

Mac User Buy Guide

Apple's new MacBook Air (M1, 2020) is an absolutely fantastic laptop, and thanks to some wonderful new features in the form of the Apple M1 chip (which replaces the Intel processors the company used to use) and an enhanced display, the MacBook Air isn't Compromise more for creative who don't want (or can't) pay the higher price for the MacBook Pro. For the several years, the MacBook Air was a scaled down version of the MacBook that was a great, thin, and light laptop for everyday use. However, due to its low specs, it wasn't really suitable for intense creative workloads like editing. Ultra high definition video or rendering of complex animated 3D scenes. However, this latest version has the same M1 chip that is found in the new 13-inch MacBook Pro (M1, 2020). This means that the MacBook Air can keep up with the more expensive laptop for the first time. So much so that it certainly deserves a spot in our roundup of the best graphic design laptops. Even better, it's still the cheapest MacBook you can buy right now. If you are looking for a thin and light 13-inch laptop for video editing, the MacBook Air (M1, 2020) is a great choice. This book is here to guide you through every step so you don't have to worry about doing something wrong. Here's an overview of what you'll find in this book Set up your new MacBook air Features of the MacBook air How to enable Siri on Mac MacBook air magic keyboard with touch ID macOS big sur and how to solve them And lots more Scroll up and click the BUY NOW icon to get this book now

In July 2019, Apple updated the MacBook Air that was originally redesigned in October 2018. Even though there were no major updates to the MacBook Air, the enhancement led to a new butterfly keyboard which utilizes the same updated materials like the 2019 MacBook Pro, some small SSD changes, an improved display with True Tone, and a lower price tag. The MacBook Air has a T2 chip as well as fingerprint sensor for the Touch ID that can be used instead of entering password. This T2 chip is built for enhanced security on the MacBook Air by ensuring a secure boot process through Secure Enclave, and fast data encryption with an SSD controller. The macOS Catalina which was launched in October 2019, is the latest operating system for the Apple Mac family. The new software brought with it several new exciting features that may seem overwhelming even to existing users. Some of these features include the Screen Time, division of iTunes into 3 separate apps, using the iPad as a second screen, otherwise known as Sidecar and lots more. This user guide contains detailed steps on how to explore all the new features on your computer along with screenshots to make it easy for you to familiarize yourself with the workings of the macOS Catalina. Whether you are just buying a new Mac device or downloading the new software to your existing device, this book would help you to achieve better and faster productivity. Some of the things you will learn in this book include: How to Install macOS Catalina How to Backup and Restore your Devices on macOS Catalina How to Organize the Mac Desktop How to Use Find My How to Sign Documents on your Devices How to Setup Sidecar on your Devices How to Use Apple Music in the Music App How to Make Use of the Notes App How to Use Reminders on Mac How to Use the Podcasts App How to Sync on macOS Catalina How to Use Apple TV App How to Use Screen Time on Mac How to Use Voice Controls on Mac How to Use Safari And Lots More...

The 2021 MacBook Pro comes in two different sizes of 14-inches and 16-inches. The screen is surrounded by slimmer bezels and incorporates a notch that houses a 1080p webcam. Both come with mini LED Liquid Retina XDR displays and ProMotion technology for an adaptive 120Hz refresh rate. For the first time, both laptops feature two new processors which are the M1 Pro and M1 Max. Both chips use a 5nm architecture with additional transistors and cores to enhance performance. The Touch Bar has been removed and is replaced with a new standard keyboard and Touch ID sensor. In this book, you'll learn how to set up and use your MacBook Pro 2021 (with M1 Pro and M1 Max chip) with step-by-step instructions and practical illustrations to master macOS Monterey like a pro. Also, this manual contains pictures with tips and tricks for both beginners and experts to optimize the user experience. Here's what you'll learn from this guide: Features of MacBook Pro 2021 Set up MacBook Pro Set up Time Machine Customize Apple ID Info Use Private Relay Use Hot Corners How to use Spotlight How to use Shortcuts App How to Translate Text How to use Split Screen Manage Picture in Picture on Mac How to use Universal Control Using Apple Maps Globe View Set up and use SharePlay on FaceTime Using the Finder App How to use Live Text Schedule Emails on Mac Save, Edit, Share and Remove Screen Recording Use AirPods to Send Files to Devices Make Siri Read Aloud on Mac Recover Deleted Photos How to use Focus Mode Set up Family Sharing and Screen Time Using the Music App Using the Podcasts App Using the Apple TV App Use Airplay for Screen Mirroring Create Smart Lists in Reminders Using the Notes App Create a Quick Note Phone Calls and Send Messages Use Shared with You Create New Memojis Stickers Using Voice Control Using Sidecar on Mac Using the Continuity Camera Sign Documents on Mac Merge PDFs using Preview Manage Notifications and Widgets Turn on installed Safari Extensions And many more Scroll up and click the Buy Now button to purchase this guide

Do you want to get the most out of the macOS Big Sur? If yes, then this users guide will give you the best user's experience. Read on to find out more... macOS Big sur is the current version of the macOS operating system. It is also the 17th version by Apple Inc. for Macintosh computers. The official release date for the operating system was June 22, 2020, and it was released to the public on November 12, 2020.macOS Big Sur introduces a major user interface redesign. It is the first macOS version to support Macs with ARM - based processors. To mark the transition, the operating system major version number was moved from 10 to 11, for the first time since 2000. macOS big Sur comes with new features and changes, which make it stand out from its predecessors. These changes are referred to by Apple executives as "the biggest addition to the system" since the introduction of macOS to the public. For instance, macOS Big Sur refreshes the design of the user interface. This change in design is the biggest as described by Apple. It includes translucency in various places and a new color palette. Also, an interface with quick toggles for Wi-Fi, Bluetooth, screen brightness, and system volume are included in the new menu bar. Included also are the new features in system, spotlight, time machine, encryption, etc. Why buy this manual? Buy, because it will teach you the how to, hints, tips to maximizing the New Apples' macOS 11 Big Sur. Here are some of the topics this book will focus on: -Customizing control center -How to drag a control out of the menu bar-How to add more settings to control center-How to get control center on your Mac-New widgets-How to customize your widgets-How to reorder widgets -How to include widget to the notification center-How to remove widgets from the notification center-How to customize widget-Sizes-Widget customization-How to customize what a widget shows in macOS Big Sur-Setting up assistant accessibility -Playing sound on startup option -Controlling wallpaper tinting in windows-Overriding battery health management -And so much more... So, why wait? To access the latest features of the macOS11 Big Sur, click on the "Buy now with 1-Click" button to download now!!!

