavior boxes provide guidelines on how to interact with patients, families, and coworkers.

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Patient education and legal and ethical issues are described in relation to the Medical Assistant's job. Applied approach to learning helps you use what you've learned in the clinical setting.

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Learning objectives and vocabulary with definitions highlight what's important in each chapter. Critical thinking applications test your understanding of the content. Step-by-step procedures

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explain complex conditions and abstract concepts. Rationales for each procedure clarify the need for each step and explains why it's being performed. Portfolio builder helps you demonstrate your

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mastery of the material to potential employers. NEW! Chapter on The Health Record reviews how you'll be working with a patient's medical record. NEW! Chapter on Technology in the Medical

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**Office introduces you to the
role EHR technology plays in
the medical office. NEW!
Chapter on Competency-Based
Education helps you
understand how your mastery
of the material will affect your**

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**ability to get a job. NEW!
Clinical procedure videos helps
you visualize and review key
procedures.**

**Medical Assisting Online is a
ready-to-use online course
that coordinates with Kinn's**

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The Medical Assistant, 10th Edition. In this unique online world, you'll report for work to a fictitious medical practice, complete with virtual co-workers, physicians, and patients. With the help of an

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online mentor, you will be challenged to perform essential functions of the front and back office such as checking in patients, filing insurance claims, taking vital signs, administering

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medications, and much more. This "on-the-job" experience helps you apply the skills and concepts presented in the text to real-life practice scenarios. Along the way, you'll have the opportunity to test your

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understanding of important topics and improve your skills through valuable advice and feedback. Engaging Training Activities cover key curriculum competencies, guiding you step-by-step through

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important skills and encouraging you try them on your own. Self-comprehension questions and learning activities interspersed throughout allow you to check your comprehension and learn

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from feedback. Self-evaluation checklists at the end of each lesson help you review key objectives and check off the items you've mastered. Pop-up boxes provide further explanations, forms, or

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oversized figures, enabling you to "dig deeper" and see the tools and paperwork actually used on the job. Learning objectives are clearly stated at the beginning of each lesson, and revisited

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throughout in case you need more information on any topic. Ethical, legal, and communication-related considerations are addressed where appropriate, demonstrating how these

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issues can arise in many contexts and helping you decide the best course of action in a given situation. Automatically scored quizzes and exams help you evaluate your comprehension and check

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your grade at any time throughout the course. A glossary of definitions with audio pronunciations is linked to the appearance of each term, helping you learn the correct definitions in context.

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"Lounge Talk" allows you to review important concepts with your online mentor after completing each lesson. Discussion threads, chat rooms, and other communications tools help

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foster online collaboration with other students and the instructor.

Concise and practical, the Penn Clinical Manual of Urology is an indispensable guide to the daily practice of

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urology. This one-volume medical reference book presents the key clinical information you need to diagnose and treat urologic disorders quickly and effectively, featuring brief,

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well-illustrated chapters and an easy-to-read format. Essential for clinical questions and answers, the Penn Clinical Manual of Urology deserves a place on the bookshelf of not only every urologist, but every

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provider treating urologic problems. Consult this title on your favorite e-reader, conduct rapid searches, and adjust font sizes for optimal readability. Find information quickly and easily with a

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format that includes clearly presented algorithms, tables, and figures. Effectively review for the boards using the self-assessment questions at the end of each chapter. Stay abreast of new AUA and ICI

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Incontinence guidelines, and access up-to-date information on the latest treatment recommendations, therapy for castrate-resistant prostate cancer, and active surveillance for prostate cancer. Effectively

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prepare for board examinations and recertification. Understand and apply evaluation and management techniques for male subfertility and androgen deficiency. Focus on today's

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hot topics in urology, including stress and mixed urinary incontinence; prolapse therapy; therapy for overactive bladder; and targeted therapy for renal cell carcinoma. Take advantage of

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chapters that offer a thorough review of the major categories of urologic diseases and integrate radiology, radiation therapy, nephrology, pediatric urology, transplantation surgery, and vascular surgery.

