

The New Art Of Managing People

Mindfulness & the Art of Managing Anger explores the powerful emotion of toxic anger - what it is, why we experience it and how we can learn to control its destructive power through the very nature of mindfulness. Fusing Western and Buddhist thought, therapeutic tools, specific meditative practices and frank personal anecdotes, this book reveals how we can all clear the red mist for peaceful wellbeing.

A fully revised and updated edition of The Art of Managing People, offering the latest wisdom on crucial guidelines and techniques for creating a positive work environment and increasing productivity and profitability. From the award-winning authors of the bestselling management classic comes the revised and updated edition of The New Art of Managing People, featuring eight new chapters on important contemporary business issues such as ethics, diversity, managing conflict, and creating high-performing teams. When a manager establishes a friendly yet productive working atmosphere, the benefits to the entire organization are substantial. Here, Dr. Phillip L. Hunsaker and Tony Alessandra clearly provide practical and accessible strategies, guidelines, and techniques for managing the best team you could possible have.

Greenwood Plantation in the Red Hills region of southwest Georgia includes a rare one-thousand-acre stand of old-growth longleaf pine woodlands, a remnant of an ecosystem that once covered close to ninety million acres across the Southeast. The Art of Managing Longleaf documents the sometimes controversial management system that not only has protected Greenwood's "Big Woods" but also has been practiced on a substantial acreage of the remnant longleaf pine woodlands in the Red Hills and other parts of the Coastal Plain. Often described as an art informed by science, the Stoddard-Neel Approach combines frequent prescribed burning, highly selective logging, a commitment to a particular woodland aesthetic, intimate knowledge of the ecosystem and its processes, and other strategies to manage the longleaf pine ecosystem in a sustainable way. The namesakes of this method are Herbert Stoddard (who developed it) and his colleague and successor, Leon Neel (who has refined it). In addition to presenting a detailed, illustrated outline of the Stoddard-Neel Approach, the book—based on an extensive oral history project undertaken by Paul S. Sutter and Albert G. Way, with Neel as its major subject—discusses Neel's deep familial and cultural roots in the Red Hills; his years of work with Stoddard; and the formation and early years of the Tall Timbers Research Station, which Stoddard and Neel helped found in the pinelands near Tallahassee, Florida, in 1958. In their introduction, environmental historians Sutter and Way provide an overview of the longleaf ecosystem's natural and human history, and in his afterword, forest ecologist Jerry F. Franklin affirms the value of the Stoddard-Neel Approach.

"Makes a provocative case that you should put customers second, close open offices, and ditch performance appraisals." —Adam Grant, best-selling author of *Originals*
"Under New Management is a lively, provocative must-read." —Whitney Johnson, author of *Disrupt Yourself*. Why accepted management practices don't work—and how innovative companies are changing the rules Should your employees know each other's salaries? Is your vacation policy harming productivity? Does your hiring process undermine your team? David Burkus argues that the traditional management playbook is full of outdated, counterproductive practices, and he reveals how the alternative management revolution has already started at companies like Netflix, Zappos, Google, and others. Burkus investigates behind their office doors to show how these companies are reevaluating and reinventing the most basic management principles, like hiring, firing, vacation policy, and even office floor plan, and enhancing their business's success as a result. "Is your company ready for a radical departure from twentieth-century management standards? David Burkus has collected the stories of dozens of companies that are standing the old rules on their heads. Even better, Burkus shows how you can do it, too." —Daniel H. Pink, best-selling author of *Drive* and *To Sell Is Human* "If you are going to read one book on being a better manager in the next year, start here. David Burkus has assembled the most practical research and provocative ideas into an incredibly quick read." —Tom Rath, best-selling author of *StrengthsFinder 2.0*

Mindfulness & the Art of Managing Anger

How the New Art of Visual Management Can Boost Performance Throughout Your Organization

Managing ART

Simply Managing

Making Things Happen

The Science and The Art

HBR's 10 Must Reads on Managing People

The Essence of Managing Henry Mintzberg appreciates that managers are busy people. So he has taken his classic book *Managing*, done some updating, and distilled its essence into a lean 176 pages of text. The essence of the book remains the same: what Mintzberg learned from observing twenty-nine managers in settings ranging from a refugee camp to a symphony orchestra. *Simply Managing* considers the intense dynamics of this job as well as its inescapable conundrums, for example: • How is anyone supposed to think, let alone think ahead, in this frenetic job? • Are leaders really more important than managers? • Where has all the judgment gone? • Is email destroying management practice? • How can managers connect when their job disconnects them from what they are managing? If you read only one book about managing, this should

be it!

