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Quality And Speed

The Breakthrough Program  
for Increasing Quality,  
Shortening Cycle Times, and  
Creating Shareholder Value  
In Every Area of Your  
Organization Time and  
quality are the two most  
important metrics in

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improving any company's production and profit performance. Lean Six Sigma explains how to impact your company's performance in each, by combining the strength of today's two most important initiatives Lean Production and Six Sigma into one integrated program. The first book to provide a step-by-step roadmap for profiting from the best elements of Lean and Six Sigma, this breakthrough volume will show you how to: Achieve major cost and lead time reductions this

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year Compress order-to-delivery cycle times Battle process variation and waste throughout your organization Separately, Lean Production and Six Sigma have changed the face of the manufacturing business. Together, they become an unprecedented tool for improving product and process quality, production efficiency, and across-the-board profitability. Lean Six Sigma introduces you to today's most dynamic program for streamlining the performance of both your

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production department and your back office, and providing you with the cost reduction and quality improvements you need to stay one step ahead of your competitors. "Lean Six Sigma shows how Lean and Six Sigma methods complement and reinforce each other. It also provides a detailed roadmap of implementation so you can start seeing significant returns in less than a year."--From the Preface  
Businesses fundamentally exist to provide returns to their stakeholders. Lean Six

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Sigma outlines a program for combining the synergies of these two initiatives to provide your organization with greater speed, less process variation, and more bottom-line impact than ever before. A hands-on guidebook for integrating the production efficiencies of the Lean Enterprise with the cost and quality tools of Six Sigma, this breakthrough book features detailed insights on: The Lean Six Sigma Value Proposition How combining Lean and Six Sigma provides unmatched potential for

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improving shareholder value  
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Implementation ProcessHow  
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And Speed  
to prepare your organization  
for a seamless incorporation  
of Lean Six Sigma tools and  
techniques Leveraging Lean  
Six SigmaStrategies for  
extending Lean Six Sigma's  
reach within and beyond  
your corporate walls  
"Variation is evil."--Jack  
Welch Six Sigma was the  
zero-variation quality  
lynchpin around which Jack  
Welch transformed GE into  
one of the world's most  
efficientand  
valuablecorporations. Lean

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Production helped Toyota cut waste, slash costs, and substantially improve resource utilization and cycle times. Yet, as both would admit, there was still room for improvement. Lean Six Sigma takes you to the next level of improvement, one that for the first time unites product and process excellence with the goal of enhancing shareholder value creation. Providing insights into the application of Lean Six Sigma to both the manufacturing processes and the less-data-rich service and transactional

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processes, it promises to revolutionize the performance efficiencies in virtually every area of your organization as it positively and dramatically impacts your shareholder value.

The companion follow-up to one of the bestselling Six Sigma books ever published. An alarming number of Six Sigma projects are failing--not because of misuse of Six Sigma's statistical tools but because of internal politics and poor communication between team members and the rest of the organization. The



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Rath & Strong's Six Sigma  
Team Pocket Guide helps  
team leaders and members  
reverse this trend,  
And Speed

explaining the interpersonal  
and political skills needed to  
make each Six Sigma project  
a success. Written in the  
"pocket guide" format that  
proved so successful with  
the first Rath & Strong  
guide, and based on the  
firm's popular Six Sigma  
training workshops, this  
handy reference will show  
Six Sigma team leaders and  
members how to: Get buy-in  
and cooperation from all  
levels of the organization

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Lead or participate in  
productive team meetings  
Plan the people/team side  
just as they would plan the  
technical side

Although Lean and Six  
Sigma appear to be quite  
different, when used  
together they have shown to  
deliver unprecedented  
improvements to quality and  
profitability. The Lean Six  
Sigma Black Belt Handbook:  
Tools and Methods for  
Process Acceleration  
explains how to integrate  
these seemingly dissimilar  
approaches to increase  
production speed while

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decreasing variations and costs in your organization. Presenting problem-solving tools you can use to immediately determine the sources of the problems in your organization, the book is based on a recent survey that analyzed Six Sigma tools to determine which are the most beneficial.