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Designed to support the trusted content in Kinn's The Clinical Medical Assistant, 14th Edition, this study guide and procedure checklist manual is the essential review and practice companion to

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reinforce key concepts, encourage critical thinking, and ensure your mastery of clinical medical assisting content. This robust companion guide offers a wide range of exercises to reinforce

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your understanding of common clinical skills — including new certification preparation questions that offer additional practice for certification exams, a new chapter review of medical

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terminology and anatomy, and need-to-know workplace applications. Trusted for more than 60 years Kinn's Clinical Study Guide and Procedure Checklist Manual also features competency checklists to

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clearly assess your performance and progression from day one until you land your first job as a Medical Assistant. Hundreds of practice questions test your knowledge and comprehension

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with vocabulary review, multiple choice, fill-in-the-blank, and true/false questions. Skills practice, workplace applications, and online activities promote your critical thinking skills.

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Procedure checklists help you track your performance of key toward mastery of key skills and job-readiness. Work products allows you to provide documentation or file in professional portfolios to use

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in job-searching. Chapter-by-chapter correlation with the textbook allows you to easily test your comprehension as you go. Perforated pages are easily removed for on-the-go study or turn-in assignments

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and evaluations. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid medical foundation. NEW! Streamlined presentation of the material

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combines chapters in an easier-to-read format. NEW!

Certification Preparation questions help you focus on becoming certification-ready from Day 1.

Kinn's the Medical Assistant

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**Kinn's Medical Assisting
Fundamentals
Study Guide for Kinn's The
Administrative Medical
Assistant - E-Book
Virtual Medical Office
SimChart for the Medical**

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Office: Learning the Medical Office Workflow - 2021 Edition Study Guide and Procedure Checklist Manual for Kinn's The Clinical Medical Assistant - E-Book

List of British localities where remains of the

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mammoth have been discovered p. [258]-260.

More than any other product on the market, the most successful Medical Assistants begin their careers with Kinn. Trusted for more than 60 years, Kinn's *The Administrative Medical Assistant: An Applied Learning Approach*, 14th Edition teaches you real-

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world administrative skills essential for a career in the modern medical office – always with a focus on application through unfolding case scenarios, critical thinking questions, procedure videos, and interactive exercises. The reorganized 14th edition includes expanded content on topics from professionalism and interpersonal skills to

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billing and coding, electronic health records, and practice management as well as a new chapter reviewing medical terminology, anatomy and physiology, and pathology. With an easy-to-read style and practical focus, paired with a full complement of separately sold adaptive solutions, real-world simulations, EHR documentation

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experience, and HESI remediation and assessment — you'll learn the leading skills to prepare for certification and a successful career in the dynamic and growing Medical Assisting profession. Comprehensive coverage of all administrative procedures prepares you to run a medical office. 65 step-by-step illustrated procedures with

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rationales break down key administrative skills to master. Applied approach to learning helps you use what you 've learned in a real-world setting, including case scenarios, critical thinking exercises, procedures videos, and interactive online activities. Thorough EHR coverage with access to hands-on activities incorporates

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use of SimChart® for the Medical Office software (sold separately) designed to ensure that you are practice-ready. Key vocabulary terms and definitions are presented at the beginning of each chapter and highlighted in text discussions. Summary of Learning Objectives serves as a checkpoint and study tool. Robust companion website includes

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chapter quizzes, sample certification exams, procedures videos, and interactive exercises. Patient education and legal and ethical features help relate content to practical use. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid foundation. NEW! Reorganized and

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expanded content covers medical office accounts, collections, banking, and practice management to build a deep understanding of the workings of a medical office. NEW! Artwork focused on the workings of a modern medical office includes updated illustrations and photographs of procedures and medical records. NEW! Expanded and

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updated sample certification exams help you practice and prepare for certification. NEW! Streamlined presentation refines organization and writing for easy comprehension. NEW! Coverage of patient-centered care featured throughout textbook. Designed to support the trusted content in Kinn ' s The Administrative Medical

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Assistant, 14th Edition, this study guide and procedure checklist manual is the essential review and practice companion to reinforce key concepts, encourage critical thinking, and ensure you master and apply administrative medical assisting content. This robust companion guide offers a wide range of exercises to reinforce your

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understanding of common administrative skills — including new certification preparation questions that offer additional practice for certification exams, a review of medical terminology and anatomy, and need-to-know workplace applications. Trusted for more than 60 years as a key part of the student journey from classroom to

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career, it also features competency checklists to clearly assess your performance and progression from day one until you land your first job as a Medical Assistant.