Management styles have changed dramatically over the past century. In this insightful, often irreverent book, a veteran manager talks about these changes and how managers and supervisors need to tailor their own styles to those of their team. Educators and trainers teach prospective managers how to manage a process or a budget. But left in the dark is how to manage people-and in the end, your success as a manager depends on how well you manage others. The author makes a case for "Consensus Management," which provides strong leadership and directions while allowing employees to participate in the decision-making process.

Offers a collection of essays on philosophies and strategies for defining, leading, and managing projects. This book explains to technical and non-technical readers alike what it takes to get through a large software or web development project. It does not cite specific methods, but focuses on philosophy and strategy.

Managing Art is the outcome of the global journey on values focused on the organisational set-up. The author indirectly has tried to ask serious readers to be ready for a change in mindset for their own growth. This not only can contribute to growth in an organisation but also generate immense satisfaction in oneself. The book is about management techniques. Basic management is described for the business and industrial segments; it also discusses managing self which is an essential requirement for any person at any stage and age. With rapid development in science and technology and the growing economy quality-consciousness has become the mantra of the organisation. Various certifications have been made as indicator for systematic approach. Scientifically, the processes for each part has been devised for functioning but such science is devoid of continuous improvement or has limitations to growth unless the art is understood. Managing Art fills the void in this respect.

The Duh! Book of Management and Supervision

Managing for the Short Term

Management of the Absurd

Insights from Leaders of the World's Top Firms

Artist Management for the Music Business

Managing for People Who Hate Managing

Master the art of managing people

The author uses a mix of analogies, real-life stories, and change-management case histories to examine the psychology of change and choice, as well as the practicalities of achieving sustained change.

Becoming a manager is not a progression in your career, it's a move into an entirely new job, one that requires a unique set of skills. Get it right and you'll inspire your team to deliver outstanding results. But get it wrong and you'll create stress, apathy and dysfunction in your team. Penguin Business Expert Simon Birkenhead has been guiding first-time and established managers for over two decades, helping them implement his blueprint for success. Here he reveals his framework that clearly explains what you must do for your employees to be the best they possibly can. Learn how to: - Activate motivation - Set clear expectations - Provide effective feedback - Master your communication skills - Build a high-performance team culture Managing People is your complete guide to becoming a truly great manager for whom people want to do their best work.

Human Power is exponential and immeasurable. Effective utilization of the same is a great art indeed and involves lots of techniques. Handling the power within us and with others is not as easy as handling other resources (land, capital & entrepreneurship). No wonder, human resource functions have assumed greater significance in every organization in recent times. If a failure occurs in any of the aforesaid 3 resources, the root-cause for such failure is the human resources and that is why they are called live-wire. There has been a total paradigm shift in organizations' perspective -the amount spent on people towards training which was hitherto considered as an expense is now being viewed as an investment on Human Capital. That is how the emergence of Human Resource Department has taken place who acts as a link & fulcrum to all other activities in any business enterprise. The sole objective of this book The Art of Managing Human Power is to develop every individual as a productive Human Capital. Hopefully this would not only meet the requirement of every manager in an organization and all students of business schools but also would prove to be a simple guide for people management.

A growing body of research demonstrates how the arts - including literary, performing and visual arts as well as architecture and design - can greatly enhance the experience of healthcare, contributing to improved health outcomes, a better patient experience and lower healthcare costs. This unique book provides an overview of what the arts in healthcare can achieve and how to implement the arts in the most effective manner. Exploring possibilities for innovative program design and implementation - from healing gardens through public performances to bedside activities - the text draws on examples from a wide range of arts. The book then goes on to look at how programs can be aimed at specific populations and fields, such as children, palliative care and caregivers. This comprehensive book is an invaluable reference for all those studying or engaged in creating, designing, managing and evaluating arts in healthcare programs and initiatives.

