

## Microsoft Powerpoint For Windows 95 Step By Step

*Microsoft Powerpoint for Windows 95: Quick Torial covers the most important features of the Microsoft Powerpoint for Windows 95 operating system. This self-paced instructional guide is complemented by many screen illustrations and hands-on exercises for reinforcement. Educational software included.*

*After years of perfecting innovative software teaching techniques for thousands of students in the classroom, PC Learning Labs presents a proven personal approach that makes learning Microsoft PowerPoint for Windows 95 a snap. PC Learning Labs believes the quickest way to learn is by doing, and this combination book/CD-ROM tool helps you do just that. It delivers the same hands-on instruction that has helped thousands of beginning users just like you become truly confident and productive in Microsoft PowerPoint for Windows 95.*

*Microsoft PowerPoint 7 for Windows 95*

*Microsoft PowerPoint 97 for Windows 95, 98, NT*

*Microsoft PowerPoint for Windows 95 Step by Step*

*Learn Microsoft PowerPoint 7.0 for Windows 95 in a Day*

*Microsoft PowerPoint für Windows 95*

A complete reference on Microsoft PowerPoint, this book teaches the fundamentals of PowerPoint and how to become productive using PowerPoint. Readers learn how

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to enter and edit text, use charts, work with graphics, work with colors and different types of output, customize PowerPoint, and develop business presentations.

Put the power of Microsoft PowerPoint to work for you with this unique learning guide! The clear, easy-to-follow instructions, illustrations, and hands-on exercises will have you using the program in only a few hours, even if you've never used a computer before.

In-depth Reference and Inside Tips from the Software Experts

Microsoft PowerPoint for Windows 95

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Introductory

Easy PowerPoint for Windows 95

**The Wiley Getting Started Series offers step-by-step, hands-on introductions to the most in-demand PC-DOS and Windows applications programs. These interactive tutorials use a learn-by-doing approach that helps anyone master today's most popular software programs. Most packages come with a data disk containing sample files, some with educational versions of the software, and all with a wealth of exercises and screen dumps. Users learn why and when to perform an activity -- rather than how to follow instructions by rote. The "Exploring Windows 95" series has been updated to accommodate**

**the Microsoft Windows 95 operating system. Problem sets have been expanded to review and extend the information, with four levels of end-of-chapter exercises. This work explores PowerPoint 7**

**Exploring Microsoft PowerPoint for Windows 95 Version 7.0**

**Expert User**

**Microsoft PowerPoint 7**

**Microsoft PowerPoint 7.0 for Windows 95**

**Microsoft PowerPoint 7.0a for Windows 95**

***A one-stop guide for all levels of PowerPoint users, this book provides a comprehensive, easy-to-access, example-filled user's guide and reference to PowerPoint for Windows 95. It is targeted to all levels of users who want a one-stop information guide from a PowerPoint and graphic design expert. Jam-packed with information, illustration, and inspiration, this book provides an easy-access, concise, visual quick reference to PowerPoint for Windows 95, with step-by-step coverage of all the essential tasks, terms, and techniques that beginning to intermediate users--or people on the go who want a portable reference--need to quickly get to work with PowerPoint.***

**Quick Course**

***PC Learning Labs Teaches Microsoft Powerpoint for Windows 95***

***Introduction to Microsoft PowerPoint 7.0 for Windows 95***

***Using PowerPoint for Windows 95***

***Presentation/graphics, Basics ; PowerPoint***

Master the basics of Windows software quickly & easily with the Illustrated series from Course Technology. The page design combines large, easy-to-read text & instructions, & reference material to give you an interactive learning experience. Peter Norton's new PowerPoint for Windows 95 Tutorial helps students learn to create, process, and present information using Microsoft PowerPoint. With an emphasis on hands-on instruction, it includes a student data disk to help students apply the skills and techniques they learn in each lesson.

Field Guide to Microsoft PowerPoint for Windows 95

Microsoft Powerpoint for Windows 95

Exploring Microsoft PowerPoint Windows 95 7.0

Understanding and Using Microsoft Powerpoint for Windows 95

Microsoft PowerPoint für Windows 95  
Field Guide to Microsoft PowerPoint for Windows 95

Save time and effort - discover the fastest, easiest way to get up to speed with

version of PowerPoint. Easy PowerPoint shows you all the essentials in full color. Creating dynamic presentations becomes as easy as can be. This fully illustrated by-step guide uses a proven approach to learning the basics. Just follow the simple directions, watch the tasks unfold on sample screen pictures, and then do it yourself. Plus, you get a handy reference section of frequently used commands and tools. By-step lessons show you how to enter and edit data with ease; use templates to create stunning slides; add text, clip art, tables, and charts to your slide presentations; create organizational charts easily; change the timing between slides; print handouts for your audience; and take notes while giving your presentations.

Microsoft PowerPoint for Windows 95 step by step

Getting Results with Microsoft PowerPoint for Windows 95

Illustrated Standard Edition

Microsoft PowerPoint 7 Projects for Windows 95

Running Microsoft PowerPoint for Windows 95

Microsoft PowerPoint for Windows 95 will address the needs of a wide range of visual communicators. Here is the perfect tool for new users who don't have a lot of time to invest in training. With 15 lessons and practice files on disk, users will "learn by doing" with visual feedback to help them stay on track, gain confidence, and reinforce new skills.

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Microsoft Powerpoint 7.0 for Windows 95

Teach Yourself Microsoft PowerPoint 7.0 for Windows 95

QuickTorial

Understanding and Using Microsoft PowerPoint for Windows 95

Introduction