Comprehensive coverage of all administrative procedures gives you an overview of everything you need to know to work in a medical office job. Hundreds of

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practice questions test your knowledge and critical thinking skills with vocabulary review, multiple choice, fill-in-the-blank, and true/false questions. Skills practice, workplace applications, and online activities promote your critical thinking skills. Procedure checklists help you track your performance toward mastery of key skills

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and job-readiness. Work products allow you to provide documentation to instructors or file in professional portfolios to use in job-searching. Chapter-by-chapter correlation with the textbook allow you to test your comprehension as you go. Perforated pages are easily removed for on-the-go study or turn-in assignments and

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evaluations. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid foundation for practice. NEW! Expanded content on medical office accounts, collections, banking, and practice management covers the most dynamic topics in the modern medical office. NEW!

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Certification Preparation questions help you focus on passing the certification exam from Day 1. NEW! Expanded and updated sample certification exams help you practice and prepare for certification. NEW! Streamlined presentation of the material combines chapters in an easier-to-read format.

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chapter to help you further develop the tactile and critical thinking skills necessary for working in today's healthcare setting. Paired with our adaptive solutions, real-world simulations, EHR documentation and HESI remediation and assessment, you will learn the leading skills of modern administrative and clinical medical assisting

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in the classroom! Basics of Diagnostic Coding prepares you to use the ICD-10 coding system. Learning objectives listed in the same order as content makes it easy to review material. Clinical procedures integrated into the TOC give you a quick reference point. Professional behavior boxes provide guidelines on how to interact with

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patients, families, and coworkers. Patient education and legal and ethical issues are described in relation to the Medical Assistant's job. Applied approach to learning helps you use what you've learned in the clinical setting. Learning objectives and vocabulary with definitions highlight what's important in each chapter. Critical

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thinking applications test your understanding of the content. Step-by-step procedures explain complex conditions and abstract concepts. Rationales for each procedure clarify the need for each step and explains why it's being performed. Portfolio builder helps you demonstrate your mastery of the material to potential employers.

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NEW! Chapter on The Health Record reviews how you'll be working with a patient's medical record. NEW! Chapter on Technology in the Medical Office introduces you to the role HER technology plays in the medical office. NEW! Chapter on Competency-Based Education helps you understand how your mastery of the

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material will affect your ability to get a job.

NEW! Clinical procedure videos helps you visualize and review key procedures.

Emerging Technologies and Trends

Concepts, Methodologies, Tools and

Applications

Kinn's Medical Assisting Fundamentals - E-Book

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Kinn's The Administrative Medical Assistant - E-Book

Today's Medical Assistant

An Applied Learning Approach

Get more practice with the essential medical assisting job skills! Designed to

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support Kinn's The Clinical Medical Assistant: An Applied Learning Approach, 13th Edition, Kinn's The Clinical Medical Assistant - Study Guide and Procedure Checklist Manual Package:

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An Applied Learning Approach, 13th Edition offers a wide range of exercises to reinforce your understanding of common clinical skills — including CAAHEP and ABHES competencies. A

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variety of exercises test your knowledge and critical thinking skills with vocabulary review, multiple choice, fill in the blank, and true/false questions.