Although it focuses on the most commonly used tools, it also includes coverage of those used a minimum of two times on every five Six Sigma projects. Filled with diagrams of the tools you'll need, the book supplies a

comprehensive framework to help you for organize and process the vast amount of information currently available about Lean, quality management, and continuous improvement process applications. It begins with an overview of Six Sigma, followed by little-known tips for using Lean Six Sigma (LSS) effectively. It examines the LSS quality system, its supporting organization, and the different roles involved. Identifying the theories required to support a contemporary Lean system,

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the book describes the new skills and technologies that you need to master to be certified at the Lean Six Sigma Black Belt (LSSBB)

level. It also covers the advanced non-statistical and statistical tools that are new to the LSSBB body of knowledge. Presenting time-tested insights of a distinguished group of authors, the book provides the understanding required to select the solutions that best fit your organization's aim and culture. It also includes exercises, worksheets, and templates

Read Free The Lean Six Sigma Pocket Toolbook A Quick Reference To Nearly 100 Tools you can easily customize to create your own handbook for continuous process improvement. Designed to make the methodologies you

choose easy to follow, the book will help Black Belts and Senseis better engage their employees, as well as provide an integrated and visual process management structure for reporting and sustaining continuous improvement breakthroughs and initiatives.

Whether curious as to how Lean Six Sigma works, in training for certification or a very experienced champion,

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everyone will find this tool  
essential as the ultimate  
quick reference guide to the  
combined process

improvement methods of  
Lean and Six Sigma. This  
amazingly thorough 6-page  
laminated guide was  
developed by Craig Gygi,  
best-selling author, trainer,  
consultant, and  
internationally recognized  
leader in operational  
excellence. Color-coded  
sections, diagrams,  
examples, definitions,  
equations, flow of the  
process and tools for  
improvement are organized

Read Free The Lean Six Sigma Pocket Toolbook A Quick Reference To Nearly 100 Tools and designed for ease of reading and referencing at a moments notice. See for yourself, and then order a set for your team or organization. Suggested uses: \* Introduction - curious about Lean Six Sigma as a certification or for implementation within your business \* Training Tool - certification for yourself, your company or your team \* Expert or Practitioner - as a handy reference to core principles or tools like charts and equations, but also as a giveaway to colleagues who



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need some support \* Team -  
make this your company crib  
sheet  
Tools For Improving Quality  
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Lean Six Sigma

Six Sigma for Everyone

Insights, Stories, and

Secrets from Inside Amazon

Rath & Strong's Six Sigma

Team Pocket Guide

The Lean Six Sigma Black

Belt Handbook

The Six Sigma Way: How

GE, Motorola, and Other

Top Companies are Honing

Their Performance

***With the growing  
business industry there is  
a large demand for  
greater speed and***

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***quality, for projects of all natures in both small and large businesses. Lean Six Sigma is the result of the combination of the two best-known improvement methods: Six Sigma (making work better, of higher quality) and Lean (making work faster, more efficient). Lean Six Sigma For Dummies outlines they key concepts in plain English, and shows you how to use the right tools, in the right place, and in the right way, not just in improvement and***

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***design projects, but also  
in your day-to-day  
activities. It shows you  
how to ensure the key  
principles and concepts  
of Lean Six Sigma  
become a natural part of  
how you do things so you  
can get the best out of  
your business and  
accomplish your goals  
better, faster and  
cheaper. About the  
author John Morgan has  
been a Director of  
Catalyst Consulting,  
Europe's leading provider  
of lean Six Sigma  
solutions for 10 years.***

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**Martin Brenig-Jones is also a Director at Catalyst Consulting. He is an expert in Quality and Change Management and has worked in the field for 16 years.**

**A quick introduction on how to use Lean Six Sigma to improve your workplace, meet your goals, and better serve your customers. Lean Six Sigma combines the two most important improvement trends of our time: making work better (using Six Sigma) and making work faster**