The Complete Beginners Guide to Mac OS X El Capitan

MacOS MONTEREY MANUAL

Teach Yourself VISUALLY MacBook Pro

The Step By Step By Beginners And Seniors Guide To Learn How To Maximize The New Apple Mac Mini With Easy Tips

A Complete Step by Step Guide for Beginners and Seniors on how to Master the New M1 Chip MacBook Air with 40+ Tips and Tricks

macOS Big Sur

A Comprehensive Manual And Guide For Beginners Ands Pros. To Set Up, Connect And Master The New Apple Mac Mini 2020 With Detailed Pictures And Screenshot

We have updated this guide and have included more helpful tips to ensure you get the most out of your MacBook Pro. All the issues raised in the reviews have been addressed. If you are looking for a complete user guide that has all the hidden tips and tricks to maximize the benefits of your 2019 MacBook Pro on macOS Catalina, this is the guide for you. With the introduction of macOS Catalina, you now have more features to explore on your MacBook Pro like the Picture in Picture feature, New Dark Mode, Apple Arcade, option to unsubscribe directly in the Mail app and lots more. Even for existing users, these new features may seem a little overwhelming when using them for the first time. In this user guide, you will find detailed steps on how to explore every available additions to macOS Catalina along with pictures to make it easy for you to understand and follow. Whether you are just buying a new MacBook Pro or downloading the new software to your existing device, this book has all you need to achieve more productivity on your Mac. Some of the guides you will learn in this book include: Download and Installation of macOS Catalina Downgrading to the Previous Operating System Automatically Run Dark Mode Find a Lost Device with the 'Find My' App Unsubscribe from a Mailing List in Mail Setup Sidecar To use your iPad As a Second Screen Sign Documents on Your Computer with your iPad or iPhone Track Friends/ Device with Find My App Use Screen Time in macOS Catalina How to Use the Music App Sync your iPad and iPhone with Your Mac Back-up your iPad or iPhone on macOS Catalina Restore your iPad or iPhone on macOS Catalina How to Use the Podcasts App on Mac How to Use the Apple TV App for Mac Set up Parental Controls in the TV App How to Use Notes App on Mac Sign in to iCloud Reminders App on Mac Using Text Snippets in Reminder Voice Controls on Mac Disable/ Enable Commands in Voice Control Create Custom Commands in Voice Control Using Safari on Mac Detailed Guide on the Apple mail app Using Picture-in-Picture feature Using screen time And lots more! Value Add for this book A detailed table of content that you can always reference to get details quickly and more efficiently. Step by step instructions on how to operate your device in the simplest terms, easy for all to understand. Latest tips and tricks to help you enjoy your device to the fullest. Click on Buy Now to get this book and begin to do more productive activities with your new MacBook Pro.

Each illustrated resource offers visual learners a great beginner's guide to a particular topic, augmenting step-by-step instructions with full-color screen shots.

GET THE MOST OUT OF YOUR 16-INCH MODEL MACBOOK PRO (UPDATED VERSION) This book is an easy to understand practical guide with tips and tricks to assist you to get the most out your new 16-inch model MacBook Pro laptop. It is written in simple language to help both beginners and seniors and contains an updated information on the features and functionalities of the MacBook Pro and the new macOS Catalina 10.15. Setting up of the 16-inch model MacBook Pro is well discussed in this book. Some of the Apps and features also discussed include but not limited to the following: Notification center, Dock, Finder, Touch Bar, Accessibility, FaceTime, Messages, Mails, Safari, Photos, Notes, Podcasts, Find My, etc. This book also covers tips and tricks to help you make the most out of your MacBook Pro. Are you ready to explore our tips and tricks in order to enjoy some of the hidden functionalities of your new MacBook Pro and macOS Catalina 10.15? Do you wish to become a master of your new 16-inch model MacBook Pro? Wait no further, scroll up and click on Buy Now to get started!

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MacBook For Dummies

MacBook Pro Guide

A Practical Guide to UNIX for Mac OS X Users

The Concise and Complete Guide to Nonprofit Board Service

MacBook Pro User Guide for Beginners and Seniors

MacOS Big Sur User Guide

MacBook Air 2020 User Guide

You're never too old to fall in love with your Mac! You took a while, but you are now the proud owner of your first Mac computer. Macs For Seniors For Dummies is just for you. This friendly, accessible guide walks you through choosing a Mac and learning how to use it. You'll find yourself falling head over heels for your Mac in no time. Macs For Seniors For Dummies introduces you to all the basics that you need to know: turning the Mac on and getting connected; using the keyboard and mouse; working with files and folders; navigate around the Mac desktop and OS X Lion; setting up an Internet connection and e-mail; and much more. Shows Mac newbies how to surf safely with Safari, video chat with FaceTime, and connect with friends and family online Covers choosing the Mac that's right for you, setting it up, running programs and managing files, and hooking up a printer Features ways to have some fun, too, with digital photos and videos, music, movies, games, apps, and more Includes tips on troubleshooting and taking care of your Mac Your Mac can do so much more than you ever imagined and Macs For Seniors For Dummies shows you how!

Learn how to drive the coolest laptop on the planet You took the plunge, paid extra, and—even though it looks and feels like perfection—have that fleeting doubt: is my MacBook really worth the investment? You'll be pleased to know that the answer is totally yes, and MacBook For Dummies is the ultimate way to learn the thousand and one reasons why the MacBook Pro or Air you now own is a modern masterpiece—as well as the ten thousand and one (and counting) things you can do with it. With its super-smooth performance, top-shelf LED screen, rugged reliability, and powerful, trouble-free operating system, you're going to have a lot of fun. Keeping jargon to a minimum, Mark L. Chambers—prolific tech author and all-round Mac whiz—gives you a friendly, step-by-step welcome to everything MacBook, from reviewing the hardware and powering up for the first time to getting familiar with files, security settings, launching apps, and entering the digital netherworld of iCloud. Then, with the basics reassuringly in place, you can begin your journey to power-user mastery in whatever areas of MacBook-ing you're most interested in, from doing the accounts in Numbers to perfecting that soon-to-be-released cinematic classic (with original score) using iMovie and GarageBand. Get familiar with the latest macOS, Big Sur Communicate with Messages and FaceTime Stream music, movies, and TV shows Manage and edit photos and video clips Whether you're a PC convert, Mac veteran, or completely new to the astonishing potential of the MacBook world, you'll find everything you need to get the most out of the technical marvel that's now at your command.

