

Access Free Kinns Medical Assistant Chapter 10

Kinns Medical Assistant Chapter 10

***Corresponding chapter-by-
chapter to Kinn's The
Administrative Medical Assistant,
8e, Elsevier Adaptive Learning***

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combines the power of brain science with sophisticated, patented Cerego algorithms to help you learn faster and remember longer. It's fun; it's engaging; and it's constantly tracking your performance and adapting to deliver content

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precisely when it's needed to ensure core information is transformed into lasting knowledge.

This text helps students master the skills needed in the front office of a physician practice, drawn from the administrative

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material covered in the comprehensive book Kinn's The Medical Assistant: An Applied Learning Approach, 9th Edition, complimenting its clinical counterpart Kinn's The Clinical Medical Assistant. Building on Kinn's unique approach of

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teaching skills within the medical specialty context, this volume introduces a new "applied learning" approach that focuses on the real-world context required to apply theory and skills from the text to various case studies throughout the

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chapters. All chapters begin with a scenario appropriate to the content, and contextual exercises are incorporated throughout the chapter. "Student Skills" chapters (Chapters 1 and 25) equip students with skills for succeeding in the MA program

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and for finding a job after they complete their course of study. National curriculum competencies covered in each chapter are listed in the chapter opener to help students focus on what is required for certification and familiarize them with the

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official language of the curricula. Charting examples in all procedures cover proper documentation in the patient record to ensure accurate charting - extremely important to communicating the proper information to a record user and

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***legally protecting the practice.
Critical Thinking Applications
featured with a specific icon
appear periodically throughout a
chapter and relate to the chapter-
opening scenario, challenging
students to use specific concepts
to make decisions about a "real-***

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life" situation. Applied-learning approach features a scenario at the beginning of each chapter suited to that chapter's focus, which is summarized at the chapter's end - centering on a fictional MA who needs to make decisions and address critical

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issues - to help students develop sound critical thinking and decision-making skills. Many new chapter features, including an all-new interior design, tighter focus, new color palette, and fresh icons enliven this edition and make information easy to

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follow. Increased emphasis on medical terminology features a vocabulary spelling and terminology review in the Student Study Guide and bolded words within the chapter to reinforce medical terminology in context. Figures have been revised,

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replaced, and augmented to accurately reflect the current medical office environment and provide clearer graphics, more images of equipment, more disease examples, and better illustration of key procedural steps. Major websites related to

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the field are provided to help MA students to find more information online and stay current with business news and medical industry developments.

Transdisciplinary themes are introduced in an applied context - legal/ethical, communication,

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professionalism, patient education, and office management - woven throughout the chapters, in scenarios, and in critical thinking applications. Two new coding chapters (Chapters 15 & 16) separate coding information into two

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distinct chapters for increased focus on this essential administrative skill, presenting sufficient background to get started in this area. Revised organization more closely aligns the book's progression with the AAMA and RMA curricula,

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grouping topics together more logically. Contextual exercises and applications are incorporated throughout the chapters. Content has been reworked and updated to provide more real-world emphasis.

Binder-Ready Edition: This loose-

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leaf copy of the full text is a convenient, accessible, and customizable alternative to the bound book. With this binder-ready edition, you can personalize the text to match your unique study needs! More than any other product on the

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market, the most successful Medical Assistants begin their careers with Kinn. Trusted for more than 60 years, Kinn's The Medical Assistant: An Applied Learning Approach, 14th Edition, teaches you real-world administrative and clinical skills

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essential for a career in the modern medical office - always with a focus on application through unfolding case scenarios, critical thinking questions, procedure videos, and interactive exercises. The reorganized 14th edition includes expanded

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content on medical office accounts, collections, banking, and practice management as well as a new chapter reviewing medical terminology, anatomy and physiology, and pathology. With an easy-to-read format and a full continuum of separately

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sold adaptive learning solutions, real-world simulations, EHR documentation experience, and HESI remediation and assessment - you'll learn the leading skills to prepare for certification and a successful career in the dynamic and

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growing Medical Assisting profession! Comprehensive coverage of all administrative and clinical procedures prepares you for a wide array of Medical Assisting jobs. Nearly 185 step-by-step illustrated procedures with rationales break down how to

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perform critical skills for practice. Applied approach to learning helps you use what you've learned in a real-world setting, including case scenarios, critical thinking exercises, procedures videos, and interactive online activities.

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Thorough EHR coverage with access to hands-on activities incorporates use of SimChart® for the Medical Office, software designed to ensure that you are practice-ready (sold separately). Robust companion website includes procedures videos,

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chapter quizzes, and sample certification exams, and interactive exercises. Key vocabulary terms and definitions are presented at the beginning of each chapter and highlighted in text discussions. Summary of Learning Objectives serves as a

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checkpoint and study tool. Patient education and legal and ethical features help relate content to practical use. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid foundation.

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NEW! Reorganized and expanded content on medical office accounts includes collections, banking, and practice management. NEW! Artwork focused on the workings of a modern medical office, includes updated illustrations and

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photographs of procedures and medical records. NEW! Expanded and updated sample certification exams help you practice and prepare for certification. NEW! Streamlined presentation refines organization and writing for easy comprehension. NEW! Coverage

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of patient-centered care featured throughout textbook.

Comprehensive Medical Assisting begins with Kinn! Elsevier's 60th Anniversary edition of Kinn's The Medical Assistant, 13th Edition provides you with real-world administrative and clinical skills

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that are essential to working in the modern medical office. An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary for working in today's

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healthcare setting. Paired with our adaptive solutions, real-world simulations, EHR documentation and HESI remediation and assessment, you will learn the leading skills of modern administrative and clinical medical assisting in the

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classroom! Basics of Diagnostic Coding prepares you to use the ICD-10 coding system. Learning objectives listed in the same order as content makes it easy to review material. Clinical procedures integrated into the TOC give you a quick reference

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point. Professional behavior boxes provide guidelines on how to interact with patients, families, and coworkers. Patient education and legal and ethical issues are described in relation to the Medical Assistant's job. Applied approach to learning helps you

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use what you've learned in the clinical setting. Learning objectives and vocabulary with definitions highlight what's important in each chapter. Critical thinking applications test your understanding of the content. Step-by-step procedures

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explain complex conditions and abstract concepts. Rationales for each procedure clarify the need for each step and explains why it's being performed. Portfolio builder helps you demonstrate your mastery of the material to potential employers. NEW!