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***(using Lean principles). In this plain-English guide, you'll discover how this remarkable quality improvement method can give you the tools to identify and eliminate waste and quality problems in your own work area. Packed with diagrams, cartoons, and real-life examples, What is Lean Six Sigma? reveals the "four keys" of Lean Six Sigma and how they apply to your own job: Delight your customers with speed and quality Improve your***

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***processes Work together  
for maximum gain Base  
decisions on data and  
facts You'll see the big  
picture of what your  
company hopes to gain  
with Lean Six Sigma, how  
it may affect your work  
area, and what it can  
mean to you personally.  
The Definitive Work on  
Six Sigma—Revised and  
Fully Updated Upon its  
publication in 2000, The  
Six Sigma Way was  
among the very first  
books to clearly explain  
the impressive benefits  
of Six Sigma's***

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***improvement-driven and customer-centric approach to business leaders and managers. It revealed how GE, Motorola, and other companies used Six Sigma to fine-tune products and processes, improve performance, reduce costs, build customer loyalty, and increase profits. Corporate leaders around the world heeded the call and began implementing the tools of this world-changing performance improvement. In short,***

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**this book changed the  
world of business and  
organization  
improvement forever.**  
Now, this author dream  
team has revisited the  
subject to bring you fully  
up to date about how Six  
Sigma has been used—for  
better and for  
worse—during the past  
14 years. This new  
edition of *The Six Sigma  
Way* retains everything  
from the original classic—  
what Six Sigma is, how it  
works, and how to adapt  
it to your particular  
needs—while providing



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**valuable new sections on**  
**lessons learned and**  
**setting the record**  
**straight regarding myths**  
**and misunderstandings**  
**perpetuated over the**  
**years. This all-in-one**  
**guide provides: Practical**  
**Six Sigma**  
**implementation**  
**guidelines anyone can**  
**understand New insights**  
**from managers who**  
**successfully applied the**  
**advice from the first**  
**edition Detailed case**  
**studies from such**  
**companies as Adobe,**  
**Macy's, and Starwood**

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**Hands-on “maps” that  
guide you through key  
decisions you must make  
The definitive guide to  
successfully**

**implementing Lean Six  
Sigma approaches into  
any organization is  
essential for any  
manager who wants to  
stop thinking about  
building a continuous  
improvement  
culture—and actually  
make it happen. Business  
has changed dramatically  
in recent years. Being  
second best used to be  
an option; today, being**

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**the best is the only way  
to survive. Take charge of  
your company's future  
and make positive  
changes The Six Sigma  
Way.**

**An implementation  
blueprint for SIX SIGMA!  
"The Six Sigma Way  
demystifies Six Sigma  
with a real-world 'how-to  
'guide. A good  
investment for any  
business planning to  
launch Six Sigma." John  
Biedry, VP Quality &  
Compliance, Sears Home  
Services. Cost  
reduction...productivity**

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***improvement...customer retention...these are the promises of the Six Sigma quality management system. The Six Sigma Way reveals how GE, Motorola, and numerous other companies are successfully using Six Sigma to fine-tune products and processes, improve performance, and increase profits. Now you can read the roadmap for implementing Six Sigma in your manufacturing or service organization. The authors who have worked***

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***with some of the most  
visible Six Sigma  
companies including  
GE provide step-by-step  
guidance and practical  
implementation  
guidelines. Whether your  
goal is to fix a process  
problem or implement Six  
Sigma company-wide,  
The Six Sigma Way will  
help you develop an  
approach customized for  
your company's needs  
and the challenges of the  
twenty-first century  
business environment.  
The Six Sigma Way:  
Addresses the challenges***

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and politics of launching,  
leading, and training  
people for Six Sigma.  
Focuses on implementing  
the major steps and  
quality improvement  
tools in the Six Sigma  
system. Features  
insights, comments, and  
examples from business  
leaders and managers  
using Six Sigma in their  
organizations.  
The Practical Lean Six  
Sigma Pocket Guide  
Tools for the Elimination  
of Wastes in Hospitals,  
Clinics, and Physician  
Group Practices

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**The McGraw-Hill 36-Hour  
Course: Lean Six Sigma  
Tools and Methods for  
Process Acceleration  
Combining Six Sigma**