You bought a Mac! Let me be the first to tell you, your day is about to get much, MUCH easier. But before we get there, there's a bit of light house keeping. Yeah, yeah, yeah – that's all fine and good, but when do you get to play with your new machine? Mac's are great – they are powerful, streamlined and easy as heck to use – but your files? They're still on a PC and like it or not, you just spent 20+ years using Windows, so there are some adjustments to make. Before you can show off your slick new Macbook Air or brag about how much faster your machine boots up or how you can find a file in, like, three seconds, you need to make the transition. That's what we're about to do. The accessories. The Apps. The file transfer. In the pages that follow, you'll learn all the stuff that matters, none of the stuff that doesn't and be ready to flash that shiny new Apple logo at your local coffee shop with pride.

The Complete Beginner to Expert Guide to Maximizing your MacBook Air (M1 2020).Are you looking for a comprehensive user manual that will help you SETUP and MASTER your MacBook Air? Are you looking for a manual that will expose you to all the amazing features of your device and MacOS Big Sur? Then get your hands on this book and have an amazing time using your device.The MacBook Air with M1 delivers performance boosts of up to 3.5x over the previous Intel models. Graphics are up to 5x faster, and the solid-state drive (SSD) inside is up to 2x faster. It does all of this with no fan as well – yes, there's no fan inside the MacBook Air. Just the M1 system-on-a-chip, which consists of an 8-core CPU, neural engine core and up to an 8-core GPU.There is a lot to love in Apple's latest MacBook Air. This book is written in simple and clear terms, with a step-by-step approach that will help you to master your MacBook Pro with 2020 MacOS Big Sur within the shortest period of time. Here is a preview of the topics in this guide: -Take a tour of your new MacBook Air-How to Get Started-Use MacBook Air with other Devices-Apps included with your Mac-What's in the menu bar on Mac?-How to search with Spotlight on Mac-Customize the Dock-See and organize your files in the Finder on Mac-Use Launchpad to view and open apps on Mac-How to manage windows -Use apps in Split View -Install and uninstall apps from the internet or disc on Mac-Customize your Mac with System Preferences-Use your internet accounts-Use accessibility features on Mac-Set up users, guests, and groups-Create and work with documents-Dictate your messages and documents -Set a different keyboard dictation shortcut-Back up your files with Time Machine -Create an Apple ID on Mac-Sign in to a new device or browser with two-factor authentication-Use iCloud Drive to store documents on your Mac-Set up Family Sharing on Mac-View and download purchases made by other family members-Use Continuity to work across Apple devices-Use your iPad as a second display for your Mac-Unlock your Mac and approve requests with Apple Watch-Listen to podcasts on Mac-Read books in Books on Mac-Customize your Game Center account-Manage passwords using keychains on Mac-And so much more!Scroll up and click BUY WITH 1-CLICK to add this book to your library.

2019 Updated Manual to Operate Your Computer on MacOS Catalina

Apple 2020 MacBook Air User Guide

The Complete Beginner to Expert Guide to Maximizing the Latest MacBook Air (M1 2020)

Macs For Seniors For Dummies

The Ultimate Guide for MacBook Pro and MacOS

The Complete Beginners and Seniors Guide to Unlock macOS 11

Higher Scores - Easier Prep - Brighter Future How to Master the USMLE Step 1: Askdoc's Method of USMLE Prep will show you how an old grad like me, 16 years out of medical school and who has not opened or read a basic medical science textbook or taken an exam for years was able to ace the USMLE Step 1 with a score of 99/256 by using proven and effective study methods that increase your ability to memorize, retain and recall information faster ... how to create a study plan for the USMLE that will eliminate the guesswork and mistakes from your prep and ensure you will prep correctly and efficiently from the start without wasting time and knowing for certain that you will do well in the exam. how hundreds of people since 2009, some having failed multiple times before, who have enrolled in my prep course have used my method to pass this exam and even ace it. When you buy How to Master the USMLE Step 1 and follow all the principles and study methods described in this book, be confident that you are studying in the most efficient and effective way possible to get a good score in the USMLE Step 1. Do it Once. Do it Right. Get it Over With. Master the USMLE Step 1.

macOS Big Sur User Guide: Everything You Need to Know About the New macOS Big Sur. macOS Big Sur is the 17th major release and newest operating System for Apple's Macintosh computers.Big Sur is an upgrade from the previous version macOS 10.15 Catalina. Big Sur is packed with so many useful features, design and interface changes that would make for an awesome update for the most advanced computer operating system in the world. The OS is free just like previous Apple software updates. The chapters are carefully laid out to help you make the most of this revamped and redesigned Mac Operating System. Information on how to use many apps and how to solve basic problems without visiting an Apple support store. Some of the topics covered in the book include Ø macOS 11 Big SurØ How to update macOS, Compatible devices and System requirementsØ Changes and improvements in Big SurØ Turn on the Mac and Get StartedØ Connect the Mac to other devices and the internetØ Apple ID, Touch ID, iCloud, ScreenTime, AirPodsØ TrackPad Gestures, WallpapersØ Use AirPods to send files and documentsØ Mark up files and picturesØ Charge and optimize the batteryØ Set up Screen Time for yourselfØ Set up Screen Time through Family SharingØ App Store: Get apps, play games, Manage purchases and subscriptionsØ Books: Search for and buy books, Read Books, organize books, set reading goalsØ Calendar: Create and edit events, send invites, receive invites, use multiple calendarsØ Camera: Capture pictures and

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*Updated November 2018 for macOS Mojave In many ways, the MacBook Pro is the ultimate Mac. It’s powerful, yet small enough to carry comfortably with one hand. It features a Retina display which makes images, video, and the web look pin-sharp. It can be plugged into a 5K monitor and used as a desktop computer. It’s also a beautiful device to behold. MacBook Pro Guide is the perfect companion for your new Mac. Brought to you by the expert team at Tap Guides, and written by best-selling technology author Tom Rudderham, MacBook Pro Guide is packed with top tips and in-depth tutorials. You’ll learn about key MacBook Pro features, such as the Touch Bar and Trackpad, discover how to use macOS and its built-in apps, plus much more. By the time you’ve finished reading MacBook Pro Guide, you’ll be an expert in nearly everything MacBook and macOS related. Inside you’ll discover: * Everything you need to know about MacBook Pro * How to set up your Mac * How to use the Touch Bar and TrackPad * Detailed app tutorials * How to edit photos * Essential Settings and configurations * Troubleshooting tips*