Additional exercises enhance

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learning with skills and concepts, word puzzles, case studies, workplace applications, and Internet activities. Procedure checklists help you track your performance of every

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procedure included in the textbook. Work products allow you to provide documentation to instructors and to accrediting organizations when a competency has been

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mastered. Cross-references tie together exercises in the study guide to the Connections theme in the main text. NEW! Eight procedure checklists based on CAAHEP competencies

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provide an assessment tool for MA procedures. NEW! Glucometer test results and Mantoux test records allow you to assess how well you're able to perform these procedures. NEW! SimChart

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for the Medical Office
Connection ties EHR cases to
appropriate chapters.
Prepare your students for
the CMA, RMA, or CMAS
certification examinations
with **COMPREHENSIVE**

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MEDICAL ASSISTING EXAM REVIEW, Third Edition. The book includes test information and preparation sections, review content on general, administrative, and clinical topics, and pre- and

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post-test exams for each test type. The new edition conforms to the latest content outlines from the AAMA and AMT. The accompanying CD-ROM includes over 1,600

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questions and is fully customizable for individual study needs. Delmar is a part of Cengage Learning. Important Notice: Media content referenced within the product description or

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the product text may not be available in the ebook version.

This new open access edition supported by the Fragility Fracture Network aims at giving the widest possible

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dissemination on fragility fracture (especially hip fracture) management and notably in countries where this expertise is sorely needed. It has been extensively revised and

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updated by the experts of this network to provide a unique and reliable content in one single volume.

Throughout the book, attention is given to the difficult question of how to

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provide best practice in countries where the discipline of geriatric medicine is not well established and resources for secondary prevention are scarce. The revised and

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updated chapters on the epidemiology of hip fractures, osteoporosis, sarcopenia, surgery, anaesthesia, medical management of frailty, peri-operative complications,

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rehabilitation and nursing are supplemented by six new chapters. These include an overview of the multidisciplinary approach to fragility fractures and new contributions on pre-hospital

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care, treatment in the emergency room, falls prevention, nutrition and systems for audit. The reader will have an exhaustive overview and will gain essential, practical

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knowledge on how best to manage fractures in elderly patients and how to develop clinical systems that do so reliably.

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personnel just what they need to perform all of their nonclinical tasks with greater skill and efficiency. You get the background to better understand your role and responsibilities... as well as

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current, step-by-step advice on billing, scheduling, making travel arrangements, ordering supplies - any duty from receptionist to manager you might have in your doctor's office. Includes the

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latest on... using computers in medical practice; handling medicolegal issues; communicating more effectively with physicians patients, and peers; and transcribing reports...

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everything you need to be
good at your job.

Flowers for Algernon

The Administrative Medical
Assistant

Mosby's Dental Assisting
Exam Review - E-Book

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Kinn's The Clinical Medical Assistant

Mountain View Clinic

Prepare for a successful career in medical assisting! Kinn ' s The Medical Assistant, 12th Edition

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helps you learn the real-world administrative and clinical skills essential to working in the health care setting.

Administrative coverage ranges from professionalism and interpersonal skills to billing and

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coding and electronic health records; clinical content teaches how to assist with medications, diagnostic procedures, and surgeries. And no other comprehensive medical assisting text can match its

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coverage of assisting with medical specialties! Written by medical assisting experts Alexandra Adams and Deborah Proctor, this classic resource also includes an Evolve companion website with practical exercises

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and activities, videos, and review questions for the CMA and RMA certification exams. More chapters on assisting with medical specialties than any other Medical Assisting text prepare you to assist in specialty

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exams and make you better qualified to work in specialty fields like cardiology, dermatology, ophthalmology, gynecology, and neurology. Step-by-step, illustrated procedures make it easier to

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learn and understand medical assisting skills, and include rationales for each step.

Threaded case scenarios help you develop critical thinking skills and apply concepts to realistic administrative and

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clinical situations. Patient education and legal and ethical issues are described in relation to the Medical Assistant's job. A Portfolio Builder on the Evolve website helps you demonstrate proficiency to potential

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employers. Detailed learning objectives and vocabulary with definitions in each chapter help you study more effectively, with connections icons linking concepts in the text to exercises in the study guide and on the

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Evolve companion website.
Study Guide includes a variety of exercises to test your knowledge and critical thinking skills, case scenarios from the book, and a Procedure Checklists Manual. Sold

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separately. NEW! Charting examples within the procedures are highlighted for easier learning. UPDATED coverage of the Electronic Health Record ensures that you are familiar with the technology you'll use

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on the job. UPDATED content on alternative therapies and treatment includes the latest herbal remedies such as red rice yeast for lowering cholesterol, St. John ' s Wort for depression, and probiotic bacteria for GI

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maladies.