**Quality with Lean  
Production Speed  
Leaning Into Six Sigma**

*This reference manual is  
designed to help those  
interested in passing the  
ASQ's certification exam for  
Six Sigma Green Belts and  
others who want a handy  
reference to the appropriate  
materials needed to conduct  
successful Green Belt  
projects. It is a reference  
handbook on running projects  
for those who are already*

**Read Free The Lean Six Sigma Pocket Toolbook A Quick Reference To Nearly 100 Tools knowledgeable about process improvement and variation reduction. The primary layout of the handbook follows the ASQ Body of Knowledge (BoK) for the Certified Six Sigma Green Belt (CSSGB) updated in 2015. The authors were involved with the first edition handbook, and have utilized first edition user comments, numerous Six Sigma practitioners, and their own personal knowledge gained through helping others prepare for exams to bring together a handbook that they hope will be very beneficial to anyone seeking to pass the ASQ or other Green Belt exams. In**



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**addition to the primary text, the authors have added a number of new appendixes, 70 an expanded acronym list, new practice exam questions, and other additional materials**

**The New and Definitive User's Guide to Lean Six Sigma**  
**If you're a business manager, you already know that Lean Six Sigma is one of the most popular and powerful business tools in the world today. You also probably know that implementing the process can be more than a little challenging. This step-by-step guide shows you how to customize and apply the principles of Lean Six Sigma**

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to your own organizational  
needs, giving you more  
options, strategies, and  
solutions than you'll find  
in any other book on the  
subject. With these simple,  
proven techniques, you can:

- \* Assess your current business model and shape your future goals
- \* Plan and prepare a Lean Six Sigma program that's right for your company
- \* Engage your leadership and your team throughout the entire process
- \* Align your LSS efforts with the culture and values of your business
- \* Develop deeper insights into your customer experience
- \* Master the art of project selection and pipeline

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management \* Tackle bigger  
For Improving Quality And  
solutions \* Become more To 70  
efficient, more productive,  
Tools For Improving Quality  
and more profitable This  
And Speed  
innovative approach to the  
Lean Six Sigma process  
allows you to mold and shape  
your strategy as you go,  
making small adjustments  
along the way that can have  
a big impact. In this book,  
you'll discover the most  
effective methods for  
deploying LSS at every  
level, from the leaders at  
the top to the managers in  
the middle to the very  
foundation of your company  
culture. You'll hear from  
leading business experts who  
have guided companies

Read Free The Lean Six Sigma Pocket Toolbook A Quick Reference To Nearly 100 Tools through the LSS process—and get the inside story on how they turned those companies around. You'll also learn how to use the latest, greatest management tools like Enterprise Kaizen, Customer Journey Maps, and Hoshin Planning. Everything you need to implement Lean Six Sigma—smoothly and successfully—is right here at your fingertips. When it comes to running a business, there is no better way to improve efficiency, increase productivity, and escalate profits than Lean Six Sigma. And there is no better book on how to make it work than *Innovating Lean Six Sigma*. The world's leading expert

Read Free The Lean Six Sigma Pocket Toolbook A Quick Reference To Nearly 100 Tools on Lean Six Sigma provides the missing link for reducing waste and taking operations to the next level: Artificial Intelligence “Whatever the industry, there is an executive with the grit and determination to apply AI to attain the fastest growth, the highest investment returns, to dominate that industry. The only question is: will it be you?” –from Lean Six Sigma in the Age of Artificial Intelligence Combine the power of AI and LSS to seize the competitive advantage—quickly, decisively, and permanently Since 2001, business leaders have been using Lean Six

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***Sigma (LSS) to drive improvements across industries, enabling their companies to reduce cycle time and waste, thus improving revenue and profits. Now they can finally unlock their company's full potential by combining LSS and AI. In Lean Six Sigma in the Age of Artificial Intelligence, the world's most respected expert on LSS, Michael L. George, Sr., shows how to harness the power of the technology that promises changing everything as we know it—Artificial Intelligence—to dramatically enhance any LSS management program. This game-changing***

