

Tech Holiday Gift Guide 2011

A bestselling author, neuroscientist, and computer engineer unveils a theory of intelligence that will revolutionize our understanding of the brain and the future of AI. For all of neuroscience's advances, we've made little progress on its biggest question: How do simple cells in the brain create intelligence? Jeff Hawkins and his team discovered that the brain uses maplike structures to build a model of the world—not just one model, but hundreds of thousands of models of everything we know. This discovery allows Hawkins to answer important questions about how we perceive the world, why we have a sense of self, and the origin of high-level thought. **A Thousand Brains heralds a revolution in the understanding of intelligence. It is a big-think book, in every sense of the word.**

One of the Financial Times' Best Books of 2021 One of Bill Gates' Five Favorite Books of 2021

“Lovely gifts in luscious yarns . . . that will never go out of style” that can be completed in about 10 hours or—way—less (Planet Purl). Today's knitters are chic, smart-and busy. Although they love to knit and enjoy making gifts for family and friends, they're constantly faced with the challenge of finding enough time to actually finish what they've started. Last-Minute Knitted Gifts solves this problem. Joelle Hoverson, owner of Purl, the hip knitting supply store in downtown Manhattan, has designed more than 30 fun, fresh, beautiful patterns, most of which can be made in less than ten hours—some in as little as two! Known for her keen sense of color, Hoverson includes instructions for classic gifts like baby booties and bonnets, sweaters, and scarves, plus imaginative options like a cashmere tea cozy, a felted yoga mat bag, floor cushions, and a poncho—surely something for everyone on the gift list. And to make each present extra-special, Hoverson offers easy tips on how to incorporate knitting and other yarn embellishments into the gift wrap.

Provides an understanding of Web search engines from the unique perspective of Library and Information Science. This book explores a range of topics including retrieval effectiveness, user satisfaction, the evaluation of search interfaces, the impact of search on society, and the influence of search engine optimization (SEO) on results quality.

Annotation With the iOS 8.1 software and the new iPhone 6 and 6 Plus, Apple has taken its flagship products into new realms of power and beauty. The modern iPhone comes with everythingcamera, music player, Internet, flashlightexcept a printed manual. Fortunately, David Pogue is back with this expanded edition of his witty, full-color guide: the worlds most popular iPhone book. The iPhone 6 and 6 Plus. This book unearths all the secrets of the newest iPhones. Bigger screens, faster chips, astonishing cameras, WiFi calling, Apple Pay, crazy thin. The iOS 8.1 software. Older iPhone models gain predictive typing, iCloud Drive, Family Sharing, "Hey Siri," the Health app, and about 195 more new features. Its all here, in these pages. The apps. That catalog of 1.3 million add-on programs makes the iPhones phone features almost secondary. Now youll know how to find, exploit, and troubleshoot those apps. The iPhone may be the worlds coolest computer, but its still a computer, with all of a computers complexities. iPhone: The Missing Manual is a funny, gorgeously illustrated guide to the tips, shortcuts, and workarounds that will turn you, too, into an iPhone master.

Tools 2011 Autumn

Service Management

The Bear Who Forgot Christmas

Tech Billionaires

Using Apps for Learning Across the Curriculum

Why Trust Matters

A Thousand Brains

Christmas wouldn't be Christmas without impulse-priced holiday gift books—and now The Onion has unleashed its award-winning team of investigative journalists upon the genre. Christmas Exposed features more than one hundred shocking tales of Secret Santas, shopping mall mayhem, dysfunctional family dinners, and much, much more.