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Chapter on The Health Record reviews how you'll be working with a patient's medical record. NEW! Chapter on Technology in the Medical Office introduces you to the role EHR technology plays in the medical office. NEW! Chapter on Competency-Based

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Education helps you understand how your mastery of the material will affect your ability to get a job. NEW! Clinical procedure videos helps you visualize and review key procedures.

***An Applied Learning Approach
Kinn's Medical Assisting***

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Fundamentals - E-Book

The Medical Assistant

Study Guide for Kinn's Medical

Assisting Fundamentals E-Book

Launch your Medical

Assisting career with Kinn's

Medical Assisting

Fundamentals: Administrative

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and Clinical Competencies with Anatomy & Physiology! This practical, hands-on text features an easy-to-understand writing style and detailed visuals designed to help you master all the Medical Assisting knowledge,

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procedures, and skills needed for career success. Based on trusted content from the bestselling Kinn's product suite, this brand-new text and its accompanying resources incorporate the latest

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standards and competencies throughout, as well as approachable coverage of math, medical terminology, soft skills, and anatomy and physiology. Easy-to-grasp writing style is appropriate for all levels of learners

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in all types of Medical Assisting programs. Trusted Kinn's content supports the following exam plans: CMA from the American Association of Medical Assistants; RMA and CMAS from American Medical

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Technologist; CCMA and CMAA from the National Healthcareer Association; NCMA from the National Center for Competency Testing; and CMAC from the American Medical Certification Association.

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Emphasis on anatomy and physiology – along with pathology, signs/symptoms, diagnostic procedures, and treatments – enables you to meet key competencies.

Strong focus on medical terminology includes feature

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boxes that highlight chapter-related medical terminology to help you learn word parts, pronunciation, and definitions. Math exercises embedded throughout the text challenge you to sharpen your math skills. Procedures

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are mapped to CAAHEP and ABHES accreditation standards down to the step, offer rationales for each step, and can be conveniently performed in the classroom. Customer Service boxes in appropriate

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chapters help you develop the soft skills that employers seek when hiring Medical Assistants. Applied learning approach introduces a case scenario at the beginning of each chapter and then revisits it

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throughout the chapter to help you understand new concepts as they are presented. Chapter learning tools include vocabulary with definitions, critical thinking applications, and content that ties directly

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to the order of learning objectives. Pharmacology glossary of the top 100-150 most common over-the-counter and prescription medications gives you quick access to pronunciation guides, generic and trade names, and

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drug classification.
Provides additional practice and tracks student progress - with terminology review exercises, coding applications, documentation scenarios, telephone triage examples, instrument

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identification, and review of disease-specific skills. Unique "margin quizzes" along the edge of pages can be assigned by the instructor and cut off to hand in, making an easy and effective way for

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instructors to track and provide feedback on the students' progress through the course.

Reconstructive Colorectal and Anal Surgery presents a didactic discussion of complex colonic, rectal,

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anal, and perineal problems which require reoperative surgery. The book provides a very practical description of the management towards these problems including preoperative investigation, postoperative follow-up and

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detailed operative approach. The text is aimed at being relatively didactic with an algorithm approach to these complicated cases using operative photographs and composite explanatory line drawings which are

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complemented by 'how-to' guides in all cases describing the operative technical tips and pitfalls from experienced world-renowned commentators. Given the rapid change in techniques over the last 10

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years newer procedures will be incorporated. This book will be essential reading for all colorectal surgeons and trainees, general surgeons and trainees, gynecologists as well as specialist nurses in the OR

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room.

This practical and highly illustrated guide is an essential resource for veterinarians seeking to improve their understanding and use of computed tomography (CT) in practice.

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It provides a thorough grounding in CT technology, describing the underlying physical principles as well as the different types of scanners. The book also includes principles of CT examination such as guidance

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on positioning and how to achieve a good image quality. Written by specialists from twelve countries, this book offers a broad range of expertise in veterinary computed tomography, and is the first

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book to describe the technology, methodology, interpretation principles and CT features of different diseases for most species treated in veterinary practice. Key features • An essential guide for

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veterinarians using CT in practice • Includes basic principles of CT as well as guidelines on how to carry out an effective examination • Describes CT features of different diseases for most species treated in practice

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- Written by a range of international leaders in the field
 - Illustrated with high quality photographs and diagrams throughout
- Kinn's The Medical Assistant
Veterinary Computed
Tomography

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Administrative and Clinical
Kinn's The Administrative
Medical Assistant - E-Book

*This guide enhances
understanding of the theory and
applications presented in Kinn's
The Medical Assistant: An*

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Applied Learning Approach, 10th Edition. Specially designed to parallel material in the book, this helpful study guide provides in-depth study and review of the most important medical assisting concepts and skills.

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Each chapter is filled with pedagogical features that help enhance the teaching and learning experience, including chapter outlines and learning objectives, as well as relevant material focusing on personal

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qualities, skills, responsibilities, types of patient education, and legal/ethical issues. A variety of exercises test content knowledge and critical thinking skills, including vocabulary review, multiple-choice, fill-in-

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the-blank, and true/false questions. End of chapter quizzes test understanding of concepts presented in the entire chapter. Procedure Checklists for every procedure covered in the main text. Students can tear

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out the checklists and provide to the instructor for evaluation. English-Spanish terms help bilingual students master key content. The most current content and competencies associated with CAAHEP and

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ABHES, including IV Therapy, Patient Education, and Documentation. Cross references from the Connections theme in each chapter of the main text to relevant exercises in study

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guide. Additional exercises, such as Skills & Concepts, Word Puzzles, Case Studies, Work Applications, and Internet Activities enhance the learning experience.

This full-color 8th Edition covers

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the administrative and clinical skills medical assistants need to know to carry out their duties. The 8th Edition integrates all of the topics and skills competencies required by the American Association of Medical

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Assistants entry-level Medical Assisting Curriculum. It features chapter outlines and learning objectives as well as lots of pertinent information such as personal qualities, skills, responsibilities, types of patient

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education, and legal and ethical issues. Also included are real-life examples, quizzes and answers. A free interactive CD-Rom is packaged in the book. This new open access edition supported by the Fragility

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Fracture Network aims at giving the widest possible dissemination on fragility fracture (especially hip fracture) management and notably in countries where this expertise is sorely needed. It has been

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extensively revised and updated by the experts of this network to provide a unique and reliable content in one single volume. Throughout the book, attention is given to the difficult question of how to provide best practice

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in countries where the discipline of geriatric medicine is not well established and resources for secondary prevention are scarce. The revised and updated chapters on the epidemiology of hip fractures, osteoporosis,

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sarcopenia, surgery, anaesthesia, medical management of frailty, peri-operative complications, rehabilitation and nursing are supplemented by six new chapters. These include an

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overview of the multidisciplinary approach to fragility fractures and new contributions on pre-hospital care, treatment in the emergency room, falls prevention, nutrition and systems for audit. The reader

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will have an exhaustive overview and will gain essential, practical knowledge on how best to manage fractures in elderly patients and how to develop clinical systems that do so reliably.

