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This works adopts a multidisciplinary approach to corporate communication, including management communication, public relations, organizational behavior and change, marketing communication, and advertising. The many-faceted approach adopts the perspective of a practicing communications professional, emphasizes corporate branding, and focuses on an integrated approach to communication.

Routledge English Language Introductions cover core areas of language study and are one-stop resources for students. Assuming no prior knowledge, books in the series offer an

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accessible overview of the subject, with activities, study questions, sample analyses, commentaries and key readings – all in the same volume. The innovative and flexible ‘two-dimensional’ structure is built around four sections – introduction, development, exploration and extension – which offer self-contained stages for study. Each topic can also be re-visited across these sections, enabling the reader to build gradually on the knowledge gained. *Introducing English Language* is the foundational book in the Routledge English Language Introductions series, providing an accessible introduction to the English language contains newly expanded coverage of morphology, updated and revised exercises, and an extended Further Reading section comprehensively covers key disciplines of linguistics such as historical linguistics, sociolinguistics and

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psycholinguistics, as well as core areas in language study including acquisition, standardisation and the globalisation of English uses a wide variety of real texts and images from around the world, including a Monty Python sketch, excerpts from novels such as Virginia Woolf's *To the Lighthouse*, and news items from Metro and the BBC provides updated classic readings by the key names in the discipline, including Guy Cook, Andy Kirkpatrick and Zoltán Dörnyei is accompanied by a website with extra activities, project ideas for each unit, suggestions for further reading, links to essential English language resources, and course templates for lecturers. Written by two experienced teachers and authors, this accessible textbook is an essential resource for all students of the English language and linguistics.

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Current research increasingly highlights the role of early literacy in young children's development--and facilitates the growth of practices and policies that promote success among diverse learners. The Handbook of Early Literacy Research presents cutting-edge knowledge on all aspects of literacy learning in the preschool years. Volume 1 covers such essential topics as major theories of early literacy; writing development; understanding learning disabilities, including early intervention approaches; cultural and socioeconomic contexts of literacy development; and tutoring programs and other special intervention efforts.

This title focuses on the fundamentals of supervision and how supervision can be utilised effectively. The authors are involved in the fields of education, counseling and clinical psychology.

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Introduction to Business Information Systems

From Individual to Ecosystem

Psychology in the Work Context

The Political Ideas of St. Thomas Aquinas

Introduction to Marketing

Battlementals

*In this scholarly and timely presentation of the history of economic thought, you'll see how new ideas, evidence, problems and values can be used to reconsider basic disputes and major contributions of the past. **THE EVOLUTION OF ECONOMIC THOUGHT**, 8e covers the history of economics, the philosophies that drive the economic way of thinking, the ideas of the great economic thinkers and their*

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*logical connections to the world. You'll see how Robert Solow's pioneering model can be used to discuss recent renewed emphasis on growth theory and technological change and will explore antitrust perspectives and game theory. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.*

*Now you can offer your students a structured, applied approach to behavioral finance with the first academic text of its kind--Ackert/Deaves' BEHAVIORAL FINANCE: PSYCHOLOGY, DECISION MAKING, AND MARKETS. This comprehensive text--ideal for your behavioral finance elective-- links finance theory and practice to human*

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*behavior. The book begins by building upon the established, conventional principles of finance that students have already learned in their principles course. The authors then move into psychological principles of behavioral finance, including heuristics and biases, overconfidence, emotion and social forces. Students learn how human behavior influences the decisions of individual investors and professional finance practitioners, managers, and markets. Your students gain a strong understanding of how social forces impact people's choices. The book clearly explains what behavioral finance indicates about observed market outcomes as well as how psychological biases potentially impact the behavior of managers. Students learn the implications of behavioral*

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*finance on retirement, pensions, education, debiasing, and client management. This book is unique as it spends a significant amount of time examining how behavioral finance can be used effectively by practitioners today. The book's solid academic approach provides opportunities for students to utilize theory and complete applications in every chapter. A wide variety of end-of-chapter exercises, discussion questions, simulations and experiments reinforce the book's applied approach, while useful instructor supplements ensure you have the resources to clearly present theories of behavioral finance and their applications.*

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*in the ebook version.*

*This book focuses on how to improve the teaching and learning of primary level mathematics education within resource-constrained contexts. It builds on two large numeracy projects within South Africa which speak to broader, global concerns and highlight how research and development not only enables one to meet ethical imperatives but also explore how further interventions can be developed. Teacher and research communities must work together to create mutually beneficial relationships and establish a cohesive understanding of the requirements of primary mathematics education.*