“Great retailers are great at service. No exceptions. This book offers a wealth of insight into delivering excellent retail service.” ---Leonard L. Berry, Distinguished Professor of Marketing, N.B Zale Chair in Retailing and Market Leadership, Mays Business School, Texas A&M University "With a growing understanding of service as a phenomenon and perspective of business and marketing, retailers are increasingly seeing the need to transform from distribution of products to service providers. This book includes considerable insight regarding the importance of the service perspective and how it can be implemented in retailing." --Christian Grönroos, Professor of Service and Relationship Marketing, CERS Centre for Relationship Marketing and Service Management, Hanken School of Economics, Finland "Consisting of chapters written by leading scholars in service management and retailing from around the world, this comprehensive book offers rich insights for how retailers can excel and achieve sustainable competitive advantage by invoking and implementing service management principles. This enlightening book is a valuable resource for students, researchers and practitioners with an interest in retailing." --A. "Parsu" Parasuraman, Professor of Marketing & The James W. McLamore Chair, School of Business Administration, University of Miami Coral Gables, Florida "Service excellence and service innovation are critical for success in today's competitive retail marketplace. Service Management: The New Paradigm in Retailing provides a contemporary and transformative lens for accomplishing these essential goals." --Mary Jo Bitner, Professor, Director Center for Services Leadership, W.P. Carey School of Business, Arizona State University

This is a story about a forgetful bear with unstoppable Christmas Spirit. He unwittingly shows us that the true meaning of Christmas rests inside the hearts of those who remember to make others happy. "It began as a glimmer Moved faintly in a shimmer From a cloud - down to a stream Just beyond a pale moonbeam..." -A Marshmallow Bear Book -Christmas Picture Book -Holiday rhyme -stand-alone book -bedtime/any time -ages 3-8/all ages -40 pages

As more users expect to use their mobile devices, librarians will want and need to develop the necessary skills to reach this growing user base. Mobile Devices: A Practical Guide for Librarians will aid libraries and librarians as they go through the process of planning, developing, implementing, marketing, and evaluating mobile services.

A Practical Guide to Profit

Web Search Engine Research

The Video Game Industry

Formation, Present State, and Future

I Got the Christmas Spirit

Reshaping Philanthropy in a Quest for a Better World

Another Fireside Tale from the Library of Mr. Bumble Bindlegrim

How can apps be used to foster learning with literacy across the curriculum? This book offers both a theoretical framework for considering app affordances and practical ways to use apps to build students' disciplinary literacies and to foster a wide range of literacy practices. Using Apps for Learning Across the Curriculum presents a wide range of different apps and also assesses their value features methods for and apps related to planning instruction and assessing student learning identifies favorite apps whose affordances are most likely to foster certain disciplinary literacies includes resources and apps for professional development provides examples of student learning in the classroom A website (www.usingipads.pbworks.com) with resources for teaching and further reading for each chapter, a link to a blog for continuing conversations about topics in the book (appsforlearningliteracies.com), and more enhance the usefulness of the book.

In the same feel-good style of I Got the Rhythm, this exuberant picture book explores the joys of the holiday season, once again illustrated by award-winning artist Frank Morrison. It's the most wonderful time of the year, and a mother and daughter are enjoying the sights and sounds of the holiday season. The little girl hears sleigh bells ringing and carolers singing. She smells chestnuts roasting--CRUNCH! CRUNCH! CRUNCH!--and sees the flashing lights of the department store windows--BLING! BLING! BLING! She spreads the spirit of giving wherever she goes. And when she reaches Santa, she tells him her Christmas wish--for peace and love everywhere, all the days of the year.