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Get the review and practice you need to master essential medical assisting skills!

Corresponding to the chapters in Kinn's Medical Assisting Fundamentals, 2nd Edition, this study guide offers a wide range

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of exercises to reinforce your understanding of administrative and clinical competencies. Review questions test your proficiency with subjects such as anatomy and physiology, medical terminology, math

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basics, and key administrative and clinical concepts. Hands-on activities and competency checklists help you apply your knowledge to patient care. The 2nd edition adds coverage of expanded skills approved in

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many states. It's all the review and practice you need to succeed in the classroom and begin preparing for a successful and rewarding career as a Medical Assistant. Review and practice supports educational

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competencies and certification test plan coverage. Focus on foundational areas includes a solid review of medical terminology, anatomy and physiology, and basic math calculations. Vocabulary review,

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multiple-choice, fill-in-the-blank, and true/false questions test student knowledge and understanding of key concepts. Skills & Concepts, Word Puzzles, Case Studies, Workplace Applications, and Internet

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Activities enhance study with application and critical thinking exercises. Chapter review quizzes assess student comprehension and serve as an excellent review for classroom and certification exams.

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Procedure Checklists help students confirm mastery of key administrative and clinical skills. Work Products provide documentation of key tasks and help in building a skills portfolio. NEW chapters on intravenous

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procedures and limited-scope radiography provide coverage of expanded Medical Assisting functions approved in many states. NEW! Expanded content includes behavioral health, catheterization procedures,

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disease states, medical office organization, expanding MA roles, and more.

*Student Study Guide to
Accompany Kinn's the Clinical
Medical Assistant
Kinn's the Administrative*

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*Medical Assistant + Study Guide
+ Simchart for the Medical
Office With ICD-10 Supplement
The Administrative Medical
Assistant*

Master the clinical and administrative competencies you need to succeed as a

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Medical Assistant! Kinn's Medical Assisting Fundamentals, 2nd Edition covers the administrative and clinical knowledge, skills, and procedures that are essential to patient care. A reader-friendly approach and focus on foundational content — including medical terminology, anatomy and physiology, basic math

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calculations, and soft skills — provide a solid foundation for the key skills and procedures at the heart of Medical Assisting practice. An applied learning approach organizes content around realistic case scenarios. The 2nd edition adds coverage of intravenous procedures, catheterization, and limited-scope

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radiography to address competencies approved in many states. This practical text will prepare you to launch a successful Medical Assisting career! Easy-to-understand writing style is appropriate for all levels of learners in all types of Medical Assisting programs. Emphasis on foundational content includes in-depth

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coverage of anatomy and physiology, medical terminology, basic math calculations, and job readiness to build a strong base of knowledge. Illustrated, step-by-step procedure boxes demonstrate how to perform and document key administrative and clinical skills. Content supports Medical Assisting certification

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test plans to help you prepare for board examinations. Real-world scenario in each chapter presents a situation for you to follow as you read through the material, helping you understand and apply key concepts as they are presented. Learning features include key terms and definitions, Being Professional boxes, study tips,

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critical thinking exercises, and review and summary sections, all focusing on developing the soft skills that employers seek when hiring. Chapter learning tools include terms with definitions, study tips, critical thinking boxes, and review and summary sections. Medical Terminology boxes highlight chapter-related medical

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terms to help you learn word parts, pronunciation, and definitions. Evolve website includes skills videos, chapter quizzes, five practice certification exams, and a portfolio builder. NEW chapters on intravenous procedures and limited-scope radiography provide coverage of expanded Medical Assisting functions approved in

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many states. NEW! Expanded content addresses behavioral health, catheterization procedures, disease states, medical office organization, expanding MA roles, and more.

We're pleased to introduce the fourth edition of Lippincott Williams & Wilkins' Comprehensive Medical Assisting, the

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medical assisting text designed to meet your challenges. This dynamic package of text and resources represent more than just a textbook, instead providing a suite of learning resources. This is the one text aimed at making sure that every graduate can quickly change their cap and gown for a set of scrubs and immediately be a vital

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member of the medical office. We do this by: Providing the content in an engaging style that speaks to students. Putting pedagogy to work in the text through key features like patient education boxes, competency checklists, procedure boxes, etc. Placing students in the real environment in through our web-based

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EMR and PMS software package. Showing what we teach through skills videos that demonstrate the procedures and skills described. Constantly reinforcing the learning through additional online ancillaries including animations, ESL resources, etc. Helping instructors lessen planning time, with robust

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instructor resources. A competency spreadsheet helps faculty members and students track their progress through the material. New content in the fourth edition focuses on addressing crucial changes in policy and technology. Without changing the engaging writing style we're known for, we've made sure that the content is up-

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to-date and in-line with the needs of the market. We've added content on emergency preparedness, a crucial topic in today's medical office. In addition, instructors will be happy to find the latest CAAHEP and ABHES competencies clearly addressed throughout the text. Kinn's The Clinical Medical AssistantAn

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Applied Learning Approach Elsevier
Health Sciences

Be punctual, hard-working and honest, but most importantly – be excellent. Written by residents, for interns and residents, the Junior Doctor Survival Guide is a thorough, focused summary of everything you need to know to get through your

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internship and residency (relatively) intact. It provides advice on seeking help from your senior clinicians, ensuring ethical practice and decision making, conducting an efficient ward round and carrying out emergency assessments and includes a concise overview of the salient features of specialist medical and surgical care in both

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in- and outpatient settings. Covering both clinical and professional contexts, this guide will support you to build your confidence in applying the principles you learned in medical school to the real world. Scenario boxes – how difficult conversations should be approached
Common medications – quick reference

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tables of common medications and dosages Clinical abbreviations and acronyms – a comprehensive list of common abbreviations and acronyms used throughout clinical settings. Full eBook on ExpertConsult
Letter Report
Key Capabilities of an Electronic Health