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**guide takes you through the process of using AI to unlock maximum speed, solve complex manufacturing challenges, reduce waste, increase company profits, and ultimately outflank your competition at every turn. With Lean Six Sigma in the Age of Artificial Intelligence, you'll take this revolutionary approach to its limits—and that will make all the difference between business success and failure in the coming decades. Vital tools for implementing Lean Six Sigma--what they are, how they work, and which to use The Lean Six Sigma Pocket Toolbook is**

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**today's most complete and results-based reference to the tools and concepts needed to understand, implement, and leverage Lean Six Sigma. The only guide that groups tools by purpose and use, this hands-on reference provides: Analyses of nearly 100 tools and methodologies--from DMAIC and Pull Systems to Control Charts and Pareto Charts Detailed explanations of each tool to help you know how, when, and why to use it for maximum efficacy Sections for each tool explaining how to create it, how to interpret what you find, and expert tips Lean Six Sigma is today's leading**



**Read Free The Lean Six Sigma Pocket Toolbook A Quick Reference To Nearly 100 Tools technique to maximize production efficiency and maintain control over each step in the managerial process. With The Lean Six Sigma Pocket Toolbook, you'll discover how to propel your organization to new levels of competitive success--one tool at a time. The Green Belt Memory Jogger Innovating Lean Six Sigma: A Strategic Guide to Deploying the World's Most Effective Business Improvement Process Lean Six Sigma For Dummies Lean Six Sigma for Service Lean Six Sigma - An Introduction and Toolkit (EBOOK BUNDLE) The Ultimate Guide to Lean Six Sigma, Lean Enterprise,**

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**and Lean Manufacturing, with  
Tools Included for Increased  
Efficiency and Higher  
Customer Satisfaction**

A brief business novel about combining today's two most powerful quality initiatives Leaning Into Six Sigma shows managers how to combine today's two most popular continuous improvement methodologies-- Lean Enterprise and Six Sigma--for dramatically improved quality and cycle time. This concise and fast-paced "business novel" tells the story of how one skeptical company gradually came to understand and implement a Lean Six Sigma initiative--improving quality at all levels of the organization. This

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engaging story will help employees and managers understand basic quality concepts from Design of Experiments (DOE) to Analysis of Variance (ANOVA), while learning how to: Implement work cells and preventive maintenance Get rid of excess inventory Speed up processes

Unlike other pocket guides, this guide is designed specifically to address topics that the author has found to cause problems, issues, and concerns for most Black Belts over the years. As such, its primary purpose is to serve as a useful reference guide for the Black Belt throughout his or her busy day, and particularly in meetings. Though not intended to be a tool guide like

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other pocket guides or a preparation guide for the ASQ certifications, it will nonetheless serve as a useful reference guide for both the ASQ Black Belt and Master Black Belt certification examinations. Black belts will enjoy reading this pocket guide and find it invaluable in their daily work. Organizations face rising costs and increasing competition every day. With Lean Six Sigma you can combat these problems and grow your business. This book addresses the different types of wastes and how Lean Six Sigma aims to tackle each, and then it'll give you all the tools you need to start making an effective change in your organization.

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McGraw Hill Professional  
A Complete Toolbox Guide for All  
Six Sigma Practitioners  
The Six Sigma Black Belt  
Handbook  
A Quick Reference Guide to Nearly  
100 Tools for Improving Process  
Quality, Speed, and Complexity :  
[Summary].  
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Pocket Guide for Healthcare  
Lean Six Sigma - Quick Study  
Lean Six Sigma QuickStart Guide  
"The Lean Six Sigma Pocket  
Toolbook blends Lean and  
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concepts, providing expert  
advice on how to determine  
which tool within a 'family' is  
best for different purposes.

Packed with detailed  
examples and step-by-step  
instructions, it's the ideal  
handy reference guide to  
help Green and Black Belts  
make the transition from the  
classroom to the  
field."--Resource description  
page.