*This fifth edition of International Law: A South African*

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*Perspective is now titled Dugard's International Law: A South African Perspective, in recognition of the fact that this work is a continuation of the earlier editions written by John Dugard. The substance of the work has undergone major changes to take account of new developments both on the international legal scene and in South Africa. Dugard's International Law: A South African Perspective presents a South African perspective of international law. The basic principles of international law are described and examined with reference to the principal sources of international law. This examination, however, takes place within the context of South African law. South African state practice, judicial decisions and legislation on international law receive equal*

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*treatment with international law as it is practised and taught abroad. The present work is designed to assist judicial officers and practitioners, educate students, and guide diplomats in the intricacies of international law both at home in South Africa and abroad.*

*Introduction to Social Welfare and Social Work  
An Introduction to Physical Geography and the Environment*

*Behavioral Finance: Psychology, Decision-Making, and Markets*

*Perspectives on Multilingual Scholars' Approaches to Writing*

*Handbook of Early Literacy Research*

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### *A South African Perspective*

***This fully updated second edition of Teaching English, Language and Literacy is an essential introduction for anyone learning to teach English at primary school level. Designed for students on initial teacher training courses, but also of great use to those teachers wanting to keep pace with the latest developments in their specialist subject. The book covers the theory and practice of teaching English, language and literacy and includes comprehensive analysis of the Primary National Strategy (PNS) Literacy Framework. Each chapter has a specific glossary to explain***

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***terms and gives suggestions for further reading. This second edition covers key areas that students, teachers and English co-ordinators have to manage, and includes advice on: developing reading, including advice on choosing texts, and the role of phonics improving writing skills, including advice on grammar and punctuation planning and assessing speaking and listening lessons working effectively with pupils who are multilingual understanding historical developments in the subject the latest thinking in educational policy and practice, the use of multimedia maintaining good home-school***

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***links. gender and the teaching of English language and literacy All these chapters include clear examples of practice, coverage of key issues, analysis of research, and reflections on national policy to encourage the best possible response to the demands of the National Curriculum.***

***Conveyancing is designed for law students and new lawyers studying applied land law on the Irish Professional Practice Course. As the fourth edition is published at a time when major reform and modernisation of land law and conveyancing is proposed, the text has been fully revised and***

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***updated to include reference to proposed reforms, recently published bills and new legislation enacted. This includes new coverage on the Land Act 2005, the Title Act 2006 and the fundamental changes proposed by the Land and Conveyancing Law Reform Bill 2006. In two volumes, the fourth edition also features updated sample documentation and precedents to enable students to consider the procedural aspects of conveyancing. It includes complete coverage of all the essential knowledge needed when practicing conveyancing, including the legal concept of property, and the protection,***

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***acquisition and movement of proprietary interests. The principles of conveyancing practice are clearly explained, ensuring that this is an essential text for apprentices and practitioners in this field.***

***This fully revised third edition brings a fresh approach to the fundamentals of mass media and communication law in a presentation that undergraduate students find engaging and accessible. Designed for students of communication that are new to law, this volume presents key principles and emphasizes the impact of timely, landmark cases on today's***

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***media world, providing an applied learning experience. This new edition offers expanded coverage of digital media law and social media, a wealth of new case studies, expanded discussions of current political, social, and cultural issues, and new features focused on ethical considerations and on international comparative law. Communication Law serves as a core textbook for undergraduate courses in communication and mass media law. Online resources for instructors, including an Instructor's Manual, Test Bank, and PowerPoint slides, are available at:***

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***With a full explanation on the basic principles of marketing, this guidebook helps readers answer such questions as What is marketing? What is a marketing forecast? and What is the best way to conduct market research? Written by professionals for students and entrepreneurs, this text also features international case studies, numerous up-to-date examples of the latest developments and trends in marketing, and tried and tested information that helps students learn. An Approach to Ethics for the Administrative Role***

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## ***Integrated Organisational Communication***

### ***The Evolution of Economic Thought***

### ***Auditing Theory and Practice***

### ***Internal Auditing Theory***

### ***A Systems View***

This detailed handbook to the Iron Age covers the last 2,000 years in Southern Africa. The first part of the book outlines essential topics such as settlement organization, stonewalled patterns, ritual residues, long-distance trade, and ancient mining. Part two presents a comprehensive culture-history sequence through ceramic analyses, showing distributions, stylistic types, and characteristic pieces. The final section reviews and updates the main