Mac mini is made easy, with the new M1 chip, that is the Apple created Arm based chip for the mac mini. it is a better quality model with 6-core Intel core 15 chip.it is a device that has all the power of a Mac computer. It was updated in November 2020 with the new Apple M1 chip in low and mid-range models. You may have just purchased this device and want to make the most out of it, mastering the features, tips, and tricks to navigate through the device like a PRO. In this guide, you’ll learn all the mind-blowing features of the new mac mini. How to set up your mac, how to connect your device to tv, use voice over and many more Here is an overview of what you would find in this book Apple Mac Mini (M1, 2020) Review Mac Mini Apple M1 Models The M1 Mac Mini How to buy problems M1 Mac mini reviews Design Performance Gaming performance M1: system on a chip Ports Thunderbolt Apple M1 Silicone Chip Unified Memory Architecture Speed Improvements Points Of Reference GPU Neural motor Running Application Intel Mac Mini RAM Other Features SSD Connectivity Basic Models Custom Manufacturing Options High-End Mac Mini Upgrade Options How To Install Rosetta On Your Apple Mac Silicon M1 Instructions To Boot Into Safe Mode On An Apple Silicon M1 Mac What Is Safe Mode? The Most Effective Method To Boot In Safe Mode On Mac Apple Silicon M1 Safe Boot In Apple Silicone Use for Mac mini Advantages Of The Mac Mini The least expensive Mac that Apple sells Wi-Fi and Bluetooth Instructions To Set Up A Mac Mini What Can You Do With Your Mac Mini? Access Applications On A TV Screen Use Any Screen As A Pc Set Up Advanced Signage With Your Mac Mini . Create A Home Display Cente r. View And Offer Photographs Mac Mini Question Buster How Do You Turn On A Mac Mini? Would You Have The Option To Use Any Support With A Mac Mini Mac Mini Specifications Equipment Modifications Macos Big Sur and Rosetta New Guts, New Problems Small Chip. Giant Step .Machine Learning The Power Of Macos Big Sur On M1. Click the buy now button to get this book

MacOS Big Sur

Mac Mini M1 User Guide

The Complete and Illustrated Manual for Beginners and Seniors to Master the New Apple M1 Pro and M1 Max MacBook Pro with Tips and Tricks for MacOS Monterey

A Comprehensive User Guide To Master Macos 11 For The Beginners And Seniors With Tips And Tricks On How To Understand The Hidden Features

Anyone Can Intubate

MacBook Air (M1 2020) Complete Guide

My First MacBook / MacBook Air

You just bought a Mac but you don ’ t know. how to pass data from your old pc the BigSur operating system and would like to discover all the features If you don’t want to waste time on dispersed online searches, here you have at your disposal the most complete and up-to-date guide on Apple’s operating system. You will understand step-by-step how to best use your new device through simple and effective tips. Quality, innovation, design. If you have an Apple device in your hands, you know exactly what I’m talking about. It is certainly much more intuitive than others, BUT it is also true that not having an instruction booklet limits the discovery of functions that simplify many processes. The new Big Sur operating system represents a real revolution, so much so that it is considered one of the most important updates, if not the most important, in recent years, as well as the most advanced desktop OS in the world. Would you like to receive more information about it and, above all, would you like a guide to help you understanding how to install macOS Big Sur on your Mac? The point is: why do you have to try, if you can have all the information that will save you time and avoid unnecessary hassle? With this book you will have a step-by-step guide to help you better enjoy the experience with the BigSur operating system and get all the information that will allow you to make the most of it. Here’s what you will find inside: • What ’ s new in Mac Os Big Sur • Switching from Pc to Mac: the steps to do • The basics of the traditional features such as the desktop, finder, dock, launchpad and navigation • How to set up and use email, iMessage, and FaceTime video chatchat • Apple Services: how to acces Icloud, listen to your music with • Apple Music and the iTunes Store • System preferences and parental controls • How to care about battery life and software updates . and much more! You are a few steps to get started. Click the “Buy-now ” button to avoid confusion and master your Mac today!

Take your MacBook Air to new heights! Discover how to get more than ever before out of Apple ’ s incredibly thin and light notebooks with help from this hands-on guide. How to Do Everything: MacBook Air shows you how to harness the power of the new Mac OS X Mountain Lion operating system, and use iTunes, iWork, iLife, iCloud, Safari, Contacts, Calendar, Reminders, Notification Center, Mail, and other powerful apps. Tap into all the computing power built into Apple ’ s ultra-portable MacBook Air while you ’ re at home, at work, or on-the-go. Custom configure your MacBook Air and navigate with the Multi-Touch trackpad Get the most out of the new Mac OS X Mountain Lion operating system Transfer data from a PC or another Mac Manage your email accounts with the Mail app Sync all of your data and devices via iCloud Connect peripherals–Bluetooth devices, printers, cameras, and more Use your MacBook Air to connect to Facebook, Twitter, Google+, Flickr, Tumblr, LinkedIn, and other services Maximize productivity tools, such as Microsoft Office and the iWork apps Download and play movies, TV shows, and games Manage your iTunes Library Get organized with the new Contacts, Calendar, and Reminders apps Communicate efficiently using the Messages app Video chat with FaceTime or Skype Run Microsoft Windows programs on your MacBook Air Update, back up, troubleshoot, and maintain your MacBook Air Whether you are a new convert to Mac, still thinking about making the switch, or just want to learn more about Macs, this book will guide you through the Mac OS and help you see how making the switch really isn ’ t the great leap that you once thought it was. While this book was written for anyone new to Mac, it is especially geared for people who are switching to Mac from Windows. This book will show you the basics and show you how to do the common day tasks you know on Windows (like right clicking). It will also show you how to get your Mac in sync with your iPad or iPhone, and how to do everyday tasks ilike change background, find files, and performance tweaks to keep your Mac running like new. Please note, while every effort has been made to ensure accuracy, this book is not endorsed by Apple and should be consider unofficial.

Mac mini is a device that packs all the power of a Mac computer. It was updated in November 2020 with the new Apple M1 chip for low and mid-range models. You may have purchased this device and want to make the most of it by mastering the features, tips and tricks to navigate the device like a PRO This friendly user guide is design with the intrest of new users ofmac in mind. Those with vast knowledge too can also make the most out of this user manual. Here is an overview of what you will learn Unboxing the mac mini Learning keyboard shortcuts How to use Various apps such as the garage band is also covered And lot more! Scroll up and purchase this guide by clicking the BUY now icon.