A veteran GE manager  
explains the tools of Six  
Sigma--in plain English This  
is the first simple, low-level  
guide to using the powerful  
statistical tools of Six Sigma

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to solve real-world problems. Warren Brussee, a Six Sigma manager who helped his teams generate millions of dollars in savings, shows how to plot, interpret, and validate data for a Six Sigma project. The basic statistical tools in the book can be applied to manufacturing, sales, marketing, process, equipment design, and more. Best of all, no background in statistics is required to start improving quality and initiating cost-saving improvements right away. Features dozens of Six Sigma statistical problem-

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well as the business culture concerns. Filled with detailed examples, the book focuses on the rapid application of lean principles so that large, early financial gains can be made. How to Implement Lean Manufacturing explains Toyota Production System (TPS) practices and specifies the distinct order in which lean techniques should be applied to achieve maximum gains. Global case studies illustrate successes and pitfalls of lean manufacturing initiatives. Discover how to: Rigorously test and retest the state of your "leanness"

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Develop and deploy plant-  
wide strategies and goals  
Speed A Quick Reference To 70  
Tools For Improving Quality  
And Speed  
Improve speed and quality  
and dramatically reduce  
costs Reduce variation in the  
manufacturing system in  
order to reduce inventory  
Reduce lead times to enable  
improved responsiveness  
and flexibility Synchronize  
production and supply to the  
customer Create flow and  
establish pull-demand  
systems Perform system-  
wide and specific value-  
stream evaluations Generate  
a comprehensive list of  
highly focused Kaizen

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activities Sustain process  
gains Manage constraints  
and reduce bottlenecks  
Implement cellular  
manufacturing

A practical, straightforward  
guide to Six Sigma for  
employees in organizations  
contemplating or  
implementing Six Sigma  
From noted Six Sigma  
consultant and author  
George Eckes, Six Sigma for  
Everyone explains the  
underpinnings of the  
revolutionary quality  
assurance methodology,  
offers in-depth examples,  
and outlines the impact and

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desired end result of implementation. Whereas, most Six Sigma books are written for executives and practitioners of Six Sigma and tend to be overly technical or strategically focused, this book is written specifically for employees of organizations thinking about or already attempting implementation. George Eckes (Superior, CO) is founder, President, and CEO of Eckes & Associates, Inc., a Colorado-based consulting group specializing in results driven by continuous improvement, Six Sigma

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Among his clients in the United States, Asia, Europe, and Mexico are Volvo Trucks North America, Honeywell, Wells Fargo, and General Electric. He is also the author of Six Sigma Team Dynamics (Wiley: 0-471-22277-1), Making Six Sigma Last (Wiley: 0-471-41548-0), and The Six Sigma Revolution (Wiley: 0-471-38822-X). Statistics for Six Sigma Made Easy Using the A3 and Lean Thinking to Improve

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Human Resources Management  
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on a structured framework. As  
such, this book has been  
organized in such a way that  
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solution but also how to apply  
the same to your problem.

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Six Sigma and the Quality  
Toolbox

A Competency-Based Approach  
to Applying Continuous Process  
Improvement Principles and  
Best Practices

Simplified - How to Implement  
The Six Sigma Methodology to  
Improve Quality and Speed  
(Lean Guides with Scrum,  
Sprint, Kanban, DSDM, XP &  
Crystal)

Summary of Michael L. George,  
John Maxey, David T. Rowlands  
& Mark Price's The Lean Six  
Sigma Pocket Toolbook

Please note: This is a companion

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version & not the original book.

Sample Book Insights: #1 DMAIC is a valuable tool that helps people find permanent solutions to long-

standing or tricky business

problems. The basic framework

works well in a wide variety of

situations, but using DMAIC does

involve time and expense. So you

should weigh the costs of using

DMAIC against the benefits and the

costs of skipping some steps or

jumping right into solutions. #2 The

project charter is a completed

project that covers the problem

statement, business impact, goals,

scope, timeline, and defined team.