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debates about black prehistory, including migration vs. diffusion, the role of cattle, the origins of Mapungubwe, the rise and fall of Great Zimbabwe, as well as the archaeology of the Venda, the Sotho-Tswana, and the Nguni speakers. Handbook to the Iron Age is an abundantly illustrated study that is accessible to a wide range of people interested in African prehistory. Most students, regardless of their major, need to understand information systems and technologies and their importance to the success of business organizations. While many of today's students have lived with technology their whole lives, they do not see the connection between what they use every day and what they need to understand to be

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successful in the business world. Introduction to Business Information Systems, Third Canadian Edition by James Norrie, Michelle Nanjad and Mark Huber focuses on IT as a source of business value and outlines the innovative technologies, as well as the innovative ways to use technology, that help businesses excel. The goal of this book is to teach students that the effective integration of IS with knowledge can drive the creation of significant business value. Introduction to Business Information Systems, Third Canadian Edition is written for both the IT and non-IT major. It is written in a friendly, accessible style that will draw students in and engage them with the content. Expanded coverage of highly technical

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concepts is included in the Technology Core box found in each chapter as well as the TechGuides.

Corporate citizenship is a prominent international issue as contemporary corporations are no longer expected to perform financially, but are also expected to have an ethical relationship of responsibility between the corporate itself and the society in which it operates and performs its business activities. Provides an up-to-date theoretical content pertaining to corporate citizenship, providing local and global examples and case studies.

Project Management for Engineering, Business and Technology is a highly regarded textbook that addresses project management across all industries. First covering

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the essential background, from origins and philosophy to methodology, the bulk of the book is dedicated to concepts and techniques for practical application. Coverage includes project initiation and proposals, scope and task definition, scheduling, budgeting, risk analysis, control, project selection and portfolio management, program management, project organization, and all-important "people" aspects—project leadership, team building, conflict resolution, and stress management. The systems development cycle is used as a framework to discuss project management in a variety of situations, making this the go-to book for managing virtually any kind of project, program, or task force. The authors focus on

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the ultimate purpose of project management—to unify and integrate the interests, resources and work efforts of many stakeholders, as well as the planning, scheduling, and budgeting needed to accomplish overall project goals. This sixth edition features: updates throughout to cover the latest developments in project management methodologies; a new chapter on project procurement management and contracts; an expansion of case study coverage throughout, including those on the topic of sustainability and climate change, as well as cases and examples from across the globe, including India, Africa, Asia, and Australia; and extensive instructor support materials, including an instructor's manual, PowerPoint

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slides, answers to chapter review questions and a test bank of questions. Taking a technical yet accessible approach, this book is an ideal resource and reference for all advanced undergraduate and graduate students in project management courses, as well as for practicing project managers across all industry sectors.

A Dynamic Process

HIV/AIDS Care and Counselling

Handbook to the Iron Age

TEACHING ENGLISH, LANGUAGE AND LITERACY

The U.S. in Global Perspective

Research for Development in Resource-Constrained Contexts

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"A rare blend of a well-organized, comprehensive guide to portfolio management and a deep, cutting-edge treatment of the key topics by distinguished authors who have all practiced what they preach. The subtitle, *A Dynamic Process*, points to the fresh, modern ideas that sparkle throughout this new edition. Just reading Peter Bernstein's thoughtful Foreword can move you forward in your thinking about this critical subject." —Martin L. Leibowitz, Morgan Stanley

"Managing Investment Portfolios remains the definitive volume in explaining investment management as a process providing organization and structure to a complex, multiparty set of concepts and procedures. Anyone involved in the management of portfolios will benefit from a careful reading."

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of this new edition." —Charles P. Jones, CFA, Edwin Gill Professor of Finance, College of Management, North Carolina State University

Written by Hennie Swanepoel and Frik de Beer(both based in South Africa) this development studies text, first published in 1997, is suitable for all introductory-level courses.

Emphasizing the central role of evolution in generating diversity, this best-selling text describes animal life and the fascinating adaptations that enable animals to inhabit so many ecological niches. Featuring high quality illustrations and photographs set within an engaging narrative, Integrated Principles of Zoology is considered the standard by which other texts are measured. With its comprehensive

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coverage of biological and zoological principles, mechanisms of evolution, diversity, physiology, and ecology, organized into five parts for easy access, this text is suitable for one- or two-semester introductory courses.