Lead Your Boss

The New Playbook for Managing Across Differences

The New Art of Managing People, Updated and Revised

The Art of Managing Professional Services

Mastering Project Management

Why Some Companies Make the Leap...And Others Don't Managing Genius

One Size Does Not Fit All! Professional success, more often than not, means becoming a manager. Yet nobody prepared you for having to deal with messy tidbits like emotions, conflicts, and personalities—all while achieving ever-greater goals and meeting ever-looming deadlines. Not exactly what you had in mind, is it? Don't panic. Devora Zack has the tools to help you succeed and even thrive as a manager. Drawing on the Myers-Briggs Type Indicator, Zack introduces two primary management styles—thinkers and feelers—and guides you in developing a management style that fits who you really are. She takes you through a host of potentially difficult situations, showing how this new way of understanding yourself and others makes managing less of a stumble in the dark and more of a walk in the park. Her enlightening examples, helpful exercises, and lifesaving tips make this book the new go-to guide for all those managers looking to love their jobs again. Managing people is fraught with challenges- even if you are a seasoned manager. Here's how to handle them. If you read nothing else on managing people, read these articles. We've combed through hundreds of Harvard Business Review articles and selected the most important ones to help you maximize your employee's performance. This book will inspire you to: tailor your management styles to fit your people; motivate with more responsibility, not more money; support first-time managers; build trust by soliciting input; teach smart people how to learn from failure; build high-performing teams; and manage your boss. -- from Back Cover

The Good Group Home gives practical solutions that will help even the most seasoned team be more effective. This book suggests management strategies that are proven effective in real-life situations. When group homes function well they are great experiences for residents and staff alike. A good group home provides care that is safe, cooperative and fun. They are places driven on ideas, energy and creativity.

Managerial styles are influenced by habit, familiarity, and workplace culture. It's no wonder that well-intentioned professionals doing their best to be good organizational leaders often repeat unhelpful supervisory practices experienced in their early careers, even if they disliked them at the time. In the DUH! Book of Management and Supervision, the author disagrees with many accepted leadership principles (unabashedly referring to them as myths) and makes new and different approaches easier to imagine. Her challenging and controversial concepts illustrated with poignant stories suggest common-sense and immediately applicable alternatives more suitable in today's workplace.

Dispelling Common Leadership Myths

The Most Effective Strategies for Managing People, Teams, and Organizations

An Introduction Into Principles and Conceptions

How Leading Organizations Are Upending Business as Usual

The Routledge Companion to Arts Management

A Personal History of the Stoddard-Neel Approach

The Good Group Home

*Today, millions of people work at over one million professional service firms generating over \$2 trillion in revenue annually. These firms face unique issues that are not fully understood by management thinkers and consultants. Making matters more complex is that many of these firms stand at a crossroads, searching for new strategies and practices to succeed in a radically new economy. In *The Art of Managing Professional Services*, Maureen Broderick offers the solution. Broderick has brought together modern best practices for these and other crucial areas of professional services management: · Building, communicating, and maintaining shared vision, values, and culture · Recruiting, training, and evaluating people · Crafting the right strategies, portfolio, and mix of clients · Innovating and sharing knowledge · Financial planning, metrics, and reporting · Positioning: brand, marketing, and sales · Defining effective partnerships: equity, selection, and compensation · Ensuring responsibility and accountability · Organizational design, structure, governance, and systems · Leading effectively, and growing the next generation of leaders This book reflects Broderick & Co.'s unparalleled research into professional services management, including 200+ executive interviews with leaders and innovators in organizations of all sizes and types.*

Challenging managers to reexamine their assumptions about effective leadership, a study of organizations and human relations explores thirty paradoxical situations and the impact of effective leadership. Reprint.

*Allen prepares you for the realities of successfully directing the careers of talented performers in the high-risk, high-reward music business. You will learn to prepare yourself for a career in artist management - and then learn the tools to coach, lead, organize time, manage finances, market an artist, and carve out a successful career path for both yourself and your clients. The book features profiles of artist managers, an exclusive and detailed template for an artist career plan, and samples of major contract sections for artist management and record deals. Updated information including a directory of artist management companies is available at the book's companion website. A peer reviewer for *Artist Management for the Music Business* proclaimed ".this is going to be an excellent text. It contains many unique insights and lots of valuable information. This is essential reading for managers, students, and artists in the music business.*

*Renowned executive coaches and global leadership strategists Jane Hyun and Audrey S. Lee offer lessons on the vital skill of "Flexing"—the art of switching leadership styles to more effectively lead people who are different from you, allowing managers to successfully manage the multicultural workers of today and tomorrow. Flex offers a proactive strategy for managers to navigate and leverage diversity effectively in this new global economy, showing managers how to: understand the power gap, the social distance between you and those in the workplace of different cultures, ages, and gender; flex your management style, by stretching how you work and communicate with others, and bridging the gap with more effective communication, feedback tools and building healthy teams; and multiply the effect, by teaching these skills to others and closing the power gap with clients, customers, and partners to create innovative solutions. Creating flex in a company's management style will impact all aspects of developing the talent you have, attracting future talent and building relationships with customers in this competitive marketplace. Now, *Flex: The New Playbook for Managing Across Differences* shows you how.*