The project plans should include

Gantt charts, stakeholder analysis,

resistance analysis, risk analysis,

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and action logs. #3 Before bringing together the team, review the project charter. Validate the problem statement, goals, financial benefits, and process map and scope. #4 The

Problem Statement should detail when the problem has been seen, what the problem is, the magnitude of the problem, and the impact or consequence of the problem. It should focus on symptoms only, not on causes or solutions.

Working Backwards is an insider's breakdown of Amazon's approach to culture, leadership, and best practices from two long-time Amazon executives—with lessons and techniques you can apply to your own company, and career, right now. In Working Backwards, two



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long-serving Amazon executives reveal the principles and practices that have driven the success of one of the most extraordinary companies the world has ever known. With twenty-seven years of Amazon experience between them—much of it during the period of unmatched innovation that created products and services including Kindle, Amazon Prime, Amazon Studios, and Amazon Web Services—Bryar and Carr offer unprecedented access to the Amazon way as it was developed and proven to be repeatable, scalable, and adaptable. With keen analysis and practical steps for applying it at your own company—no matter the size—the authors illuminate how Amazon's

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fourteen leadership principles inform decision-making at all levels of the company. With a focus on customer obsession, long-term thinking, eagerness to invent, and operational excellence, Amazon's ground-level practices ensure these characteristics are translated into action and flow through all aspects of the business. Working Backwards is both a practical guidebook and the story of how the company grew to become so successful. It is filled with the authors' in-the-room recollections of what "Being Amazonian" is like and how their time at the company affected their personal and professional lives. They demonstrate that success on Amazon's scale is not achieved by

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the genius of any single leader, but rather through commitment to and execution of a set of well-defined, rigorously-executed principles and practices—shared here for the very first time. Whatever your talent, career or organization might be, find out how you can put Working Backwards to work for you.

"The Lean Six Sigma QuickStart Guide was created for both novice-level learners and experts looking to revisit the fundamentals. Built with accessibility in mind, this book is a learn-and-go entry point into this powerful business success methodology."--Back cover.

Lean Six Sigma is a method and strategy that supports individuals and project management teams as

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they pinpoint problems and implement work process improvements. You don't need to be an engineer to apply these practical principles and tools, and you can use them in any organization and industry. The fact is, applying Lean Six Sigma is easier to use than you think, and the guide will show you how. As the legendary management guru Peter Drucker said, "There is nothing so useless as doing efficiently that which should not be done at all." Lean Six Sigma takes the best of the Lean method for waste reduction and continuous improvement and pairs it with the variation and quality control methods of Six Sigma. The result is a comprehensive methodology that

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supports you in managing work processes for optimal success. This easy-to-use competency-based guide is a how-to manual. You can use it for self-paced learning and also in project teams. Each of the key concepts described in Unlocking Lean Six Sigma gives you a bite-sized chunk of key information. But the ideas are not just explained. Each concept includes:

- Worksheets showing how you can develop what you learned in your environment.
- Illustrations showing how an analyst would approach using the tools.
- Charts and other visual tools to ensure the highest, fastest levels of comprehension and retention.
- Several links to other professional resources such as

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videos and website with useful information. -Process improvement case scenarios that highlight how the ideas you learned about were used by others. -What to do tips to further cement your learning.-Practice questions and places where you can document what you learned and how you might use it in your job.At the end of the guide, you'll find a 120-question knowledge test that allows you to self-test how well you understood the material. Optionally, if you want to earn professional development hours (PDHs) or a Lean Sigma credential, you can do so through Centrestar. For more information, see the Earn PDHs and a Lean Sigma Yellow Belt Credential

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section in the guide. In a jargon-crowded field, words like Lean and Six Sigma can be intimidating for both beginners and experienced users. Don't worry, Unlocking Lean Six Sigma is written in plain language and packed with straightforward examples. This easy-to-follow guide provides you with tools and techniques for implementing Lean Six Sigma and managing change initiatives. Including Lean Six Sigma skills on your resume will get you noticed! Every organization seeks to provide exceptional products and service to customers, and to do it efficiently and cost effectively. This practical guide is for individuals who want to advance their professional skills, want

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rewarding careers, and want to have their coworkers and managers view them as effective contributors who step up to help guide projects and ensure success. Organizational leaders want individuals who are passionate about their jobs, can work collaboratively in a team, and strive to continuously improve. This book can help you do all those things. The Unlocking Lean Six Sigma approach has helped thousands of people and organizations achieve success. It will help you too.