Six young adventurers travel through an elemental wonderland on a quest to save the universe.

Public Economics

The Educator as Mediator of Learning

Introducing English Language

Dugard's International Law

A Resource Book for Students

The Responsible Administrator

"Given the common acknowledgement that strategy implementation

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is the greatest challenge to managers in the 21st century and the greatest reason for strategy failure we decided to focus on strategy implementation. Rather than promoting the unrealistic idea of strategy as a purely rational and deliberate outcome, this book acknowledges and explores the idea that strategy is often emergent, messy and experimental and features a number of new chapters, focusing on strategy implementation and change management, resource allocation and responsible leadership. It also includes a more detailed coverage of managing strategic risk."--Publisher's description.

Praise for the Fifth Edition of *The Responsible Administrator*

"Cooper's fifth edition is the definitive text for students and practitioners who want to have a successful administrative career. Moral reasoning, as Cooper so adeptly points out, is essential in

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today's rapidly changing and complex global environment."—Donald C. Menzel, president, American Society for Public Administration, and professor emeritus, public administration, Northern Illinois University "The Responsible Administrator is at once the most sophisticated and the most practical book available on public sector ethics. It is conceptually clear and jargon-free, which is extraordinary among books on administrative ethics."—H. George Frederickson, Stone Distinguished Professor of Public Administration, University of Kansas "Remarkably effective in linking the science of what should be done with a prescriptive for how to actually do it, the fifth edition of Cooper's book keeps pace with the dynamic changes in the field, both for those who study it and those who practice it. The information presented in these pages can be found nowhere else, and it is information we cannot ethically

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afford to ignore."—Carole L. Jurkiewicz, John W. Dupuy Endowed Professor, and Woman's Hospital Distinguished Professor of Healthcare Management, Louisiana State University, E. J. Ourso College of Business Administration, Public Administration Institute

After describing the functions of the PC and the role of computers in local and global networks, the authors explain the fundamentals of data management, as well as the support of firms' functions and processes through information processing. The concepts utilized are deployed in a multitude of modern and integrated application systems in manufacturing and service industries. These application examples make up the core of the book. Many application examples illustrate the methodologies addressed.

The second edition of this best-selling and highly respected textbook provides an accessible and engaging introduction to the

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major topics within physical geography. An Introduction to Physical Geography and the Environment is designed with a range of in-text features such as case studies and reflective questions to aid study. As well as this, students have access to a rich and extensive range of online support resources such as extra weblinks, fieldwork worksheets, interactive models and new video clips of physical processes in action, all of which will help them achieve success in their Physical Geography course.

Integrated Principles of Zoology

Sociology

The Archaeology of Pre-colonial Farming Societies in Southern Africa

ADVANCED FINANCIAL MANAGEMENT

Quest for the Harmonicon

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### A Multidisciplinary Approach

*This analytical study examines the function of internal auditing from the viewpoint of its role within organizations and within the economics of societies and governments. Swanson and Marsh place internal auditing in the context of the scientific conceptual framework of Living Systems Theory, and thus provide a basis for a systematic theoretical framework and a theory based on observable, measurable entities. They identify the advantages of using this system to advance the knowledge and understanding of organizations, and also propose a higher level of internal audit functions that can advance modern societies.*

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*"Public Economics 7e is a southern African textbook on the subject, written by well-respected South African experts. The new edition equips senior undergraduate and postgraduate students with the basic analytic skills and demonstrates how these apply these."--*

*This edited book brings together an international cast of contributors to examine how academic literacy is learned and mastered in different tertiary education settings around the world. Bringing to the fore the value of qualitative enquiry through ethnographic methods, the authors illustrate in-depth descriptions of genre knowledge and academic literacy development in first and second language writing.*

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*All of the data presented in the chapters are original, as well as innovative in the field in terms of content and scope, and thought-provoking regarding theoretical, methodological and educational approaches. The contributions are also representative of both novice and advanced academic writing experiences, providing further insights into different stages of academic literacy development throughout the career-span of a researcher. Set against the backdrop of internationalisation trends in Higher Education and the pressure on multilingual academics to publish their research outcomes in English, this volume will be of use to academics and practitioners interested in the fields of Languages for*