UPDATED USER MANUAL WITH TIPS & TRICKS TO GET THE MOST OUT OF YOUR MACBOOK PRO AND MacOS CATALINA

Switching to a Mac For Dummies

16-inch Model MACBOOK PRO USER'S GUIDE FOR BEGINNERS AND SENIORS

A User Guide on MacOS 11 Big Sur for MacBooks with Apple M1 Chip and iMac

USER GUIDE TO UNLOCK YOUR M1 Macbook Pro To ITS FULL POTENTIAL FOR PRO AND NEW USERS WITH NEW HIDDEN FEATURES TO MASTER

MacOS Big Sur USER GUIDE

MacOS Big Sur User Manual

One of the best laptops you can buy, is the macbook Air which now a little cheaper, made from recycled materials and has a better keyboard.Apple’s latest macbook Air has a new, stable, more satisfying keyboard, improved processors and a lower price. This book tends to explain everything and all the tricks associated with the new macbook air 2020 and it will be usefull to both seniors and beginners as it was explained with screenshot and some new trick Here is a preview of what you will find in this book: Macbook Air 2020 User Guide Apple macbook Air review: 2020’s THE BEST WAY TO SET UP YOUR APPLE AIR DEVICE HOW TO SET UP YOUR NEW MAC FEATURES OF MACBOOK AIR TOUCH ID STEPS ON TO RESET A MACBOOK AIR FACTORY RESET MAC BOOK AIR KEYBOARD 2020 MACBOOK AIR SIZE AND DISPLAY MACBOOK AIR ACCESSORIES GUIDES ON HOW TO USE TOUCH ID ON YOUR NEW MACBOOK AIR PROCESSOR, RAM AND STORAGE Want to know more about macbook air 2020, scroll up and tap on the buy now button to buy this book.

The best and easiest way to think about the new entry-level MacBook Pro is that it is a fan-cooled MacBook Air. The fan is the utmost distinguished difference between Apple’s two new laptops, which are based on their M1 chip. The new Air without a fan has to lose performance with increasing temperatures. The Pro can simply turn the fan on, which means that performance can be sustained for a much longer period. Sure, there are a few minor differences - the Pro has a slightly better screen, better microphones, and louder speakers. It has a larger battery and therefore slightly longer battery life. And yes, it has the desperately confusing Touch Bar instead of a bunch of functions on the keyboard. However, in terms of performance, it is essentially the same as the air unless you press it for long periods. And it all depends on the fan. For some people, that small performance advantage is worth the price hike over the air. The entry-level Pro for \$1,299 with an 8-core GPU, 8GB of RAM, and 256GB of storage cost \$300 more than the base Air, while the high-end configuration with \$12GB of storage is \$1,499, \$250 more than a similar model - equipped with air. However, compared to the latest version of this model that was tested in 2019, the new model doesn’t worry about its keyboard, great battery life, and even better performance. It’s an improvement in all aspects. There are many technical details about the M1, how it handles running applications for Intel chips, and what tells us about the future of the Mac. The short answer is that it is very impressive and the MacBook Pro is an excellent laptop with great performance and impressive battery life. But if you’re excited about buying a new Mac M1, is it worth the extra cash on Air? The long answer is straightforward ... maybe. This book will tell you everything you want to know about the redesigned MacBook pro. Here’s an overview of what you’ll find in this book Features of the m1 chip MacBook pro Setting up Apple Pay in Safari on Mac Best ways to backup Mac How to change your Apple ID How to Customize the Finder Toolbar How to Use Tags Troubleshooting macOS big sur and how to fix them And lots more Scroll up and click the BUY NOW icon to get this book now

MacOS Big Sur is a unique operating system of Apple computers, it is a massive upgrade for the year, making sure that it reaches all the elements of operating system. This book will definitely explain what you need to know. Basically the guide explained what you need to know about the device The contents include: Features What is on the menu? Set up a control center Search for words on Mac Use multiple desktops Link up Mac to the Internet Add a USB printer Add a network printer with its IP address Use Touch ID on Mac Rename or delete fingerprints Update your Mac Find and buy apps Change your settings for downloads and purchases Use your Internet accounts on your Mac Make the text bigger Save the documents Find the documents Create a folder Stop sharing your purchases Edit photos or videos Duplicate photo Consume information between your Mac and iPhone or iPad Synchronize all units of content type Download the game Scroll up and click the Buy Now button to get your copy

UNLOCKING THE MAC macOS is an operating system that runs on every Mac. This allows you to do things that you simply can’t do with other computers. Apple has introduced the biggest macOS design update since the release of Mac OS X with MacOS Big Sur, looking at everything from window curvature to colour and dock icon design. The redesigned look has been designed to feel both fresh and familiar at the same time. Whether you are already a mac user or new to the mac world, this guide is specifically design to help you master the new macOS big sur with ease and simplicity. Here is a preview of what is covered in this user manual: how to connect your mac to the internet how to browsing the web how to adjust mac volume how to adjust display brightness how to take screenshot or screen recording keyboard shortcut how to install and uninstall apps how to customize your mac with system preference how to customize desktop picture how to setup mac account screen saver screen time how to set up icloud features with an affordable price, you can purchase this guide for yourself, a friend or a family member. Just click the buy now icon to purchase and please drop a review if you find this guide helpful.

MACBOOK PRO (With M1 Chip) USER GUIDE

The Ultimate Mac User Book

A Guide for Home, Office, and the Road

A Comprehensive Step By Step Guide For Beginners And Seniors On How To Use The Updated MacOS Big Sur

Everything You Need to Know About the New MacOS Big Sur

The Complete Beginner to Expert Guide to Maximizing Your 2020 MacBook Air

MacBook Pro 2021 User Guide

Since 1987, Anyone Can Intubate has been the book for teaching intubation and related techniques. This 5th edition has been extensively rewritten and many new figures have been added. -- Provided by publisher.

The Complete Beginner to Expert Guide to Maximizing your 2020 MacBook Air.Are you looking for a comprehensive user manual that will help you SETUP and MASTER your MacBook Air? Are you looking for a manual that will expose you to all the amazing features of your device and 2020 MacOS Catalina 10.15? Then get your hands on this book and have an amazing time using your device.Apple updated the MacBook Air in a major way in mid-March 2020. While it may look like the previous version on the surface, dig a little deeper and you’ll see it’s the most significant upgrade since the 2018 redesign, offering buyers much more interesting customization options.The third iteration of the ‘new’ MacBook Air design finally nails every area well enough to make this the best MacBook for most people. The keyboard is the star of the show here, Yep, that’s right. Apple ditched the disastrous butterfly keyboard for its Magic Keyboard and all I can say is: thank goodness. Even with all these new features, Apple still managed to keep the starting price at a relatively affordable \$999. The MacBook Air (2020) comes with all the right improvements without sacrificing the best features of the previous version.Apple didn’t reinvent the MacBook Air on the outside. But the 2020 model does have some exciting improvements under the hood. There’s a 10th-generation processor, and double the base storage.There isØa lot to love in Apple’s latest MacBook Air. This book is written in simple and clear terms, with a step-by-step approach that will help you to master your MacBook Air with 2020 MacOS Catalina 10.15 within the shortest period of time. Here is a preview of the topics in this guide: -Take a tour of your new MacBook Air-How to Get Started-Use MacBook Air with other Devices-Apps included with your Mac-What’s in the menu bar on Mac?-How to search with Spotlight on Mac-Customize the Dock-See and organize your files in the Finder on Mac-Use Launchpad to view and open apps on Mac-How to manage windows -Use apps in Split View -Install and uninstall apps from the internet or disc on Mac-Customize your Mac with System Preferences-Use your internet accounts-Use accessibility features on Mac-Set up users, guests, and groups-Create and work with documents-Dictate your messages and documents -Set a different keyboard dictation shortcut-Back up your files with Time Machine -Create an Apple ID on Mac-Sign in to a new device or browser with two-factor authentication-Use iCloud Drive to store documents on your Mac-Set up Family Sharing on Mac-View and download purchases made by other family members-Use Continuity to work across Apple devices-Use your iPad as a second display for your Mac-Unlock your Mac and approve requests with Apple Watch-Listen to podcasts on Mac-Read books in Books on Mac-Customize your Game Center account-Manage passwords using keychains on Mac-And so much more!Scroll up and click BUY WITH 1-CLICK to add this book to your library.