THE MOST TRUSTED GUIDE TO GETTING PUBLISHED The 2012 Writer's Market details thousands of publishing opportunities for writers, including listings for book publishers, consumer and trade magazines, contests and awards, literary agents, newspapers, playwriting markets, and screenwriting markets. These listings include contact and submission information to help writers get their work published. Look inside and you'll also find page after page of all-new editorial material devoted to the craft and business of writing. It's the most information we've ever jammed into one edition! You'll find insightful interviews and articles, guidelines for finding work, honing your craft, and promoting your writing. You'll also learn how to navigate the social media landscape, negotiate contracts, and protect your work. And as usual, this edition includes the ever popular "How Much Should I Charge?" pay rate chart. You also gain access to: • Lists of professional writing organizations • Sample query letters • A free digital download of Writer's Yearbook featuring the 100 Best Markets: WritersDigest.com/upload/images/WritersDigest-Yearbook-11.pdf Includes an exclusive 60-minute FREE WEBINAR with the staff of Writer's Digest that will teach you how to begin building your own writing platform today. "What I appreciate most about Writer's Market is that it's impossible to pick up the book, flip through it, and put it down 15 minutes later without at least five, new profitable ideas that I can execute immediately. No other book on my shelf that can inspire this many practical, profitable, career-building ideas in this same amount of time." —Christina Katz, author of The Writer's Workout, Get Known Before the Book Deal and Writer Mama

How to Decorate a Christmas Tree Drawing Coloring Book Step by Step Hours of Family Fun Winter Holiday Activity Book A Wonderful Forever Keepsake or Decoration Makes Lovely Handmade Greeting Card Gifts (see Back for Instructions & Creativity Exercise Ideas)

Insiders' Guide® to Portland, Oregon, 7th

Perfect Birthday Lined Notebook / Journal Gift for Whose Born in 2011, Journal Notebook 120 Pages, 6x9 Soft Cover, Matte Finish Funny Birthday Present for Him and Her

Get Organized

Jewelry Concepts & Technology

Mobile Devices

Small Business Management

Have economists neglected trust? The economy is fundamentally a network of relationships built on mutual expectations. More than that, trust is the glue that holds civilization together. Every time we interact with another person—to make a purchase, work on a project, or share a living space—we rely on trust. Institutions and relationships function because people place confidence in them. Retailers seek to become trusted brands; employers put their trust in their employees; and democracy works only when we trust our government. Benjamin Ho reveals the surprising importance of trust to how we understand our day-to-day economic lives. Starting with the earliest societies and proceeding through the evolution of the modern economy, he explores its role across an astonishing range of institutions and practices. From contracts and banking to blockchain and the sharing economy to health care and climate change, Ho shows how trust shapes the workings of the world. He provides an accessible account of how economists have applied the mathematical tools of game theory and the experimental methods of behavioral economics to bring rigor to understanding trust. Bringing together insights from decades of research in an approachable format, Why Trust Matters shows how a concept that we rarely associate with the discipline of economics is central to the social systems that govern our lives.

Daniel Suarez 's New York Times bestselling debut high-tech thriller is “so frightening even the government has taken note” (Entertainment Weekly). Daemons: computer programs that silently run in the background, waiting for a specific event or time to execute. They power almost every service. They make our networked world possible. But they also make it vulnerable... When the obituary of legendary computer game architect Matthew Sobol appears online, a previously dormant daemon activates, initiating a chain of events that begins to unravel our interconnected world. This daemon reads news headlines, recruits human followers, and orders assassinations. With Sobol 's secrets buried with him, and as new layers of his daemon are unleashed, it 's up to Detective Peter Sebeck to stop a self-replicating virtual killer before it achieves its ultimate purpose—one that

goes far beyond anything Sebeck could have imagined...

The Video Game Industry provides a platform for the research on the video game industry to draw a coherent and informative picture of this industry. Previously this has been done sparsely through conference papers, research articles, and popular science books. Although the study of this industry is still stigmatized as frivolous and 'only' game oriented, those who grew up with video games are changing things, especially research agendas, the acceptance of studies, and their interpretation. This book describes and defines video games as their own special medium. They are not pinball from which they grew, nor movies which they sometimes resemble. They are a unique form of entertainment based on meaningful interactions between individuals and machine across a growing sector of the population. The Video Game Industry provides a reference foundation for individuals seriously interested in the industry at the academic level. As a result, this book will serve as a reference in curricula associated with video game development for years to come.