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Record System

Kinn's the Clinical Medical Assistant

Kinn's the Administrative Medical

Assistant with ICD-10 Supplement

Administrative Medical Assisting

begins with Kinn! Elsevier's "Kinn's

The Administrative Medical Assistant,

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13th Edition" provides you with the real-world administrative skills that are essential to working in the modern medical office. An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and

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critical thinking skills necessary in today's healthcare setting. Paired with our adaptive solutions, EHR documentation, ICD-10 coverage and, detailed procedural videos, you will learn the professional and interpersonal skills of modern

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administrative medical assisting!
More than any other product on the market, the most successful Medical Assistants begin their careers with Kinn. Trusted for more than 60 years, Kinn's *The Medical Assistant: An Applied Learning Approach*, 14th

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Edition, teaches you real-world administrative and clinical skills essential for a career in the modern medical office – always with a focus on application through unfolding case scenarios, critical thinking questions, and interactive exercises. The

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reorganized 14th edition includes expanded content on medical office accounts, collections, banking, and practice management as well as a new chapter reviewing medical terminology, anatomy and physiology, and pathology. With an easy-to-read

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format and a full continuum of separately sold adaptive learning solutions, real-world simulations, EHR documentation experience, and HESI remediation and assessment — you'll learn the leading skills to prepare for certification and a successful career in

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the dynamic and growing Medical Assisting profession! Comprehensive coverage of all administrative and clinical procedures prepares you for a wide array of Medical Assisting jobs. Nearly 185 step-by-step illustrated procedures with rationales break down

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how to perform critical skills for practice. Applied approach to learning helps you use what you've learned in a real-world setting, including case scenarios and critical thinking exercises. Thorough EHR coverage with access to hands-on activities

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incorporates use of SimChart® for the Medical Office, software designed to ensure that you are practice-ready (sold separately). Key vocabulary terms and definitions are presented at the beginning of each chapter and highlighted in text discussions.

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Summary of Learning Objectives serves as a checkpoint and study tool. Patient education and legal and ethical features help relate content to practical use.

Get more practice with medical assisting competencies and test your

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critical thinking skills! Designed to reinforce your understanding of Kinn's *The Administrative Medical Assistant: An Applied Learning Approach, 8th Edition* by Alexandra P. Adams, this study guide offers a complete review of content and a wide range of exercises

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to help you master CAAHEP and ABHES competencies and prepare for your career in medical assisting. A variety of exercises test your knowledge and critical thinking skills, including vocabulary review, multiple choice, fill in the blank, and true/false

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questions. The most current content and competencies associated with CAAHEP and ABHES are included, such as emergency preparedness, patient education, and documentation. Procedure checklists allow you to tear out each sheet and submit to your

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instructor for evaluation. Additional exercises enhance learning with skills and concepts, word puzzles, case studies, workplace applications, and Internet activities. Work documentation proves to your instructor and to accrediting organizations that you

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have completed each competency. UPDATED coverage of the Electronic Health Record ensures that you are familiar with the technology you'll use on the job. UPDATED content reflects revisions to the Kinn's The Administrative Medical Assistant, 8th

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Edition textbook. Expanded coverage of emergency preparedness helps you meet specific CAAHEP and ABHES requirements.

Prepare for a successful career in medical assisting! Kinn's The Medical Assistant, 12th Edition helps you learn

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the real-world administrative and clinical skills essential to working in the health care setting. Administrative coverage ranges from professionalism and interpersonal skills to billing and coding and electronic health records; clinical content teaches how to assist

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with medications, diagnostic procedures, and surgeries. And no other comprehensive medical assisting text can match its coverage of assisting with medical specialties! Written by medical assisting experts Deborah Proctor and Alexandra Adams, this

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classic resource also includes an Evolve companion website with practical exercises and activities, videos, and review questions for the CMA and RMA certification exams. More chapters on assisting with medical specialties than any other

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Medical Assisting text prepare you to assist in specialty exams and make you better qualified to work in specialty fields like cardiology, dermatology, ophthalmology, gynecology, and neurology. Step-by-step, illustrated procedures make it easier to learn and

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understand medical assisting skills, and include rationales for each step. Threaded case scenarios help you develop critical thinking skills and apply concepts to realistic administrative and clinical situations. Patient education and legal and ethical

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issues are described in relation to the Medical Assistant's job. A Portfolio Builder on the Evolve website helps you demonstrate proficiency to potential employers. Detailed learning objectives and vocabulary with definitions in each chapter help you

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study more effectively, with connections icons linking concepts in the text to exercises in the study guide and on the Evolve companion website. Study Guide includes a variety of exercises to test your knowledge and critical thinking skills, case scenarios

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from the book, and a Procedure Checklists Manual. Sold separately. NEW! ICD-10 supplemental chapter content prepares students for the upcoming switch to the new coding system. NEW! Charting examples within the procedures are highlighted

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for easier learning. UPDATED coverage of the Electronic Health Record ensures that you are familiar with the technology you'll use on the job. UPDATED content on alternative therapies and treatment includes the latest herbal remedies such as red rice

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yeast for lowering cholesterol, St. John's Wort for depression, and probiotic bacteria for GI maladies.

Kinn's Medical Assisting Fundamentals
Kinn's the Medical Assistant - Binder Ready
Lippincott Williams and Wilkins'

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Comprehensive Medical Assisting
The Office Assistant in Medical
Practice

*Administrative Medical Assisting
begins with Kinn! Elsevier's Kinn's
The Administrative Medical
Assistant, 13th Edition provides you
with the real-world administrative*

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skills that are essential to working in the modern medical office. An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical thinking skills necessary in today's healthcare setting. Paired with our

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adaptive solutions, EHR documentation, ICD-10 coverage and, detailed procedural videos, you will learn the professional and interpersonal skills of modern administrative medical assisting! Professionalism in applicable procedures teaches you how to

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properly interact with patients and coworkers. Professional behavior boxes provide guidelines on how to interact with patients, families, and coworkers. Step-by-step procedures explain complex conditions and abstract concepts. Patient education and legal and ethical issues are

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described in relation to the Medical Assistant's job. Critical thinking applications test your understanding of the content. Threaded case scenarios help you to apply concepts to realistic administrative situations. Portfolio builder helps you demonstrate proficiency to potential

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helps you visualize and review key procedures. NEW! Chapter on Competency-Based Education helps you to understand how your mastery of the material will affect your ability to get a job. Basics of Diagnostic Coding prepares you to use ICD-10 coding system.