Meditations on Clearing the Red Mist

The Art of Framing

Managing Business Performance

Managing Made Simple

What Managers Do — and Can Do Better

Change by Choice - the Art of Managing Change

Managing Arts Organizations

The creative and cultural industries are a dynamic and rapidly expanding field of enterprise. Yet all too often the dominant narrative about arts organisations is one of crisis, collapse, and closure. This edited collection seeks to challenge that narrative through pursuing a focus on organisational success in the management of creative and cultural organisations. This book offers a robust and in-depth analysis of nine international case studies exploring how different organisations have achieved their objectives through effectively managing their resources. Spanning a broad cross section of the cultural sector including Theatres; Multi-Arts Venues; Performing Arts Companies; Museums and Galleries; and Festivals and Events, these cases highlight the importance of examining an individual organisation's success in relation to its environmental context, revealing not only how arts organisations work in practice, but also providing inspiration and encouragement for those wishing to emulate such success. With an explicit focus on examining theory in practice, this unique collection will be of great interest to students, academics, and practitioners alike. While traditional approaches have often been overly theoretical, this pragmatic approach will help students to gain a richer understanding of how to manage cultural and creative organisations more effectively.

The art world is tough, the rules are a mystery, and only the lucky few make money' - so how can galleries succeed? What makes a commercial art gallery successful? How do galleries get their marketing right? Which potential customer group is the most attractive? How best should galleries approach new markets while still serving their existing audiences? Based on the results of an anonymous survey sent to 8,000 art dealers in the US, UK, and Germany, Magnus Resch's insightful examination of the business of selling art is a compelling read that is both aspirational and practical in its approach.

The Challenge Built to Last, the defining management study of the nineties, showed how great companies triumph over time and how long-term sustained performance can be engineered into the DNA of an enterprise from the very beginning. But what about the company that is not born with great DNA? How can good companies, mediocre companies, even bad companies achieve enduring greatness? The Study For years, this question preyed on the mind of Jim Collins. Are there companies that defy gravity and convert long-term mediocrity or worse into long-term superiority? And if so, what are the universal distinguishing characteristics that cause a company to go from good to great? The Standards Using tough benchmarks, Collins and his research team identified a set of elite companies that made the leap to great results and sustained those results for at least fifteen years. How great? After the leap, the good-to-great companies generated cumulative stock returns that beat the general stock market by an average of seven times in fifteen years, better than twice the results delivered by a composite index of the world's greatest companies, including Coca-Cola, Intel, General Electric, and Merck. The Comparisons The research team contrasted the good-to-great companies with a carefully selected set of comparison companies that failed to make the leap from good to great. What was different? Why did one set of companies become truly great performers while the other set remained only good? Over five years, the team analyzed the histories of all twenty-eight companies in the study. After sifting through mountains of data and thousands of pages of interviews, Collins and his crew discovered the key determinants of greatness -- why some companies make the leap and others don't. The Findings The findings of the Good to Great study will surprise many readers and shed light on virtually every area of management strategy and practice. The findings include: Level 5 Leaders: The research team was shocked to discover the type of leadership required to achieve greatness. The Hedgehog Concept (Simplicity within the Three Circles): To go from good to great requires transcending the curse of competence. A Culture of Discipline: When you combine a culture of discipline with an ethic of entrepreneurship, you get the magical alchemy of great results. Technology Accelerators: Good-to-great companies think differently about the role of technology. The Flywheel and the Doom Loop: Those who launch radical change programs and wrenching restructurings will almost certainly fail to make the leap. "Some of the key concepts discerned in the study," comments Jim Collins, "fly in the face of our modern business culture and will, quite frankly, upset some people." Perhaps, but who can afford to ignore these findings?

Annotation.

Managing Art

Under New Management

Flex

Managing

What to Do When Everyone Looks to You

A Manager's Guide to the New World of Work

Managing Organisational Success in the Arts

A fully revised and updated edition of the management classic which offers updates on crucial guidelines and techniques for developing the interpersonal skills necessary to improve relations with employees, assessing and improving current working situations, understanding the differences between people, and numerous other methods for creating a positive work environment and increasing productivity and

profitability. In addition, the eight new chapters reflect the latest developments in the field including Planning and Goal Setting, Developing Ethical Guideposts, Valuing Diversity and Promoting Change. Management is an ever-expanding area of study, and every business school professor, executive, and aspiring manager should read this essential guide to creating a friendly and productive working atmosphere.

In this book David Andrew Snider provides a playbook for anyone interested in navigating the arts and arts management in this new era.