The first magazine devoted entirely to do-it-yourself technology projects presents its 28th quarterly edition for people who like to tweak, disassemble, recreate, and invent cool new uses for technology. Express your inner child with MAKE Volume 28, featuring toys and games. Any maker can tell you that lots of experimentation and play time are essential to developing brainpower and creativity. This issue pays tribute to the beloved toys and games you grew up with and their evolution through technology.

A New Theory of Intelligence

Modern Pig Production Technology

2012 Writer's Market

An Economist's Guide to the Ties That Bind Us

School, Family, and Community Partnerships

Storying Later Life

The Grim Happy Christmas

What's better than a lost treasure? Seven lost treasures! These rarely seen Dr. Seuss stories were published in magazines in the early 1950s and are finally available in book form. They include "The Bippolo Seed" (in which a scheming feline leads a duck toward a bad decision), "The Rabbit, the Bear, and the Zinniga-Zanniga" (about a rabbit who is saved from a bear by a single eyelash), "Gustav, the Goldfish" (an early rhymed version of the Beginner Book A Fish Out of Water), "Tadd and Todd" (about a twin who is striving to be an individual), "Steak for Supper" (in which fantastic creatures follow a boy home in anticipation of a steak dinner), "The Strange Shirt Spot" (the inspiration for the bathtub-ring scene in The Cat in the Hat Comes Back), and "The Great Henry McBride" (about a boy whose far-flung career fantasies are bested only by those of Dr. Seuss himself). An introduction by Seuss scholar Charles D. Cohen traces the history of the stories, which demonstrate an intentional move toward the writing style we now associate with Dr. Seuss. Cohen also explores the themes that recur in well-known Seuss stories (like the importance of the imagination or the perils of greed). With a color palette enhanced beyond the limitations of the original magazines, this is a collection that no Seuss fan (whether scholar or second grader) will want to miss. This Read & Listen edition contains audio narration.

From the professional named "Best Organizer in Los Angeles," a comprehensive, week-by-week bible to completely streamline all aspects of your life—from your closets to your finances. Who would you be if you felt at peace and had more time and money? An organized life enables you to have more freedom, less aggravation, better health, and to get more done. For nearly twenty years, Regina Leeds has helped even the messiest turn their lives around. One Year to an Organized Life is a unique week-by-week approach that you can begin at any time of year. Regina helps you break down tasks and build routines over time so that life becomes simple, not overwhelming. Whether you're living in chaos or just looking for new ways to simplify, this essential book will help you get the whole household organized—and stay that way.

Traces the root of modern, sprawling megacities to advances in information technologies throughout the twentieth century and discusses how these advances can inform and improve the future of human settlements.

No other obsession strikes as hard as the love that hits a teenaged boy -- especially if he's the sort of kid who is no saner than he wants to be. From the moment Adam Webb sees Francine Haggard--in the van that is supposed to return them to the Institute Loiseaux--the two young mental patients are inextricably connected. Adam will never let this girl go. From hiding her in his bedroom to spiriting her away to Minnesota's north woods, "Miss Entropia" becomes the focus of Adam's every thought and of everything he does. He believes her to be a goddess, his own goddess. But the pyromaniacal Miss Entropia will be neither worshiped nor owned. And so Adam's possessiveness is destined to push her to the breaking point. Theirs is an incendiary love story, an unbalanced Romeo and Juliet, that spins and arcs its way strangely toward tragedy.

Smart Cities: Big Data, Civic Hackers, and the Quest for a New Utopia

Your Handbook for Action

iPhone: The Missing Manual

Holiday Coverage from America's Finest News Source

How to Clean Up Your Messy Digital Life

From Your Closets to Your Finances, the Week-by-Week Guide to Getting Completely Organized for Good

Out of the Vinyl Deep

Strengthen family and community engagement to promote equity and increase student success! When schools, families, and communities collaborate and share responsibility for students' education, more students succeed in school. Based on 30 years of research and fieldwork, this fourth edition of a bestseller provides

tools and guidelines to use to develop more effective and equitable programs of family and community engagement. Written by a team of well-known experts, this foundational text demonstrates a proven approach to implement and sustain inclusive, goal-oriented programs. Readers will find: Many examples and vignettes Rubrics and checklists for implementation of plans CD-ROM complete with slides and notes for workshop presentations

The Video Game Industry Formation, Present State, and Future Routledge

In this issue of Library Technology Reports Virginia Tech librarians Miller, Meir, and Moorfield-Lang offer a collection of first-hand accounts of academic library projects using tablets.