A Parable of the Journey to Six Sigma and a Lean Enterprise  
The Lean Six Sigma Pocket Toolbook  
Six Sigma and Minitab



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What is Lean Six Sigma

**A fully revised and extended  
version of the best selling  
'Quality 75', the book  
includes a full range of Six  
Sigma tools and philosophy.  
It is a unique compilation  
of tools and concepts from  
Six Sigma, Traditional  
Quality Management  
(including notes on the  
'Gurus'), Service Quality,  
and relevant Lean  
manufacturing. The book is  
aimed at practising  
managers from Service and  
Manufacturing, Green Belt**

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**practitioners and Black Belts wishing to extend their expertise into Service Quality and Lean. MBA students and final year undergraduates will find the book an invaluable quick reference to quality, operations, customer relationships and improvement.**

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some of the world's most  
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**competition—and stay there. Now, from one convenient ebook, you can access everything you need to accomplish the same goals. Lean Six Sigma—An Introduction and Toolkit provides all the background and tools you need to start your company on the path to long-term success. This two-in-one ebook contains:**

**What Is Lean Six Sigma?**  
This plain-English guide explains how you can use Lean Six Sigma to identify and eliminate waste, cut costs, and grow revenue. Featuring charts, diagrams, and case studies, it walks

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you through all the  
fundamentals, explaining  
the "four keys" and how  
they apply to your own job:  
Delight your customers  
with speed and quality  
Improve your processes  
Work together for  
maximum gain Base  
decisions on data and facts  
The Lean Six Sigma Pocket  
Toolbox The Lean Six Sigma  
Pocket Toolbook is today's  
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explanations of each tool to  
help you know how, when,  
and why to use it for  
maximum efficacy Sections  
for each tool explaining  
how to create it, how to  
interpret what you find, and  
expert tips  
DELIVER FASTER, BETTER,  
AND CHEAPER  
HEALTHCARE IN AS FEW  
AS FIVE DAYS 4 STAR  
DOODY'S REVIEW! "The  
main purpose is to present  
simple steps to help**

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**hospitals start getting faster, better, and cheaper in five days or less while achieving the goal of fast, affordable, and flawless healthcare. Healthcare has many opportunities for improvement and the use of Lean Six Sigma concepts can make a dramatic impact. This book provides the basic information to do that."--Doody's Review Service**

**Lean Six Sigma for Hospitals: Simple Steps to Fast, Affordable, Flawless Healthcare explains how to use tested Lean Six Sigma methods and tools to rapidly improve hospital**

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**operations and quality of care and reduce costs. These proven strategies follow the patient from the front door of the hospital or emergency room all the way through discharge, examining key aspects of patient flow and quality. The trail of billing and collections is also followed to discover and eliminate cash flow leaks. This practical guide emphasizes both the clinical and operational sides to reduce the "three demons of quality"--delay, defects, and deviation. Real-world case studies from major**



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nursing unit, clinical staff,  
pharmacy, order accuracy,  
diagnosis, ICU Lean for  
accelerated patient flow  
Reducing medical errors  
with Six Sigma Creating a  
more profitable hospital in  
five days by reducing  
denied, rejected, and  
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initiatives--explain only how to implement these techniques in a manufacturing environment. Lean Six Sigma for Services fills the need for a service-based approach, explaining how companies of all types can cost-effectively translate manufacturing-oriented Lean Six Sigma tools into the service delivery process. Filled with case studies detailing dramatic service improvements in organizations from Lockheed Martin to Stanford University Hospital, this bottom-line book provides executives and managers with the knowledge they need to:

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to 60 percent Improve  
Service delivery time by 50  
percent Expand capacity by  
20 percent without adding  
staff

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manual to the Certified Six  
Sigma Black Belt Body of  
Knowledge and study guide  
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