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Your hands-on, step-by-step guide to learning Visual Basic 2010. Teach yourself the essential

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tools and techniques for Visual Basic 2010-one step at a time. No matter what your skill level, you'll find the practical guidance and examples you need to start building

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techniques-from managing data and variables to using inheritance and dialog boxes Create professional-looking Uis; add visual effects and print support Build

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with the Visual Web
Developer tool Use
Microsoft ADO.NET and
advanced data presentation
controls Debug your
programs and handle run-

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time errors Use new features, such as Query Builder, and Microsoft .NET Framework For customers who purchase an ebook version of this title, instructions for

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downloading the CD files can be found in the ebook. Laminated quick reference guide showing step-by-step instructions and shortcuts for how to use Microsoft Office Access 2010. This

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guide is suitable as a training handout, or simply an easy to use reference guide, for any type of user. The following topics are covered: Working with

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Database Files, Defining Access Objects, Adding a Record, Editing Fields and Records, Undoing Changes, Deleting Records, The Datasheet Window, Quickly Sorting a Table, Searching

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for a Record, Creating a Table, Primary Keys and Links, Using Design View to Create or Modify a Table, Creating/Modifying a Query, Creating Reports with a Wizard, Creating

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and Modifying Reports Manually, Printing a Report, Creating Forms with a Wizard, Creating and Modifying Forms Manually, Working with Forms, Backing Up and

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Compacting Database Files, Customizing Access. Also includes a list of Movement and Data Entry Shortcuts, Smart Database Design Tips, and Query Grid Criteria Examples.

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This guide is one of two available titles for Access 2010: Access 2010 Introduction and Access 2010 Intermediate. This book-and-video package is the perfect

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introduction to Access 2010 Microsoft's popular Access database is the most popular database system in the world, and even if you have no database experience, this

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practical guide will soon have you getting the most out of the powerful new 2010 version. Step-by-step tutorials guide you through concepts and techniques at your own

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pace. Each lesson is followed by a Try It section, where you can practice what you're learning with exercises. The accompanying DVD provides clear, easy-to-

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follow videos of the author demonstrating each Try It problem, as well as extra commentary. Fully covers the new 2010 release of Microsoft Access Brings beginners

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thoroughly up to speed at their own pace Introduces exciting new Access 2010 features, such as creating Web forms to connect with SharePoint Helps users leverage macros and

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templates to streamline and customize projects. If you want to get quickly up to speed on Access 2010, Access 2010 24-Hour Trainer is the perfect place to start.

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A comprehensive guide to programming for Access 2010 and 2007 Millions of people use the Access database applications, and hundreds of thousands of developers work with

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Access daily. Access 2010 brings better integration with SQL Server and enhanced XML support; this Wrox guide shows developers how to take advantage of these and

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other improvements. With in-depth coverage of VBA, macros, and other programming methods for building Access applications, this book also provides real-world

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code examples to demonstrate each topic. Access 2010 Programmer's Reference is a comprehensive guide to the best-of-breed techniques for programming Access

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applications. Coverage
Includes: Introduction to
Microsoft Access 2010 New
Features Upgrading and
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Macros in Access 2010
Using the VBA Editor VBA

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Basics Using VBA in Access
Creating Classes in VBA
Extending VBA with APIs
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Access Data Using ADO to
Access Data Using SQL with

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VBA Using VBA to Enhance Forms Enhancing Reports with VBA Customizing the Ribbon Customizing the Office Backstage Working with Office 2010 Working with SharePoint Working

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with .NET Building Client-Server Applications with Access The Access 2010 Templates Access Runtime Deployment Database Security Access 2010 Security Features

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Fixing Access Annoyances

Access 2010 Bible

Using Microsoft Access 2010, Enhanced Edition

Microsoft Access 2010 In Depth

Step by Step

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It's EASIER than ever to get started with Microsoft Office 2010! Navigate your way around the Microsoft Office 2020 suite without getting lost in too many details. Microsoft Office

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2010 Demystified shows you the ropes and explains the new, handy, and most popular functions of each application. Written in a step-by-step, tutorial format, this practical

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guide begins with an overview of the suite and the universal features that can be used in all of the individual programs. Then, you'll drill down into the specifics of

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Word, Excel, PowerPoint, Outlook, and Access. Detailed explanations and screenshots make it easy to understand the material, and end-of-chapter quizzes and a

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final exam help reinforce key concepts. It's a no-brainer! You'll learn how to: Create great-looking Word documents Crunch numbers and get graphical in Excel spreadsheets

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***Develop persuasive
PowerPoint presentations
Manage your email, tasks,
calendar, and contacts
with Outlook Build and
manage Access databases
Simple enough for a***

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beginner, but challenging enough for an advanced student, Microsoft Office 2010 Demystified helps you master this powerful suite of applications.