Collects Ellen Willis' writings on popular music from her career at the New Yorker and other publications.

The Skinny Confidential

The Brand YU Life

A Babe's Sexy, Sassy Health and Lifestyle Guide

Hospitality Technology

A Complete Guide; Beginner Lessons, Safety, Clothing, Board Choices and Much More.

Tools 2011 Spring

Rethinking Reference and Instruction with Tablets

The important management techniques of the most successful pig producers today are made available in this textbook through the practical advice of an award-winning pig consultant. The book describes and analyzes likely future developments and how they might fit into the economic scene—incorporating a unique econometric (cost-effective) interpretation in addition to research and field trial performance results. The groundbreaking “ Business Management ” section is based on the experience of advising on some 3,500 pig farms across 32 countries and is just one of the many in-depth features of this essential guide.

In its brief but vigorous history, gerontology has spawned a broadening range of specializations. One of the newest of such specializations is narrative gerontology, so named for its emphasis on the biographical, or inside, dimensions of the experience of aging. Telling stories about our world, our relationships, and ourselves is fundamental to how we make meaning. Everything from our history to our religion and our memories to our emotions is linked to the tales we tell ourselves, and others, about where we have come from and where we are going. They are central to who we are. The biographical side of human life is every bit as critical to fathom as the biological side, if we seek a more balanced, positive, and optimistic perspective on what aging is about; if we would honor the dignity and complexity, the humanity and uniqueness of the lives of older persons, no matter what their health or economic standing. In this respect, a narrative approach is particularly suited to the exploration of such topics as meaning, spirituality, and wisdom, and the connections they share. This volume reflects a selection of new directions and insights, and constitutes a general broadening and deepening of narrative gerontology, exploring its implications for theory and research in the field of aging, and for the quality of life of older adults themselves. Such deepening indicates a greater refinement of thought, method, and intervention. The evolution of narrative gerontology is also evidenced by a significant increase in the number of faculty and graduate students engaged in research in this area, as well as by increasing collaboration among researchers, practitioners, and administrators in applying narrative insights to contexts such as long term care - indeed, healthcare in general. These initiatives have given rise to the phrase, "narrative care as core care".

In the first decade of the twenty-first century a new wave of thinking has emerged from tech billionaires that may shape the way private capital gets invested to tackle social problems. These entrepreneurs broke the business mold in the 1980s and 1990s and are now trying to break the traditional pattern of philanthropy pioneered by Andrew Carnegie and John D. Rockefeller, Sr. some one hundred years ago. Combining billions of dollars of their personal capital with new ideas, cutting-edge businesslike techniques, media and marketing savvy, the tech benefactors profiled in this book are attacking some of the globe's most intractable societal problems. In trying to make a difference in the world, these new philanthropists, dubbed "philanthrocapitalists" by the author seek to break down traditional barriers dividing business, charity, and government. As a result of the rapid wealth creation in recent years, the world now boasts 1,125 billionaires, many of whom are self-made, according to the Forbes' 2008 list, including Bill Gates, Pierre Omidyar, Jeffrey Skoll, Stepehn Case, Sergey Brin, Larry Page, and more. Their massive wealth has created new philanthropic challenges. Imaginative giving by the new billionaires is beginning to transform philanthropy in terms of timing, involvement, strategy, and tactics. How this development impacts society as a whole is the subject of Lewis Solomon's book. As the author notes, the traditional categories of business and philanthropy may no longer serve to meet the challenge of social problems. In the twenty-first century the tools and resources used to solve societal problems will be far more varied and mixed than previously. We now see interesting partnerships and new ways of thinking. The divide between profit and social good will narrow. If successful in using their money in innovative ways, government or for-profit business could scale up the catalytic efforts of the new philanthropists. This volume is a proactive, innovative guide to a new era, not just a new technique of monetary support.