This guide enhances understanding of the theory and applications presented in Kinn's The Medical Assistant: An Applied Learning Approach, 10th Edition. Specially designed

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to parallel material in the book, this helpful study guide provides in-depth study and review of the most important medical assisting concepts and skills. Each chapter is filled with pedagogical features that help

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enhance the teaching and learning experience, including chapter outlines and learning objectives, as well as relevant material focusing on personal qualities, skills, responsibilities, types of patient education, and

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legal/ethical issues. A variety of exercises test content knowledge and critical thinking skills, including vocabulary review, multiple-choice, fill-in-the-blank, and true/false questions. End of chapter

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quizzes test understanding of concepts presented in the entire chapter. Procedure Checklists for every procedure covered in the main text. Students can tear out the checklists and provide to the instructor for evaluation.

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English-Spanish terms help bilingual students master key content. The most current content and competencies associated with CAAHEP and ABHES, including IV Therapy, Patient Education, and

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Documentation. Cross references from the Connections theme in each chapter of the main text to relevant exercises in study guide. Additional exercises, such as Skills & Concepts, Word

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Puzzles, Case Studies, Work Applications, and Internet Activities enhance the learning experience.

Virtual Medical Office Mountain View Clinic

Use this study tool to master the

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content from your Today's Medical Assistant: Clinical & Administrative Procedures, 2nd Edition textbook!

Corresponding to the chapters in the textbook by Kathy Bonewit-West, Sue Hunt, and

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Edith Applegate, this study guide helps you understand and apply the material with practical exercises, activities, flashcards, checklists, review questions, and more. Chapter assignment tables at the beginning of

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chapters guide you through textbook and study guide assignments, and make it easy to track your progress.

Laboratory assignment tables list the procedures in each chapter, including study guide

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page number references, and indicate the procedures shown on the DVDs. A pretest and posttest in each chapter measure your understanding with 10 true/false questions. Key term assessments include

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exercises to help in reviewing and mastering new vocabulary. Evaluation of Learning questions let you assess your understanding, evaluate progress, and prepare for the certification examination.

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Critical thinking activities let you apply your knowledge to real-life situations. Practice for Competency sections offer extra practice on clinical skills presented in the book.

Evaluation of Competency

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checklists evaluate your performance versus stated objectives and updated CAAHEP performance standards. Updated content includes exercises for topics such as electronic medical records,

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advanced directives, HIPAA, emergency preparedness, ICD-10 coding, documentation, medical office technology, medical asepsis, vital signs, pediatrics, colonoscopy, IV therapy, and CLIA waived tests.

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New activities provide practice for the Today's Medical Assistant textbook's newest and most up-to-date content. New Emergency Protective Practices for the Medical Office chapter includes procedures, critical

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thinking questions, and other activities to help you understand emergency preparedness. New Wheelchair Transfer Procedure and Evaluation of Competency checklist includes a step-by-step

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guide to this important procedure. New video evaluation worksheets on the Evolve companion website reinforce the procedures demonstrated on the textbook DVDs. New practicum and

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externship activities on Evolve provide practice with real-world scenarios.

Clinical and Organizational Practice

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Clinical & Administrative
Procedures

Kinn's the Administrative
Medical Assistant

Administrative and Clinical
Competencies with Anatomy &
Physiology

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Medical-Surgical Nursing

Designed to support the trusted content in Kinn's The Medical Assistant, 14th Edition, this study guide is the essential review and practice companion to reinforce key concepts, encourage critical thinking, and ensure that you

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learn to master and apply key medical assisting content. This robust companion guide offers a wide range of exercises to reinforce your understanding of common administrative and clinical skills □ including new certification preparation

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questions that offer additional practice for certification exams, a review of medical terminology and anatomy, and need-to-know workplace applications. Trusted for more than 60 years as a key part of the student journey from classroom to career, it also features

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competency checklists to clearly assess your performance and progression from day one until you land your first job as a Medical Assistant.