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Get more practice with the essential medical assisting job skills! Designed to support Kinn's The Administrative Medical Assistant: An Applied Learning Approach, 13th Edition, Kinn's The Administrative Medical Assistant - Study Guide and Procedure Checklist Manual

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Package: An Applied Learning Approach, 13th Edition offers a wide range of exercises to reinforce your understanding of common administrative skills — including CAAHEP and ABHES competencies. A variety of exercises test your knowledge and critical thinking skills

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with vocabulary review, multiple choice, fill in the blank, and true/false questions. Additional exercises enhance learning with skills and concepts, word puzzles, case studies, workplace applications, and Internet activities. Procedure checklists help you track your

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performance of every procedure included in the textbook. Work products allow you to provide documentation to instructors and to accrediting organizations when a competency has been mastered. Cross-references tie together exercises in the study guide to the

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Connections theme in the main text. NEW! Eight procedure checklists based on CAAHEP competencies provide an assessment tool for MA procedures. NEW! Glucometer test results and Mantoux test records allow you to assess how well you're able to perform these procedures.

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NEW! Coverage of ICD-10 prepares you to use this new code set. NEW! SimChart for the Medical Office Connection ties EHR cases to appropriate chapters.

More than any other product on the market, the most successful Medical Assistants begin their careers with

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Kinn. Trusted for more than 60 years, Kinn's The Medical Assistant: An Applied Learning Approach, 14th Edition teaches you real-world clinical skills essential for a career in the modern medical office- always with a focus on application through unfolding case scenarios, critical

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thinking questions, procedure videos, and interactive exercises. The reorganized 14th edition features new authors and a chapter reviewing medical terminology and anatomy. With an easy-to-read format and full continuum of separately sold adaptive solutions, real-world

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simulations, EHR documentation experience, and HESI remediation and assessment — you'll learn the leading skills of modern medical assisting to prepare for certification and a successful career in the dynamic and growing Medical Assisting profession. Comprehensive

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coverage of all clinical procedures prepares you for a wide variety of Medical Assisting careers. 115 step-by-step illustrated procedures with rationales break down how to perform critical skills for practice. Applied approach to learning helps you use what you've learned in the

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clinical setting, including case scenarios, critical thinking exercises, procedures videos, and interactive online activities. Access to hands-on activities incorporates use of SimChart® for the Medical Office software (sold separately) to prepare you for documentation of clinical

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encounters. Patient education and legal and ethical features help relate content to practical use. Key vocabulary terms and definitions are presented at the beginning of each chapter and highlighted in text discussions. Summary of Learning Objectives serves as a checkpoint

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and study tool. Robust companion website includes chapter quizzes, certification practice exams, procedure videos, and interactive exercises. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid medical foundation.

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NEW! Artwork focused on the workings of a modern medical office, includes updated illustrations and photographs of procedures and medical records. NEW! Expanded and updated sample certification exams help you practice and prepare for certification. NEW! Streamlined

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presentation refines organization and writing for easy comprehension.

NEW! Patient-centered care is emphasized throughout. NEW!

Improved test bank includes rationales for correct and incorrect answers, cognitive leveling for questions, and mapping to chapter

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objectives and exam blueprints. Medical Assisting, 4/e addresses the most current competencies for medical assisting certification, CPR procedures, coding and insurance billing requirements, HIPAA regulation, OSHA guidelines, and clinical diagnostic testing such as

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hemoglobin A1c (diabetes) testing. Thorough coverage of procedures remains an asset and Anatomy & Physiology coverage is included in separate chapters. It trains students on medical office administrative procedures and equipment, clinical procedures, infection control,

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anatomy and physiology, assisting with patients, medical emergencies and first aid, laboratory procedures, nutrition, pharmacology, diagnostic equipment, and much more.

Kinn's the Administrative Medical Assistant

Study Guide for Kinn's The

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Administrative Medical Assistant - E-Book

*Study Guide and Procedure Checklist
Manual for Kinn's The Medical
Assistant - E-Book
Medical Assisting*

*Get more practice with the
essential medical assisting*

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job skills! Designed to support Kinn's The Clinical Medical Assistant: An Applied Learning Approach, 13th Edition, Kinn's The Clinical Medical Assistant - Study Guide and Procedure Checklist Manual Package: An
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Applied Learning Approach, 13th Edition offers a wide range of exercises to reinforce your understanding of common clinical skills – including CAAHEP and ABHES competencies. A variety of exercises test your

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knowledge and critical thinking skills with vocabulary review, multiple choice, fill in the blank, and true/false questions. Additional exercises enhance learning with skills and concepts, word puzzles, case

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studies, workplace applications, and Internet activities. Procedure checklists help you track your performance of every procedure included in the textbook. Work products allow you to provide

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documentation to instructors and to accrediting organizations when a competency has been mastered. Cross-references tie together exercises in the study guide to the Connections theme in the

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main text. NEW! Eight procedure checklists based on CAAHEP competencies provide an assessment tool for MA procedures. NEW! Glucometer test results and Mantoux test records allow you to assess how well

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you're able to perform these procedures. NEW! SimChart for the Medical Office Connection ties EHR cases to appropriate chapters. Corresponding chapter-by-chapter to Kinn's The Administrative Medical

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Assistant, 8e, Elsevier Adaptive Learning combines the power of brain science with sophisticated, patented Cerego algorithms to help you learn faster and remember longer. It's fun; it's engaging; and it's

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constantly tracking your performance and adapting to deliver content precisely when it's needed to ensure core information is transformed into lasting knowledge. An individual study schedule reduces

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cognitive workload and helps you become a more effective learner by automatically guiding the learning and review process. The mobile app offers a seamless learning experience between your smartphone and the web

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with your memory profile maintained and managed in the cloud. UNIQUE! Your memory strength is profiled at the course, chapter, and item level to identify personal learning and forgetting patterns. UNIQUE!

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Material is re-presented just before you would naturally forget it to counteract memory decay. A personalized learning pathway is established based on your learning profile, memory map, and time

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required to demonstrate information mastery. The comprehensive student dashboard allows you to view your personal learning progress.

Now in its 3rd Edition, this popular text gives office

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personnel just what they need to perform all of their nonclinical tasks with greater skill and efficiency. You get the background to better understand your role and responsibilities... as well

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as current, step-by-step advice on billing, scheduling, making travel arrangements, ordering supplies - any duty from receptionist to manager you might have in your doctor's office. Includes the latest

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on... using computers in medical practice; handling medicolegal issues; communicating more effectively with physicians patients, and peers; and transcribing reports... everything you need to be

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good at your job.