"Topics include building

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an Access database from scratch or from templates; publishing your database to the Web; exchanging data with other databases and Microsoft Office documents; creating data-

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entry forms; using filters and queries; designing reports; using conditional formatting; preventing data corruption and unauthorized access; and other core topics."--

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If you want to learn how to use Microsoft Access 2010, then get "How To Use Microsoft Access 2010" which is a step by step guide for beginners. The purpose of this guide is

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to help readers create databases in a handy way by using Microsoft Access 2010. The tactics and techniques set is arranged in a single product to help both beginners and

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professionals meet their diversified requirements of information management in an efficient and convenient way. Indeed, you will get a lot of help from this study guide for

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creating databases with little effort. This study guide offers the following significant benefits to its users: - This guide will assist you in make use of built-in database

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templates, as well as with creating a database from scratch. - The information is stored in databases in tabular form. You will also learn how you can create tables in a simple

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and accessible way. - You will learn the standard way of inserting and managing a table's fields. - Microsoft Access 2010 offers a powerful form tool for individually and

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flexibly watching and entering each record inside the database. - You will also learn to format database records to make them presentable and readable. - You will also

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learn to build relationships among the database tables for analyzing and sharing information purposes. Relationships are also beneficial, as if you make

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any change in one table then the corresponding table record will automatically updated. - You can also analyze data and/or information by creating the queries.

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***Microsoft Access 2010 offers an enhanced query designing tool for screening the records in the minimum possible time.
- The navigation pane of Microsoft Access 2010***

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makes it quite easy to access the database objects like tables, forms, queries and reports conveniently. - Microsoft Access 2010 equips the user with a Report tool

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for generating reports for printing the tables and query results in a highly standardized and presentable manner. - Microsoft Access 2010 also allows you to print table

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and report results in a well-organized way. This study guide is divided into different chapters which have comprehensive details of different tools, commands, features

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and functions of Microsoft Access 2010. It will be a prized service package for those who want to make practical use of Microsoft Access 2010 in their information management.

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-- and challenge yourself to new levels of mastery! Master essential data management and design techniques Import and link to data from spreadsheets, databases, text files, and

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other sources Use action queries to quickly insert, update, or delete entire sets of data Create custom forms to capture and display data Design reports to calculate,

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summarize, and highlight critical data--and learn advanced techniques Automate your application with macros and Visual Basic for Applications (VBA) Use Access Services

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Microsoft Access 2010 Such As Creating Tables, Queries, Reports, Charts and Forms

Security and Privacy For Microsoft Office 2010

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Users

*Microsoft Office Access
2010 QuickSteps*

This open access book is
part of the LAMBDA Project
(Learning, Applying,
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Analytics), funded by the European Union, GA No. 809965. Data Analytics involves applying algorithmic processes to derive insights. Nowadays it is used in many

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industries to allow organizations and companies to make better decisions as well as to verify or disprove existing theories or models. The term data

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analytics is often used interchangeably with intelligence, statistics, reasoning, data mining, knowledge discovery, and others. The goal of this book is to introduce some

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of the definitions,
methods, tools,
frameworks, and solutions
for big data processing,
starting from the process
of information extraction
and knowledge

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representation, via knowledge processing and analytics to visualization, sense-making, and practical applications. Each chapter in this book addresses

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some pertinent aspect of the data processing chain, with a specific focus on understanding Enterprise Knowledge Graphs, Semantic Big Data Architectures, and Smart Data Analytics

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solutions. This book is addressed to graduate students from technical disciplines, to professional audiences following continuous education short courses,

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and to researchers from diverse areas following self-study courses. Basic skills in computer science, mathematics, and statistics are required. Teach yourself exactly

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what you need to know about using Office Professional 2010—one step at a time! With STEP BY STEP, you build and practice new skills hands-on, at your own pace.

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Develop and deliver great presentations Organize your ideas and notes in one place Connect, share, and accomplish more when working together"
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purchase an ebook version of this title, instructions for downloading the CD files can be found in the ebook. Laminated quick reference card showing step-by-step

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instructions and shortcuts for how to use Microsoft Office Access 2010. This guide is suitable as a training handout, or simply an easy to use reference guide, for any

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type of user. The following topics are covered: Table Design: Preventing Data Entry Errors, Find and Sort More Quickly With Indexing, Joining Tables to Create

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Relationships, Deleting a Table Join, Preventing Orphaned Data with Referential Integrity. Query Design: Performing Calculations, Summarizing Selected Data. Form

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Design: Adding Form Controls, Sorting, Removing Automatic Labels, Modifying Automatic Labels, Modifying Form Controls. Report Design: Summarizing by Group,

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Printing Options. Table Relationships. Complex Expressions Examples. Form Control. This guide is one of two available titles for Access 2010: Access 2010 Introduction and

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Access 2010 Intermediate.
SharePoint 2010 User's
Guide

Microsoft Office Word 2007
Step by Step
Learning Microsoft's
Business Collaboration

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Platform

Microsoft Official

Academic Course

Microsoft Office 2010

Demystified

Develop custom Access VBA macros Perfect for power

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users, Microsoft Access 2010 VBA Macro Programming reveals how to maximize the features and functionality of Access 2010. You'll get in-depth details on Access VBA programming and application development

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followed by 20 real-world projects--complete with source code--that show you how to set up specific subroutines and functions. This practical resource then explains how to include the subroutines in the Access

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and reports Design custom dialog boxes and buttons Develop custom menus for the Ribbon Use SQL queries with VBA Create table macros Use Office object models to interact with other Microsoft applications

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locally, use nifty new features from Office 2010 such as the enhanced Ribbon, create queries and macros like a champ, and much more. From the basics to advanced functions, it's what you need to make Access more

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contains everything you need to start power-using Access 2010!