Realize your dream for small business success with this market-leading book. **SMALL BUSINESS MANAGEMENT: LAUNCHING AND GROWING ENTREPRENEURIAL VENTURES, 17E** provides the practical concepts, entrepreneurial insights, and comprehensive resources you'll find essential both now and throughout your management future. **SMALL BUSINESS MANAGEMENT** delivers solid coverage of the fundamentals of business management as it teaches you not only how to start a business, but also how to manage, grow, and harvest a business. This market leading text places you in the role of decision maker, allowing you to immediately apply what you've learned to current challenges in today's small businesses. The book's thorough emphasis on building business plans ensures that you can effectively create, manage, and analyze a plan for your own venture. Unforgettable examples, exciting video cases, and coverage of the most current developments in business management today keep this engaging text as current and practical now as it was when it led the market in its first edition 50 years ago. Each edition builds upon past strengths with new innovations and breakthrough developments. **SMALL BUSINESS MANAGEMENT: LAUNCHING AND GROWING ENTREPRENEURIAL VENTURES, 17E** offers the insights and practical principles that you'll reference again and again throughout your business career. Available with InfoTrac Student Collections

<http://gocengage.com/infotrac>. Important Notice: Media content referenced within the product description or the product text may not be available in the ebook version.

The Onion Presents: Christmas Exposed

Ellen Willis on Rock Music

Daemon

Make: Technology on Your Time

Fabulous Since 2011 Notebook

A Literacy-Based Framework and Guide

The New Paradigm in Retailing

A holiday story of a little red gnome who can't find Christmas and learns a more important lesson about togetherness. The book features photography of vintage 1950s gnomes as characters.

It's easy to write correct Ruby code, but to gain the fluency needed to write great Ruby code, you must go beyond syntax and absorb the "Ruby way" of thinking and problem solving. In *Eloquent Ruby*, Russ Olsen helps you write Ruby like true Rubyists do – so you can leverage its immense, surprising power. Olsen draws on years of experience internalizing the Ruby culture and teaching Ruby to other programmers. He guides you to the "Ah Ha!" moments when it suddenly becomes clear why Ruby works the way it does, and how you can take advantage of this language's elegance and expressiveness. *Eloquent Ruby* starts small, answering tactical questions focused on a single statement, method, test, or bug. You'll learn how to write code that actually looks like Ruby (not Java or C#); why Ruby has so many control structures; how to use strings, expressions, and symbols; and what dynamic typing is really good for. Next, the book addresses bigger questions related to building methods and classes.

You'll discover why Ruby classes contain so many tiny methods, when to use operator overloading, and when to avoid it. Olsen explains how to write Ruby code that writes its own code – and why you'll want to. He concludes with powerful project-level features and techniques ranging from gems to Domain Specific Languages. A part of the renowned Addison-Wesley Professional Ruby Series, *Eloquent Ruby* will help you "put on your Ruby-colored glasses" and get results that make you a true believer.

Have you ever wanted to get exposure for your business, website, charity or project but not sure what hook or story angle would interest the media? Well, *The Ultimate Press Release Swipe File* is the solution. Filled with over 199 hooks and headlines that you can swipe and implement into your next press release, this guide has been designed to help eliminate any procrastination or mental blocks you might have when coming up with a new angle for your media exposure campaigns. Just sit down, turn to one of the pages of the book and you will be presented with a newsworthy headline, hook, rationale as to why this is a killer story idea, and examples that you can legally swipe and use today. It's just like having your own publicist on retainer feeding you new story ideas every day.