Hands-On MacOS User Administration GuideA Definitive Manual to Administering and Optimizing the Latest Features of MacOS Catalina

MacOS Monterey, which was announced at the 2021 WWDC in June, is the current version of MacOS, has been launched. MacOS Monterey is a smaller update than macOS Big Sur, but it still includes a slew of significant new features that enhance the Mac Experience. Universal Control is probably one of the biggest upgrades to date, allowing you to use a single mouse, control unit, and keyboard on multiple Macs and even iPads to transfer content from one device to another. This feature and others are quite new to all users hence, the need for a user guide cannot be overemphasized. This book provides all the direction you need to master this new MacOS. Here you will find simple instructions on how to use the features of this upgrade in order to get the most out of your MacBook and iMacs. Here is what you’ll learn in this manual: What Is New In The MacOS Monterey How To Clean Install MacOS Monterey Easily By The New Install Erase Option How To Set Up The MacOS Monterey Transfer Files Between A Mac With Apple Silicon And Another Mac How To Create Your Mac User Profile An Animated Emoji How To Turn Off A Quick Note How To Add A Quick Link To The Menu Bar How To Use Shared With You How To Change The Cursor In MacOS Monterey How To Change The Border Color Of The MacOS Monterey Cursor How To Change Cursor Color How To Change Background How To Use Mail Privacy Protection On Mac How To Turn On Low Power Mode How To Blur Your Background During A FaceTime Call How To Create A Link To A FaceTime Call How To Share Your Screen On A FaceTime Call How To Use The FaceTime Share Play Feature To Watch Movies And TV Shows How To Split Screen On Mac How To Use Safari Tab Group How To Create Tab Groups In Safari How To Hide Safari IP Address How To Change Safari Background How To Use Live Text How Tto Use Airplay How To Use Hide My Email How To Disable Dark Mode How To Use Quick Note How To Uninstall App How To Enable Or Configure Firewall How To Use Keyboard Shortcuts How To Perform Apple Diagnostic How To Display The Menu Bar In Complete Screen Mode How To Turn On Night Shift Mode How To Set Up iMessage How To Sync Message With iCloud How To Use Focus How To Hide Or Show Dock Four Techniques Every Mac User To Master How To Backup And Restore Your Mac How To Fix Some Common Monterey Issues TAP THE BUY NOW OPTION TO GET THIS BOOK NOW!

Board Member Orientation

MACBOOK AIR (with M1 Chip) USER GUIDE

How to Master the USMLE Step 1

Askdoc’s Method of USMLE Prep

Hands-On MacOS User Administration Guide

MacBook Air User Guide

Mac Mini User Guide

Unlock the potential of macOS Monterey with this updated guide from “Dr. Mac” himself Macs are famously an absolute pleasure to use. But it’s even more fun discovering all the cool things a new version of macOS can do. macOS Monterey, introduced in 2021, makes the latest macOS features available to Mac users everywhere. macOS Monterey For Dummies is your personal roadmap to finding every single awesome new bell and whistle in this world-famous operating system. You’ll read about upgrades to the accessibility options, how to use Live Text to grab text from all of your photos, manage your iPhone from your Mac and vice versa, and use the new Universal Control to seamlessly transition between Apple devices. You can also: Learn how to watch TV or a movie with friends while you’re on a FaceTime call Explore the new “Shared With You” feature so you can access the content people send to you directly in the relevant app Explore the online world with the Safari browser included with every installation of MacOS Monterey Perfect for anyone who wants to take full advantage of the latest version of Apple’s intuitive and user-friendly operating system, macOS Monterey For Dummies is the fastest, easiest way to master the newest features and the coolest capabilities included with macOS Monterey. With hundreds of pages of simple instructions and images of the macOS interface, this is the last handbook you’ll need to make the most of the newest macOS.

Master a Mac without jargon and complications. Once you go Mac, you never go back. And if you have this book, you'll be more than happy to never go back. In *The Ultimate Mac User Book*, we've made a bold attempt to unveil an ideal Mac setup that works for anyone. Whether you're switching from Windows or want to upgrade your knowledge of macOS, this is for you Here's what you'll learn from the book: - The anatomy of Mac's interface. How to set up your new Mac for years of use. - Basic and advanced shortcuts for all jobs on Mac. - Alternatives to popular Windows apps. - Ready-to-use workflows for writers, designers, developers, students, as well as people of any profession who want to hit new productivity milestones on Mac. - 20 hacks every seasoned Mac user should be using (but only a few actually do) in the bonus chapter. Reliable and intuitive, Macs still require a certain level of tech fluency. The family of Apple's Macintosh operating systems is very versatile, with tons of features and enhancements built on top of each other. Navigating through all of them can be complicated. Especially if you're a new user. Especially if you have no time to figure out how things work — you just want them to work. Hope we'll solve the problem for you with this book. Mac mini is a technology made easy, highly innovative with the new M1 chip, that is the Apple created Arm based chip for the mac mini. You do not need to have a double mind, but to go for mac mini. It better quality model with 6-core Intel core 15 chip Basically the guide explained what you need to know about the device The contents include: Planning Performance What is on the menu? Set up a control center Search for words on Mac Use multiple desktops Link up Mac to the Internet Add a USB printer Add a network printer with its IP address Use Touch ID on Mac Rename or delete fingerprints Update your Mac Find and buy apps Change your settings for downloads and purchases Use your Internet accounts on your Mac Make the text bigger Find the documents Create a folder Stop sharing your purchases Edit photos or videos Duplicate photo Consume information between your Mac and iPhone or iPad Synchronize all units of content type Download the game Scroll up and click the Buy Now button to get your copy

The Rough Guide to Macs & OS X 10.6 Snow Leopard is the essential companion to your Apple computer. Packed full of handy advice, and covering laptops as well as desktops, the guide will help you choose a Mac and get the best deal, import files and emails from an old Mac or PC, master the finer points of OS X Snow Leopard and much more. User-friendly for novices and experts alike The Rough Guide to Macs & OS X 10.6 Snow Leopard demystifies the jargon of today's digital world, giving practical advice on all aspects of your Mac from keeping your documents and data secure to downloading music and making the most of your iPod. Find out how to turn your Mac into a TV, make music and edit photos with iLife and go wireless with AirPort and Bluetooth as well as all the latest tips and tricks on loading up the very best software and running windows on your Mac with Boot Camp. The Rough Guide to Macs & OS X 10.6 Snow Leopard will even help you stay afloat when all goes wrong. Whether you already have a Mac or you're thinking of buying one, you need this guide.