Microsoft SharePoint Foundation 2010 and SharePoint Server 2010 provide a collection of tools and services you can

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use to improve user and team productivity, make information sharing more effective, and facilitate business decision-making processes. In order to get the most out of SharePoint 2010, you need to understand

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how to best use the capabilities to support your information management, collaboration, and business process management needs. This book is designed to provide you with the information you need to

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effectively use these tools. Whether you are using SharePoint as an intranet or business solution platform, you will learn how to use the resources (such as lists, libraries, and sites) and services (such as

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publishing, workflow, and policies) that make up these environments. Information and process owners will be given the knowledge they need to build and manage solutions. Information and process consumers will be

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given the knowledge they need to effectively use SharePoint resources. In this book, Seth Bates and Tony Smith walk you through the components and capabilities that make up a SharePoint 2010 environment.

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Their expertise shines as they provide step-by-step instructions for using and managing these elements, as well as recommendations for how to best leverage them. As a reader, you'll then embrace two common

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SharePoint uses, document management and project information management, and walk through creating samples of these solutions, understanding the challenges these solutions are designed to address and the benefits

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they can provide. The authors have brought together this information based on their extensive experience working with these tools and with business users who effectively leverage these

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technologies within their organizations. These experiences were incorporated into the writing of this book to make it easy for you to gain the knowledge you need to make the most of the product.

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Office 2010 Library

Integrating SharePoint with Excel, Outlook, Access and Word

Microsoft Manual of Style

Microsoft Access 2010

Intermediate Quick Reference Guide (Cheat Sheet of

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Introducing Microsoft Power BI enables you to evaluate when and how to use Power BI. Get inspired to improve business processes in your company by leveraging the available analytical and collaborative features of this environment. Be sure to watch for the publication of

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Alberto Ferrari and Marco Russo's upcoming retail book, *Analyzing Data with Power BI and Power Pivot for Excel* (ISBN 9781509302765). Go to the book's page at the Microsoft Press Store here for more details:<http://aka.ms/analyzingdata/details>. Learn more about Power BI at <https://powerbi.microsoft.com/>.

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A must-have collection of Office 2010 application Bibles, written by the world's leading experts. Talk about a bargain! Office 2010 Library offers enormous savings on four invaluable resources that boast nearly 5,000 pages and cover the core Office programs: Excel, Access, PowerPoint, and Word. The world's

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About Your Favorite Database
Access 2010 All-in-One For Dummies

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Exchange data with other databases and documents Bring your data alive with colorful reports Here's HOW you'll learn it: Jump in whenever you need answers Easy-to-follow STEPS and SCREENSHOTS show exactly what to do Handy TIPS teach new techniques and shortcuts Quick TRY THIS! exercises

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powerful database application. Follow
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for accomplishing common tasks Need-to-know facts in concise narrative Helpful reminders or alternate ways of doing things Bonus information related to the topic being covered Errors and pitfalls to avoid

A friendly, step-by-step guide to the Microsoft Office database application

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Access may be the least understood and most challenging application in the Microsoft Office suite. This guide is designed to help anyone who lacks experience in creating and managing a database learn to use Access 2010 quickly and easily. In the classic For Dummies tradition, the book provides an education

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Access 2010 For Dummies walks newcomers through building and using their first database Covers linking information in a database, setting relationships, modeling data, and building tables Explores how to extract data from Access and get specific answers, create forms, and export data in

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Office users run into every day: challenges other books ignore or oversimplify. Habraken thoroughly covers all facets of working with Office 2010's core

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offers Office 2010 users
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relational database perfect for any collection of information that allows you to create tables, queries, forms, reports, macros, and modules for that data. USING Microsoft

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- Use Queries to Retrieve the Data You Need
- Use Forms to Enter and

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DATA ANALYSIS WITH MICROSOFT ACCESS 2010 is an introduction to Access with an emphasis on topics relevant to data analysis.

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The goal is to help the analyst gain a true understanding of data and the information it contains. Access queries are covered in detail, both in terms of the

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mechanics of their design, and how they can be used for typical data analysis tasks. The book is written in an easy-to-understand tutorial style, with new topics introduced in a

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logical and intuitive sequence. Numerous screenshots are included, so you won't need to sit with a computer as you read the book. The author also broadens the concept

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of data analysis to encompass business intelligence (BI) topics, including valuable material on how to use Access and Excel pivot tables. Additional

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features include See the SQL sidebars that allow interested readers to learn SQL as they are learning Access, and Focus on Analysis sidebars that provide details on a

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number of useful quantitative topics. A companion website has a sample database that correlates with the BI material in the book. In short, this is the only

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book you'll need to gain a working knowledge of Access, and how it can be used for data analysis.

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