The definitive reference for jewelry makers of all levels of ability -- a complete, profusely illustrated guide to design, materials, and techniques, as well as a fascinating exploration of jewelry-making throughout history.

A Practical Guide for Librarians

Last-Minute Knitted Gifts

Issues, Investigations, and Interventions in Narrative Gerontology

Miss Entropia and the Adam Bomb

Snowboarding Is for Everyone

The Ultimate Press Release Swipe File: 50 Templates That You Can Use to Get Your Business Media Exposure Today

The Bippolo Seed and Other Lost Stories: Read & Listen Edition

Your Travel Destination. Your Home. Your Home-To-Be. Portland, Oregon Savor outdoor adventure, culture, and everyday civility. Linger in parks, neighborhoods, bookstores, cafes, and pubs. Smell the roses in America's most livable city. • A personal, practical perspective for travelers and residents alike • Comprehensive listings of attractions, restaurants, and accommodations • How to live & thrive in the area—from recreation to relocation • Countless details on shopping, arts & entertainment, and children's activities

Snowboarding Is For Everyone aims to educate and demonstrate how accessible and enjoyable snowboarding really is to all. Uncover essential tips and practical guidance on: Choosing the correct snowboarding gear Rider safety Anatomy of a snowboard Selecting a snowboard for kids Women and snowboarding Physical fitness and exercise for men, women and children Step by step snowboarding lessons for beginners Gaining confidence on the slopes Skill improvement snowboarding jargon and slang And more! Build confidence on the slopes with step by step instructions Beginners will learn the basics with 9 easy to follow lessons which include snowboarding stance, mounting your snowboard, turning and how to traverse. Are you planning a snowboarding holiday with your family? Prepare for your trip with suitable information that is catered for anyone taking up the wonderful activity of snowboarding. Guidance on fitness for kids to board styles for women and men are provided. The sport of snowboarding is a fantastic activity and the author makes snowboarding accessible to men, women and children alike, whether you are a total beginner or keen to sharpen up your technique. Learn the skills that you need to become competent and be aware of the

information you need to stay safe on the slopes.

Cutting out clutter might be the best thing you've ever done, not just in your closet, but also on your computer, smartphone, email, and online accounts. Get Organized: How to Clean Up Your Messy Digital Life is a how-to guide for reimagining your digital life and getting it to a happier and more productive place. Author and software expert Jill Duffy shows you the apps, websites, and other freely available tools you'll need to put your life back in order. You'll learn how to: . Organize a computer so you can find what you need when you need it. . Streamline your email to clear out your inbox for good. . Protect your most important data with powerful passwords and simple backup solutions. . Clean up your photos, music, and social media accounts—and keep them that way. . Manage your finances and your online presence, both now and after you die. . And much more! "Fixing our relationship with email and introducing people to tools that can help them effectively manage their inboxes is important, and Jill Duffy's book provides concrete suggestions on how to make changes needed to organize our lives." – Gentry Underwood, cofounder of Mailbox "Even if you've never met a filing system you'd actually use, you can pick up tips from Jill's surprisingly wry manual for cleaning up your digital life. From dreaming up better passwords to choosing social media headshots, Jill's got it all covered -- and organized for you, too." – Laura Vanderkam, author of What the Most Successful People Do Before Breakfast and 168 Hours: You Have More Time Than You Think PC Mag, the most trusted online brand for digital product reviews and news, is proud to offer this essential guide for living a better, more productive digital life. For more, visit pcmag.com/get-organized

A comprehensive collection of lifestyle information, including tips on eating, exercising, and fashion.