Administrative Medical

Assisting begins with Kinn!

Elsevier's Kinn's The

Administrative Medical

Assistant, 13th Edition

provides you with the real-

world administrative skills

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that are essential to working in the modern medical office. An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further develop the tactile and critical

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thinking skills necessary in today's healthcare setting. Paired with our adaptive solutions, EHR documentation, ICD-10 coverage and, detailed procedural videos, you will learn the professional and

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interpersonal skills of modern administrative medical assisting! Professionalism in applicable procedures teaches you how to properly interact with patients and coworkers. Professional

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behavior boxes provide guidelines on how to interact with patients, families, and coworkers. Step-by-step procedures explain complex conditions and abstract concepts. Patient education and legal

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and ethical issues are described in relation to the Medical Assistant's job. Critical thinking applications test your understanding of the content. Threaded case scenarios help you to apply

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concepts to realistic administrative situations. Portfolio builder helps you demonstrate proficiency to potential employers. NEW! Chapter on The Health Record reviews how you'll be working with a patient's

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medical record. NEW! Chapter on Technology in the Medical Office introduces you to the role technology plays in the medical office. NEW!

Administrative procedure videos helps you visualize and review key procedures.

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NEW! Chapter on Competency-Based Education helps you to understand how your mastery of the material will affect your ability to get a job. Basics of Diagnostic Coding prepares you to use ICD-10 coding system.

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Orthogeriatrics

Study Guide and Procedure

Checklist Manual for Kinn's

The Clinical Medical

Assistant - E-Book

Kinn's The Medical Assistant

- E-Book

Kinn's the Administrative

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*Medical Assistant with
ICD-10 Supplement - Text and
Elsevier Adaptive Learning
Package*

***More than any other product
on the market, the most
successful Medical Assistants***

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begin their careers with Kinn. Trusted for more than 60 years, Kinn's The Medical Assistant: An Applied Learning Approach, 14th Edition teaches you real-world clinical skills essential for a

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career in the modern medical office- always with a focus on application through unfolding case scenarios, critical thinking questions, procedure videos, and interactive exercises. The reorganized

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14th edition features new authors and a chapter reviewing medical terminology and anatomy. With an easy-to-read format and full continuum of separately sold adaptive solutions, real-world

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simulations, EHR documentation experience, and HESI remediation and assessment - you'll learn the leading skills of modern medical assisting to prepare for certification and a

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successful career in the dynamic and growing Medical Assisting profession. Comprehensive coverage of all clinical procedures prepares you for a wide variety of Medical Assisting careers.

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115 step-by-step illustrated procedures with rationales break down how to perform critical skills for practice. Applied approach to learning helps you use what you've learned in the clinical setting,

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including case scenarios, critical thinking exercises, procedures videos, and interactive online activities. Access to hands-on activities incorporates use of SimChart® for the Medical Office software

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(sold separately) to prepare you for documentation of clinical encounters. Patient education and legal and ethical features help relate content to practical use. Key vocabulary terms and

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definitions are presented at the beginning of each chapter and highlighted in text discussions. Summary of Learning Objectives serves as a checkpoint and study tool. Robust companion website

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includes chapter quizzes, certification practice exams, procedure videos, and interactive exercises. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to

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help you build a solid medical foundation. NEW! Artwork focused on the workings of a modern medical office, includes updated illustrations and photographs of procedures and medical

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records. NEW! Expanded and updated sample certification exams help you practice and prepare for certification. NEW! Streamlined presentation refines organization and writing for easy

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comprehension. NEW! Patient-centered care is emphasized throughout. NEW! Improved test bank includes rationales for correct and incorrect answers, cognitive leveling for questions, and mapping to

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chapter objectives and exam blueprints.

Prepare for a successful career in medical assisting!

Kinn's The Administrative Medical Assistant, 8th Edition helps you learn the real-world

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administrative skills essential to working in the health care office. In-depth coverage ranges from professional behavior and interpersonal skills to billing and coding, electronic health records and

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management of practice finances. Written by administrative medical assisting expert Alexandra Adams, this classic resource also includes an Evolve companion website with

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exercises and activities, videos, review questions for the CMA and RMA certification exams, and an interactive portfolio builder. Step-by-step, illustrated procedures make it easier to learn and understand

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medical assisting skills, and include rationales for each step. Detailed learning objectives and vocabulary with definitions in each chapter help you study more effectively, with connections

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icons linking concepts in the text to exercises in the study guide and on the Evolve companion website. Threaded case scenarios let you develop critical thinking skills and apply concepts learned in

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each chapter to realistic administrative situations. Emergency Preparedness and Assisting with Medical Emergencies chapter prepares you to take action during crises and urgent situations.

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Patient education and legal and ethical issues are described in relation to the Medical Assistant's job. A Portfolio Builder on the Evolve website helps you demonstrate proficiency to

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potential employers. Study Guide includes a variety of exercises to test your knowledge and critical thinking skills, case scenarios from the book, and a Procedure Checklists Manual.

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Sold separately. NEW! ICD-10 supplemental chapter content prepares students for the upcoming switch to the new coding system. NEW! Charting examples within the procedures are highlighted for

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easier learning. UPDATED coverage of the Electronic Health Record ensures that you are familiar with the technology you'll use on the job.

Get more practice with the

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essential medical assisting job skills! Designed to support Kinn's The Medical Assistant: An Applied Learning Approach, 13th Edition, Kinn's The Medical Assistant – Study Guide and Procedure

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Checklist Manual Package: An Applied Learning Approach, 13th Edition offers a wide range of exercises to reinforce your understanding of common administrative and clinical skills — including

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CAAHEP and ABHES competencies. A variety of exercises test your knowledge and critical thinking skills with vocabulary review, multiple choice, fill in the blank, and true/false questions.