Mac OS X Unwired

How to Do Everything MacBook Air

M1 Macbook Pro User Guide

Don't go there. It's not safe. You'll die. And other more >> rational advice for overlanding Mexico & Central America

macOS Monterey For Dummies

A Step By Step Instructional Manual to Understand the New Apple MacBook Air for Beginners, Newbies, and Professionals with Tricks, Screenshots, and Short Cut Keys

The Detailed Manual to Operate Your Mac (For Beginners and Seniors)

Mac OS X Unwired introduces you to the basics of wireless computing, from the reasons why you'd want to go wireless in the first place, to setting up your wireless network or accessing your wireless services on the road. The book provides a complete introduction to all the wireless technologies supported by Mac OS X, including Wi-Fi (802.11b and g), infrared, Bluetooth, CDMA2000, and GPRS. You'll learn how to set up your first wireless network and how use the Mac OS X software that supports wireless, such as iSync, iChat, and Rendezvous. You'll also get a good understanding of the limitations and liabilities of each wireless technology. Other topics covered in the book include: Using wireless at home, in the office, or on the road Connecting to wireless hotspots Wireless Security Mac OS X Unwired is a one-stop wireless information source for technically savvy Mac users. If you're considering wireless as an alternative to cable and DSL, or using wireless to network computers in your home or office, this book will show you the full-spectrum view of wireless capabilities of Mac OS X, and how to get the most out of them.

Apple updated the 13-inch integrated MacBook Pro model in November 2020, adding the "M1" chip that Apple designed to replace the previous Intel chips. The M1 chip is extremely fast and improves performance. Apple is selling the new 13-inch M1 MacBook Pro models along with the newer 13-inch MacBook Pro models and Intel chips introduced in May 2020. The 16-inch MacBook Pro models are also available. and Intel chips. and has not been updated with M1 chips. The M1 chip is Apple's first system on Chip for Mac that includes CPU, GPU, RAM, and most of all. The M1 has an 8-core CPU with four fully functional cores, four high-performance cores, and an integrated 8-core GPU. Compared to the previous generation MacBook Pro models, the new MacBook Pro M1 CPU is up to 2.8 times faster, up to 5 times faster GPU. features such as Customize your MacBook Pro Apple account on Mac Desktop, menu bar and help on your Mac Distributor on your Mac Use Sender and Touch on your MacBook Pro Installation on your Mac Read Center on Mac Control Center on your Mac System Preferences on your Mac Lights up on your Mac Siri on Mac Activate Siri. Talk to Siri Play some music Find and open the files Drag and drop View the screens for your Mac Follow Dark Mode Transfer your data to the new MacBook Pro Go from PC to Mac Wireless transmission Copy the files from the USB storage device Transmission using Ethernet Save your comments Back up and restore your Mac Set up Time Machine iCloud Photos Save your files Update macOS Access your Mac Hold the cursor and zoom Use Siri for VoiceOver Color enhancement There's a new feature on the MacBook Pro Use your MacBook Pro with iCloud and keep going Use AirDrop on your Mac Send a file from the Sender Upload a file from an app Control who can deliver things to you using AirDrop Earn goods with AirDrop Distribute the passwords stored in the iCloud keychain Calls and text messages on your Mac Set up FaceTime for mobile phones then receive a message Instant Hotspot on your Mac Unlock your Mac and accept deals on Apple Watch Set up two-year authentication for your Apple ID Skip login Accept Apple Watch Use Apple Pay on your Mac Set up Apple Pay Buy it with your iPhone or Apple Watch There's a new feature on the MacBook Pro Voice memo Download it from your MacBook Pro Your language memory on all your devices Organize with folders Choose the disc you like best Improve the record Use the Touch bar TV Scroll up and click the Buy now with 1-Click.Button. Ensure you get your copy as soon as possible

Congratulations! When you bought that shiny new anodized aluminum iMac, you made a great choice. Now you want take advantage and control of that baby's awesome speed, high performance, powerful operating system, and fantastic applications, and iMac fo.

The Most Useful UNIX Guide for Mac OS X Users Ever, with Hundreds of High-Quality Examples! Beneath Mac OS® X's stunning graphical user interface (GUI) is the most powerful operating system ever created: UNIX®. With unmatched clarity and insight, this book explains UNIX for the Mac OS X user—giving you total control over your system, so you can get more done, faster. Building on Mark Sobell's highly praised A Practical Guide to the UNIX System, it delivers comprehensive guidance on the UNIX command line tools every user, administrator, and developer needs to master—together with the world's best day-to-day UNIX reference. This book is packed with hundreds of high-quality examples. From networking and system utilities to shells and programming, this is UNIX from the ground up—both the "whys" and the "hows"—for every Mac user. You'll understand the relationships between GUI tools and their command line counterparts. Need instant answers? Don't bother with confusing online "manual pages": rely on this book's example-rich, quick-access, 236-page command reference! Don't settle for just any UNIX guidebook. Get one focused on your specific needs as a Mac user! A Practical Guide to UNIX® for Mac OS® X Users is the most useful, comprehensive UNIX tutorial and reference for Mac OS X and is the only book that delivers Better, more realistic examples covering tasks you'll actually need to perform Deeper insight, based on the authors' immense knowledge of every UNIX and OS X nook and cranny Practical guidance for experienced UNIX users moving to Mac OS X Exclusive discussions of Mac-only utilities, including plutil, ditto, nidump, otool, launchctl, diskutil, GetFileInfo, and SetFile Techniques for implementing secure communications with ssh and scp—plus dozens of tips for making your OS X system more secure Expert guidance on basic and advanced shell programming with bash and tcsh Tips and tricks for using the shell interactively from the command line Thorough guides to vi and emacs designed to help you get productive fast, and maximize your editing efficiency In-depth coverage of the Mac OS X filesystem and access permissions, including extended attributes and Access Control Lists (ACLs) A comprehensive UNIX glossary Dozens of exercises to help you practice and gain confidence And much more, including a superior introduction to UNIX programming tools such as awk, sed, otool, make, gcc, gdb, and CVS