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*Academic Purposes, Applied Linguistics, Literacy Skills, Genre Analysis and Acquisition and Language Education. Victimology, Seventh Edition, introduces students to the criminal justice system in the United States and its impact on crime victims. Authors William Doerner and Steven Lab provide a fresh look at the theoretical basis of victimology and then present the key facets of crime and its effects. They examine financial and social costs both to the individual and to the larger community. This new edition uses the theoretical foundation of victimology to establish a clear conceptual framework and reduce repetition. Emerging trends in the field receive greater emphasis in this*

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*edition, including non-adversarial resolutions that offer remediation for crime victims. Crimes like intimate-partner violence and victimization in work or school environments continue to take a toll, and the authors examine efforts to prevent these crimes as well as responses after an incident occurs. Doerner and Lab challenge students to rethink the current response to crime victims, and to develop improved approaches to this costly social issue. Online supplements are available for both professors and students. A new chapter on explaining victimization provides context and a backdrop for examining emerging trends A new chapter on hate crimes delves into the complexities faced by victims as they*

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*negotiate the reporting process The text is supplemented by learning tools including chapter-by-chapter learning objectives, key terms, illustrative figures and tables, and call-outs to related Internet sites*

*Academic Literacy Development*

*An African Language Experience*

*Personology*

*Law of Damages Through the Cases*

*Introduction to Development Studies*

*Managing Investment Portfolios*

This introductory social work book provides both a theoretical and applied overview of

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the U.S. social welfare system, with international perspectives throughout. Other strengths include themes of empowerment theory and practice and an ecosystems framework. Part I is devoted to the history of social work in the U.S. as well as issues of economic oppression, social oppression, human rights, and restorative justice. Part II is devoted to social work across the life cycle.

Building crucial bridges between theory, research, and practice, this volume brings together leading authorities on the literacy development of young children. The Handbook

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examines the full range of factors that shape learning in and out of the classroom, from basic developmental processes to family and sociocultural contexts, pedagogical strategies, curricula, and policy issues. Highlights of Volume 3 include cutting-edge perspectives on English language learning; innovative ways to support print knowledge, phonological awareness, and other code-related skills; and exemplary approaches to early intervention and teacher professional development.

This book is for upper-level students, managers and academics who are interested in

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exploring the messy reality of the contemporary workplace and in considering how things might be done differently. In particular, it offers a critical perspective on

The present book is about Hausa linguacultural practices. Its primary goal is to demonstrate aspects of the relationship between Hausa language and culture as it affects northern Nigeria, the territory with the largest concentration of native-Hausa speakers on earth today. Using various examples, illustrations and real-life situations, the book seeks to portray Hausa

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speakers experiences and practices as they daily exploit their language to communicate their needs and, in the process, express their culture. These experiences and practices are realised largely through Hausa verbal and non-verbal means or both which together give rise to linguacultural patterns of behaviour unique to the speakers. It is hoped that readers, particularly non-Hausas, will find the book enjoyable especially in trying to experience what native-Hausa speakers, using their language to communicate, experience during social interactions. Supported by a number of

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optional activities and exercises, students and teachers of Hausa will particularly find the book not only resourceful and entertaining but also reader-friendly especially with regard to the role of culture in language learning and teaching. Indeed the book has been partly written to encourage the use of Hausa culture in language teaching and learning.

Practising Strategy

Aspects of the Relationship Between Language and Culture Among the Hausa People of Northern Nigeria

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Victimology

Corporate Citizenship

A Southern African Context 2e

*Originally published in The Hafner Library of Classics in 1953, The Political Ideas of St. Thomas Aquinas provides important insights into the human side of one of the most influential medieval philosophers. St. Thomas Aquinas (c. 1226–1274) is recognized for having synthesized Christian theology with Aristotelian metaphysics, and for his spirited philosophical defense of Christianity that was addressed to the non-Christian reader. In this collection, editor Dino Bigongiari has selected Aquinas's key writings on politics, justice, social*

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*problems, and forms of government, including the philosopher's main works: Regimine Principis (On Kinship) and The Summa Theologica. In an authoritative discussion of the historical background and evolution of St. Thomas Aquinas's political ideas, Dr. Bigongiari's commentary explains this philosopher's enduring influence and legacy. Accompanying explanatory notes and a helpful glossary of unusual terms and familiar words help to make this practical volume an ideal text for students and general readers alike.*

*Conveyancing*

*Project Management for Engineering, Business and Technology*

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*Contemporary Issues in Management*

*Improving Primary Mathematics Education, Teaching and Learning*

*Communication Law*