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Additional exercises enhance learning with skills and concepts, word puzzles, case studies, workplace applications, and Internet activities. Procedure checklists help you track your

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performance of every procedure included in the textbook. Work products allow you to provide documentation to instructors and to accrediting organizations when a competency has been

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mastered. Cross-references tie together exercises in the study guide to the Connections theme in the main text. NEW! 15 procedure checklists based on CAAHEP competencies provide an assessment tool

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***for MA procedures. NEW!
Glucometer test results and
Mantoux test records allow
you to assess how well you're
able to perform these
procedures. NEW! Coverage of
ICD-10 prepares you to use***

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***this new code set. NEW!
SimChart for the Medical Office Connection ties EHR cases to appropriate chapters. More than any other product on the market, the most successful Medical Assistants***

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***begin their careers with Kinn.
Trusted for more than 60
years, Kinn's The
Administrative Medical
Assistant: An Applied
Learning Approach, 14th
Edition teaches you real-world***

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administrative skills essential for a career in the modern medical office – always with a focus on application through unfolding case scenarios, critical thinking questions, procedure videos, and

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interactive exercises. The reorganized 14th edition includes expanded content on topics from professionalism and interpersonal skills to billing and coding, electronic health records, and practice

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management as well as a new chapter reviewing medical terminology, anatomy and physiology, and pathology. With an easy-to-read style and practical focus, paired with a full complement of separately

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sold adaptive solutions, real-world simulations, EHR documentation experience, and HESI remediation and assessment — you'll learn the leading skills to prepare for certification and a successful

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career in the dynamic and growing Medical Assisting profession. Comprehensive coverage of all administrative procedures prepares you to run a medical office. 65 step-by-step illustrated procedures

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with rationales break down key administrative skills to master. Applied approach to learning helps you use what you've learned in a real-world setting, including case scenarios, critical thinking

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exercises, procedures videos, and interactive online activities. Thorough EHR coverage with access to hands-on activities incorporates use of SimChart® for the Medical Office software (sold

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separately) designed to ensure that you are practice-ready. Key vocabulary terms and definitions are presented at the beginning of each chapter and highlighted in text discussions. Summary of

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Learning Objectives serves as a checkpoint and study tool. Robust companion website includes chapter quizzes, sample certification exams, procedures videos, and interactive exercises. Patient

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education and legal and ethical features help relate content to practical use. NEW! Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid

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foundation. NEW! Reorganized and expanded content covers medical office accounts, collections, banking, and practice management to build a deep understanding of the workings of a medical office.

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NEW! Artwork focused on the workings of a modern medical office includes updated illustrations and photographs of procedures and medical records. NEW! Expanded and updated sample certification

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***exams help you practice and
prepare for certification. NEW!
Streamlined presentation
refines organization and
writing for easy
comprehension. NEW!
Coverage of patient-centered***

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care featured throughout textbook.

***Reconstructive Surgery of the Rectum, Anus and Perineum
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Study Guide for Kinn's the***

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Medical Assistant The Junior Doctor Survival Guide - EPub3

Clinical Medical Assisting begins with Kinn! Elsevier's Kinn's The Clinical Medical Assistant, 13th Edition

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provides you with the real-world clinical skills that are essential to working in the modern medical office. An applied learning approach to the MA curriculum is threaded throughout each chapter to help you further

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develop the tactile and critical thinking skills necessary to assist with medications, diagnostic procedures, and surgeries. Paired with our adaptive solutions, real-world simulations, EHR

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documentation and HESI remediation and assessment, you will learn the leading skills of modern clinical medical assisting in the classroom! Applied approach to learning helps you use what you've learned in the

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clinical setting. Clinical procedures integrated into the TOC provide you with a quick reference. Detailed learning objectives and vocabulary with definitions highlight what's important in each chapter. Step-by-

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step procedures explain complex conditions and abstract concepts.

Rationales for each procedure clarify the need for each step and explains why it's being performed.

Critical thinking

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applications test your understanding of the content. Patient education and legal and ethical issues are described in relation to the clinical Medical Assistant's job. Threaded case scenarios help you

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apply concepts to realistic clinical situations. Portfolio builder helps you demonstrate clinical proficiency to potential employers. NEW! Chapter on The Health Record reviews how you will maintain and

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interact with the medical record. NEW! Chapter on Competency-Based Education helps you confidently prepare for today's competitive job market. NEW! Clinical procedure videos help you to visualize and

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review key procedures.
The most comprehensive front office medical assisting resource available, Kinn's The Administrative Medical Assistant, 7th Edition provides unparalleled coverage of the practical,

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real-world administrative skills essential to your success in the health care office. This thoroughly updated, fully modernized edition combines current, reliable content with innovative support tools to

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deliver an engaging learning experience and help you confidently prepare for today's competitive job market. Apply what you learn to realistic administrative situations through an Applied Learning Approach

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that integrates case studies at the beginning and end of each chapter. Study more effectively with detailed Learning Objectives, Vocabulary terms and definitions, and Connections icons that link important

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concepts in the text to corresponding exercises and activities throughout the companion Evolve Resources website and Study Guide & Procedure Checklist Manual. Confidently meet national medical assisting standards

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with clearly identified objectives and competencies incorporated throughout the text. Master key skills through step-by-step instructions and full-color illustrations that clarify procedures. Sharpen your

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analytical skills and test your understanding of important concepts with critical thinking exercises. Understand the importance of patient privacy with the information highlighted in helpful HIPAA boxes.

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Demonstrate your proficiency to potential employers with an interactive portfolio builder on the companion Evolve Resources website. Familiarize yourself with the latest administrative office trends and issues

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including the Electronic Health Record. Confidently prepare for the CMA and RMA certification exams with a new online appendix that mirrors the exam outlines and provides fast, efficient access to related content.

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Find information quickly and easily with newly reorganized chapter content and charting examples.

Reinforce your understanding through medical terminology audio pronunciations, Medisoft practice management

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software exercises, chapter quizzes, review activities, and more on the completely revised companion Evolve Resources website.

Designed to support the trusted content in Kinn's *The Medical Assistant, 14th*

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Edition, this study guide is the essential review and practice companion to reinforce key concepts, encourage critical thinking, and ensure that you learn to master and apply key medical assisting content. This

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robust companion guide offers a wide range of exercises to reinforce your understanding of common administrative and clinical skills – including new certification preparation questions that offer

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additional practice for certification exams, a review of medical terminology and anatomy, and need-to-know workplace applications. Trusted for more than 60 years as a key part of the student journey

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from classroom to career, it also features competency checklists to clearly assess your performance and progression from day one until you land your first job as a Medical Assistant. Comprehensive coverage of

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all administrative and clinical procedures is built from Medical Assisting accreditation standards and competencies. Hundreds of practice questions (multiple-choice, true/false, fill-in-the-blank) help students

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with essential content review and practice. Skills practice, workplace applications, and online activities promote critical thinking before students enter practice. Procedure checklists help students

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track their performance of every procedure included in the textbook. Work products allows students to provide documentation of skills mastery for classroom or job-searching requirements.