How to Decorate a Christmas Tree Drawing Coloring Book Step by Step Hours of Family Fun Winter Holiday Activity Book a Wonderful Forever Keepsake Or Decoration Makes Lovely Handmade Greeting Card Gifts

Re-thinking who You are Through Personal Brand Management

One Year to an Organized Life

Eloquent Ruby

(see Back for Instructions and Creativity Exercise Ideas)

check our brand " HAMS4DESIGN NOTEBOOK" for more notebook / Journal Gifts in different styles and any year and month you want from 1960 To 2020.Size: 6 x 9 inchPages: 120 High-quality pagesHigh-quality designer cover with a soft matte professional finishGreat versatile & portable size to carry everywhere in the bagCool Cover Design on many colors and type check the brand name - looks amazing!a beautiful look and feelMakes cute funny gift For someone you loveEasy to flip the paperProfessionally printed with rich, colorful, saturated colors on front and back coverYou, Will Love it Buy It Now for you or as a gift Be sure to check our brand for more styles, designs, sizes and other options buy this gift for your sister, Auntie, parents, grandparents, kids, boys, girls, youth and teens as a Perfect birthday gift.Scroll up and click the "add to cart" button to buy now! and put a smile on someone's face.birthday, notebook, funny, laptop, 50th birthday, age 50, 50th birthday t shirts, gift, fabulous, giraffe, giraffe shirts, oh look a giraffe, unicorn, computer, cool, shirt for 50th birthday, 50 years, 50 years old, 50th, 50th birthday gifts, 50th birthday ideas, 50th birthday shirts, 50th birthday t shirt, age, gift for 50th birthday, life begin at 50, present, sleeping, 40th birthday, gift idea, not perfect, birth, cute, memme, over the hill, sleep, african animals, baby gifraffe, cartoon giraffe, christmas, cute giraffe, gifts for giraffe lovers, giraffe lovers, giraffe presents, giraffe sweatshirts, giraffes, i love party, mythologie, not in the mood, not safe for work, pc, stabby, wild animalszoo animals, humor, not allowed, notice, office, phantasie, schlafen, server, baby, geschenkidee, müde, nerd, note (clue), nothing, old, party, assistant, child, children, congratulations, diary, family, freundin, friends, game, gamer, girlfriend, glasses, hiding, internet, introvert, isolated, lan, listener, manager, managment, masterjs, memory, men, notes, notre dame, programmer, retiring, schlaf, secretary, shy, updates, africa, arbeiten, awesome, boss, computers, einhorn, fabelwesen, fantasie, freund, geburtstag, graduation, hoodie, horn, horns, kidz, lustig, mythical, märchen, phone, regenbogen, safari, schläfrig, serengeti, shirt, social, technology, women, year, 1969, 70 years old, 70th birthday, 70th birthday shirts, 8th, administrative assistant funny bag, administrative assistant funny phone case, alcohol, animal, antisocial, anxiety, archaeologist cute pillow, archaeologist funny cool woman gift, architect, architect awesome shirt, architect funny phone case, auditor christmas present ., auditor cute pillow, b day, bambino, bday, bible, binge, black, black light, blacksmith funny phone case, blacksmith lady gift, box, boyfriend, businessman, caregiver awesome hoodie, caregiver mom gift, cartoon comic, cell, ceo, chair, character, chef, chef funny phone case, chef geek mug, chill, chip, christ, christian, christmas market, clever, communication, computer pc laptop, computer science, computing, controller, cook, cook birthday surprise, cook cute phone wallet, cool it manager present, corporal, corporal geek mug, corporal woman gift, correspondence, cross, desk, dietitian awesome looks sticker, dietitian birthday surprise, difficult, digital, director, dreamy, drink, easter, eccentric, egg, employee, faith, flag, forty, fox, friend, funny notebook long sleeve shirt, fur, future computer programmer, gag, gambling, games online games, gathering, gifts, giraffe design, girl, graphic design, happy birthday, hardware, heartbeat, hobby, holiday, husband, im, informatics, inspector, inspector birthday surprise, inspector christmas present ., introverted, irish, irishman, it manager job gift, job, journalist, journalist cute pillow, journalist man gift, labor, laptop computer, larp, lawyer, lawyer amazing travel mug, lawyer birthday surprise, lazy, level, link, logistician awesome shirt.