The Rough Guide to Macs & OS X Snow Leopard

MacBook All-in-One For Dummies

A Definitive Manual to Administering and Optimizing the Latest Features of MacOS Catalina

iMac for Dummies

A Comprehensive Step by Step Guide for Beginners and Seniors with Tips and Tricks On How to Master the New Mac Mini

For MacBook, MacBook Air, MacBook Pro, iMac, Mac Pro, and Mac Mini

A Complete Step By Step User Guide For Beginners And Seniors On How To Use The New Apple MacOS 12 On MacBooks & IMacs. With Pictures And Handy Tips & Tricks

Explore macOS tools and architecture for executing support tasks and system administration, and prepare for the Apple Certified Support Professional (ACSP) certification exam Key Features Delve into macOS Big Sur, from installation to managing apps and optimizing your environment Become an Apple Certified Support Professional (ACSP) with this comprehensive macOS support guide The book is not intended to be a user guide, it covers concepts pertinent for a user acting as an administrator Book Description Apple is pushing the capabilities of its technologies to help users achieve high performance, including improvements in its OS running across all Mac systems, macOS, and new technologies such as M1 Silicon chips. This book walks you through macOS from a system administration and support point of view, exploring its latest features. The book starts by explaining macOS architecture, installation, and startup processes to enable you to get started with the OS. You'll learn how to manage users and discover techniques for user security and privacy. Moving on, you'll get to grips with the macOS file system and learn to manage disks, volumes, and partitions for effective file management. Most of the examples covered in this book are from an administrator's perspective; however, when relevant, a standard user's perspective is also presented. You'll find illustrations for Mac systems running macOS 11 (Big Sur), and when necessary, for macOS 10.15 (macOS Catalina). Finally, you'll explore advanced topics such as networking and using command-line tools for administration tasks. By the end of this macOS book, you'll be well-versed with macOS features, administration tasks, and best practices. You'll also be able to apply the concepts to increase your chances of success in obtaining Apple certifications such as Apple Certified Support Professional (ACSP). What you will Learn Understand the fundamentals of the macOS system and architecture Configure key services and perform essential troubleshooting in your Mac system Install, update, and configure your local macOS system and identify the stages of the startup process Create and manage a local user account and set up your customized macOS environment Manage your file systems, storage, and permissions Explore practices and techniques to work with apps, networks, and security for your Mac system Delve into administration tasks such as managing service resources and peripherals Who this book is for If you are a Mac system administrator, support and help desk technician or engineer, or Mac power user looking to explore macOS architecture and tooling, then this book is for you. The book assumes beginner-level knowledge of the macOS environment and system administration.

Switch to a Mac with ease using this practical, humorous guide Want to try life outside of Windows? You've come to the right place. Users are switching from PCs to Macs in droves, and now you can, too, with this helpful guide. In a fun, but practical way, the book walks you through the entire process—hardware and software—including selecting a Mac, moving files, setting up security, and getting the most out of all the fun stuff that makes Macs famous, such as the iLife suite, and more. This book is fully updated for the new generation of Mac hardware and software, including Mac OS X Snow Leopard, the iLife suite, and the latest trends and tools Explore running Windows on your Mac via Boot Camp, how to switch your applications, converting your business to a Mac, getting online, and more Plus, you don't even have to give up Microsoft Office, thanks to Microsoft Office for Mac—so get this indispensable book and join the fun!

Finally! Board member orientation truly simplified. Serving on a nonprofit board can be an incredibly rewarding experience for the properly prepared board member. This book is for the generous and busy people who agree to give of their time and talents by serving on nonprofit boards. Nonprofit boards often fail to do a good job of board member orientation for a variety of reasons. It takes a significant amount of time and effort to plan and conduct quality board member orientation programs, and every time a new board member arrives, it's time to do it again! Because of the challenges associated with providing quality board member orientation, many nonprofit organizations do not do it at all, leaving their board members to wing it. This book provides help and support to the truly great men and women serving on nonprofit boards whose service makes a positive difference in the lives of countless people every day. This book is a concise and appropriately comprehensive guide to nonprofit board service designed especially for new board members. It is a quick read, (about one hour), yet it addresses with accuracy the most significant elements of board service, such as mission, responsibility, duty, risk, liability, and board meeting dynamics. Hokey Alerts! Watch for Hokey Alerts! where the author identifies and dispels common myths and legends about nonprofit board service. There are many sources of false or misleading information about the nonprofit board service environment. A perfect example is the often vaguely-worded and intimidating assertion or implication that the Sarbanes-Oxley Act passed by Congress in 2002 applies to nonprofit organizations in a manner similar to how it applies to publicly-traded companies. (It does not.) Reviews "This book is the perfect guide for every nonprofit board member! Concise, highly informative, and loaded with nuggets of wisdom, it's a must read that will take board members to the next level of successful board governance." -- J. Todd Chasteen, General Counsel, Samaritan's Purse "Mike Batts has put his quarter century of advising and serving on nonprofit boards to good use in this accurate and easy-to-read book. In addition to describing major principles of nonprofit law and governance, the book provides helpful questions to guide board members in understanding the practical applications of the concepts discussed. While geared primarily toward helping new board members get up to speed quickly, it should also help veteran board members discharge their stewardship roles wisely and efficiently." -- Chuck Hartman, Associate Professor of Business Law and Accounting, Cedarville University "This book, Board Member Orientation, is exactly what a busy volunteer board member needs. The board member's duties are presented in a clear and concise manner from the perspective of someone who has been around many boards. With a focus on those issues that are most common and/or most important, it is perfect for board member orientation and for quick reference reminders for the experienced board member." -- Doug Starcher, Partner, Broad & Cassel "This book provides clear, no-nonsense guidance on the basic issues for new nonprofit board members. Using this book for board member orientation will ensure your organization has communicated fundamental governance issues and will assist the board in determining risk management strategies." -- Dan Busby, President, ECFA ***** The Simple Board Member Orientation Process Using This Book: 1.Your board members read Chapters 1-9 of the book, which will provide them with insights regarding the key elements of nonprofit board service. 2.You provide the board members with copies of the documents described in Chapter 10 related to your organization. 3.You meet with your board members to discuss the unique attributes of your organization following the discussion questions provided in Chapter 10. Done!

A Beginners Guide to Unplugging You Windows PC and Becoming a Mac User

A Complete Step by Step Guide for Beginners and Seniors on how to Master the New M1 Chip MacBook Pro

MacUser