Chapter-by-chapter

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correlation with the textbook allows students to easily follow core textbook competencies. Perforated pages for on-the-go study or turn-in assignments and evaluations. NEW! Chapter reviews medical terminology,

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anatomy and physiology, and pathology to reinforce key foundational knowledge. NEW! Expanded content on medical office accounts, collections, banking, and practice management prepares students to step into the

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role of a Medical Assistant.
NEW! Certification Preparation questions help students focus on certification from the beginning of their studies.
NEW! Streamlined presentation combines

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chapters and focuses on need-to-know content.

Designed to support the trusted content in Kinn's The Clinical Medical Assistant, 14th Edition, this study guide and procedure checklist manual

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is the essential review and practice companion to reinforce key concepts, encourage critical thinking, and ensure your mastery of clinical medical assisting content. This robust companion guide offers a

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wide range of exercises to reinforce your understanding of common clinical skills – including new certification preparation questions that offer additional practice for certification exams, a new chapter review of

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medical terminology and anatomy, and need-to-know workplace applications. Trusted for more than 60 years Kinn's Clinical Study Guide and Procedure Checklist Manual also features competency

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checklists to clearly assess your performance and progression from day one until you land your first job as a Medical Assistant. Hundreds of practice questions test your knowledge and comprehension

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with vocabulary review, multiple choice, fill-in-the-blank, and true/false questions. Skills practice, workplace applications, and online activities promote your critical thinking skills. Procedure checklists

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help you track your performance of key toward mastery of key skills and job-readiness. Work products allows you to provide documentation or file in professional portfolios to use in job-searching.

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Chapter-by-chapter correlation with the textbook allows you to easily test your comprehension as you go. Perforated pages are easily removed for on-the-go study or turn-in assignments and

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evaluations. **NEW!** Chapter reviews medical terminology, anatomy and physiology, and pathology to help you build a solid medical foundation. **NEW!** Streamlined presentation of the material combines chapters in an

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easier-to-read format. NEW!
Certification Preparation questions help you focus on becoming certification-ready from Day 1.

Kinn's the Medical Assistant
Kinn's the Medical Assistant
+ ICD-10 Supplement

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**Administrative and Clinical
Procedures Including Anatomy
and Physiology**

**Kinn's the Administrative
Medical Assistant - Text,
Study Guide, and Adaptive
Learning Package with ICD-10
Supplement**

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Commissioned by the Department of Health and Human Services, Key Capabilities of an Electronic Health Record System provides guidance on the most significant care delivery-related capabilities of electronic health record (EHR) systems. There

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is a great deal of interest in both the public and private sectors in encouraging all health care providers to migrate from paper-based health records to a system that stores health information electronically and employs

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computer-aided decision support systems. In part, this interest is due to a growing recognition that a stronger information technology infrastructure is integral to addressing national concerns such as the need to improve the safety

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and the quality of health care, rising health care costs, and matters of homeland security related to the health sector. Key Capabilities of an Electronic Health Record System provides a set of basic functionalities that an EHR system

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must employ to promote patient safety, including detailed patient data (e.g., diagnoses, allergies, laboratory results), as well as decision-support capabilities (e.g., the ability to alert providers to potential drug-drug interactions).

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The book examines care delivery functions, such as database management and the use of health care data standards to better advance the safety, quality, and efficiency of health care in the United States.

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The most comprehensive medical assisting resource available, Kinn's The Medical Assistant, 11th Edition provides unparalleled coverage of the practical, real-world administrative and clinical skills essential to your success in health

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care. Kinn's 11th Edition combines current, reliable content with innovative support tools to deliver an engaging learning experience and help you confidently prepare for today's competitive job market.

Study more effectively with detailed

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Learning Objectives, Vocabulary terms and definitions, and Connections icons that link important concepts in the text to corresponding exercises and activities throughout the companion Evolve Resources website and Study

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Guide & Procedure Checklist Manual. Apply what you learn to realistic administrative and clinical situations through an Applied Learning Approach that integrates case studies at the beginning and end of each chapter. Master key

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skills and clinical procedures through step-by-step instructions and full-color illustrations that clarify techniques. Confidently meet national medical assisting standards with clearly identified objectives and competencies incorporated

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throughout the text. Sharpen your analytical skills and test your understanding of key concepts with critical thinking exercises. Understand the importance of patient privacy with the information highlighted in helpful HIPAA boxes.

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Demonstrate your proficiency to potential employers with an interactive portfolio builder on the companion Evolve Resources website. Familiarize yourself with the latest administrative office trends and issues including the

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Electronic Health Record.

Confidently prepare for certification exams with online practice exams and an online appendix that mirrors the exam outlines and provides fast, efficient access to related content.

Enhance your value to employers

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with an essential understanding of emerging disciplines and growing specialty areas. Find information quickly and easily with newly reorganized chapter content and charting examples. Reinforce your understanding through medical

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terminology audio pronunciations, Archie animations, Medisoft practice management software exercises, chapter quizzes, review activities, and more on a completely revised companion Evolve Resources website.

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This new 10th edition includes the most current content to meet national curriculum and accreditation standards and still has the depth and breadth expected of Kinn's The Medical Assistant: An Applied Learning Approach. Its

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instructive features, such as chapter outlines and learning objectives, enhance both the learning and teaching experience. With its focus on personal qualities, skills, responsibilities, types of patient education, and legal and ethical

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issues, the text remains the strongest foundation for learning the medical assisting profession. Applied Learning Approach introduces a case scenario at the beginning of each chapter, then revisits it throughout so students can easily

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apply what they have learned to the clinical setting. Critical thinking applications test content knowledge and critical thinking skills.

Procedures presented in a clear, step-by-step format with illustrations where appropriate.

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New chapters on The Office Environment & Daily Operations and Privacy & Risk Management focus on the latest administrative office trends and issues. Includes the most current content & competencies associated with

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CAAHEP and ABHES, including IV therapy, patient education, and documentation. Integrated case scenarios within each chapter include more application and exercises. HIPAA tie-ins within text demonstrate the importance of

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understanding and adhere to the HIPAA guidelines. Includes an interactive CD Companion packaged with the text that features additional exercises for testing content knowledge and critical thinking skills, AltaPoint's

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Electronic Medical Record software, sample skills-based exercises from Medical Assisting Online, online math review and drug calculations online exercises, and charting and documentation examples.

Kinn's The Clinical Medical

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Assistant - E-Book

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Assistant*

*Kinn's the Administrative Medical
Assistant - Text and Study Guide
Package*

Administrative and Clinical

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Competencies with Anatomy & Physiology