Comprehensive coverage of all administrative and clinical procedures is built from Medical Assisting

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accreditation standards and competencies. Hundreds of practice questions (multiple-choice, true/false, fill-in-the-blank) help students with essential content review and practice. Skills practice, workplace applications, and online activities promote critical

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thinking before students enter practice. Procedure checklists help students track their performance of every procedure included in the textbook. Work products allows students to provide documentation of skills mastery for classroom or job-searching

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requirements. Chapter-by-chapter correlation with the textbook allows students to easily follow core textbook competencies. Perforated pages for on-the-go study or turn-in assignments and evaluations. NEW! Chapter reviews medical terminology, anatomy and

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physiology, and pathology to reinforce key foundational knowledge. NEW! Expanded content on medical office accounts, collections, banking, and practice management prepares students to step into the role of a Medical Assistant. NEW! Certification

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Preparation questions help students focus on certification from the beginning of their studies. **NEW!** Streamlined presentation combines chapters and focuses on need-to-know content.

Launch your Medical Assisting career

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with Kinn's Medical Assisting Fundamentals: Administrative and Clinical Competencies with Anatomy & Physiology! This practical, hands-on text features an easy-to-understand writing style and detailed visuals designed to help you master all the

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Medical Assisting knowledge, procedures, and skills needed for career success. Based on trusted content from the bestselling Kinn's product suite, this brand-new text and its accompanying resources incorporate the latest standards and competencies

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throughout, as well as approachable coverage of math, medical terminology, soft skills, and anatomy and physiology. Easy-to-grasp writing style is appropriate for all levels of learners in all types of Medical Assisting programs. Trusted Kinn's

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content supports the following exam plans: CMA from the American Association of Medical Assistants; RMA and CMAS from American Medical Technologist; CCMA and CMAA from the National Healthcareer Association; NCMA from the National

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Center for Competency Testing; and CMAC from the American Medical Certification Association. Emphasis on anatomy and physiology □ along with pathology, signs/symptoms, diagnostic procedures, and treatments □ enables you to meet key competencies. Strong

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focus on medical terminology includes feature boxes that highlight chapter-related medical terminology to help you learn word parts, pronunciation, and definitions. Math exercises embedded throughout the text challenge you to sharpen your math

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skills. Procedures are mapped to CAAHEP and ABHES accreditation standards down to the step, offer rationales for each step, and can be conveniently performed in the classroom. Customer Service boxes in appropriate chapters help you develop

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the soft skills that employers seek when hiring Medical Assistants.

Applied learning approach introduces a case scenario at the beginning of each chapter and then revisits it throughout the chapter to help you understand new concepts as they are presented. Chapter

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learning tools include vocabulary with definitions, critical thinking applications, and content that ties directly to the order of learning objectives. Pharmacology glossary of the top 100-150 most common over-the-counter and prescription medications

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gives you quick access to pronunciation guides, generic and trade names, and drug classification.

More than any other product on the market, the most successful Medical Assistants begin their careers with Kinn. Trusted for more than 60 years,

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Kinn's The Medical Assistant: An Applied Learning Approach, 14th Edition, teaches you real-world administrative and clinical skills essential for a career in the modern medical office – always with a focus on application through unfolding case

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terminology, anatomy and physiology, and pathology. With an easy-to-read format and a full continuum of separately sold adaptive learning solutions, real-world simulations, EHR documentation experience, and HESI remediation and assessment – you’ll

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learn the leading skills to prepare for certification and a successful career in the dynamic and growing Medical Assisting profession! Comprehensive coverage of all administrative and clinical procedures prepares you for a wide array of Medical Assisting jobs.

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Nearly 185 step-by-step illustrated procedures with rationales break down how to perform critical skills for practice. Applied approach to learning helps you use what you've learned in a real-world setting, including case scenarios and critical thinking

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exercises. Thorough EHR coverage with access to hands-on activities incorporates use of SimChart® for the Medical Office, software designed to ensure that you are practice-ready (sold separately). Key vocabulary terms and definitions are presented at the

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beginning of each chapter and highlighted in text discussions. Summary of Learning Objectives serves as a checkpoint and study tool. Patient education and legal and ethical features help relate content to practical use.

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