Through clear lessons, relevant case studies, and a series of fun, interactive activities, the author shares core principles of arts management and how to adapt and innovate in these extraordinary times

Martin explains that nothing consumes business managers more than how to manage a company in the weeks and months ahead. He uncovers the best practices to keep the short-term in focus.

Why getting results should be every nonprofit manager's first priority A nonprofit manager's fundamental job is to get results, sustained

over time, rather than boost morale or promote staff development. This is a shift from the tenor of many management books, particularly in

the nonprofit world. Managing to Change the World is designed to teach new and experienced nonprofit managers the fundamental skills of

effective management, including: managing specific tasks and broader responsibilities; setting clear goals and holding people accountable to

them; creating a results-oriented culture; hiring, developing, and retaining a staff of superstars. Offers nonprofit managers a clear guide

to the most effective management skills Shows how to address performance problems, dismiss staffers who fall short, and the right way to

exercising authority Gives guidance for managing time wisely and offers suggestions for staying in sync with your boss and managing up This

important resource contains 41 resources and downloadable tools that can be implemented immediately.

Managing to Change the World

How to Motivate Even the Most Unruly Employee

Managing the Language of Leadership

The Art of Managing Human Power

Managing for Success

Management of Art Galleries

Be a Success By Being Yourself

Insights from organizations that are navigating the novel challenges of the digital workplace. How can technology and analytics help companies manage people? Why do teams working remotely s

organizations use digital assessment tools for gauging talent and potential? This book from MIT Sloan Management Review answers questions managers are only beginning to ask, presenting insig

organizations navigating the novel challenges of the digital workplace. Experts from business and academia describe what's worked, what's failed, and what they've learned in the new world of w

organizations use to help managers and employees adapt to the fast-changing digital environment, from the benefits of wool-gathering to the use of anonymous chats; examine digital tools for c

spreadsheets and analytics that increase transparency; and discuss such "big-picture" trends as expanded notions of value and new frontiers in upskilling. A detailed case study, produced by MIT

collaboration with McKinsey & Company, explores how IBM reimagined talent and performance management with the goal of increasing employee engagement. Contributors Steve Berez, Ethan Be

Bidwell, Ryan Bonnici, Tomas Chamorro-Premuzic, Rob Cross, Chris DeBrusk, Federica De Stefano, Thomas H. Davenport, Angela Duckworth, Ken Favaro, Lynda Gratton, Peter Gray, Lindred Greer, Jo

Jhunjunwala, David Kiron, Frieda Klotz,, David Lazer, Massimo Magni, Likoebe Maruping, Kelly Monahan, Will Poindexter, Reb Rebele, Adam Roseman, Michael Schrage, Jeff Schwartz, Jesse Shore, Br

Spindel, Anna A. Tavis, Adam Waytz,, David Waller, Maggie Wooll

New 2nd edition is now available. As companies reorganize and reengineer, thousands of people are finding themselves tossed into management every day. "You may go to bed as a member of the

yourself suddenly in charge," says Matuson. The key to success is managing effectively both up and down the line of organization-this first edition of Suddenly in Charge provides a unique approa

in one direction and you'll find all the tips and tools you need to manage down, establishing credibility with your team and leading in a way that both builds rapport and garners respect. Flip the b

strategies for managing up, interacting successfully with your bosses and developing strong relationships. In the Managing Up side of the this book, you will learn how to manage your relationshi

employee, including how to understand the boss's style of management; deal with dictatorial, indecisive or otherwise difficult bosses; promote yourself; ask for raises; and know when it's time to

learning points, real-life examples and proved strategies for effective communication, Managing Up helps you navigate the world of office politics while staying true to yourself. The key to succes

and down the line of organization. In the Managing Down side of this book, you will learn how to manage your relationships and responsibilities as a boss, including how to stay sane during confli

make the hiring and firing process easier and more mutually beneficial. With key learning points, real-life examples and proven strategies for effective communication, Managing Down helps you cl

cultivate an environment of engaged, motivated employees.

Instant Wall Street Journal Bestseller! Congratulations, you're a manager! After you pop the champagne, accept the shiny new title, and step into this thrilling next chapter of your career, the tru

really know what you're doing. That's exactly how Julie Zhuo felt when she became a rookie manager at the age of 25. She stared at a long list of logistics--from hiring to firing, from meeting to

pitching--and faced a thousand questions and uncertainties. How was she supposed to spin teamwork into value? How could she be a good steward of her reports' careers? What was the secre

and unexpected situations? Now, having managed dozens of teams spanning tens to hundreds of people, Julie knows the most important lesson of all: great managers are made, not born. If you c

then you care enough to be a great manager. The Making of a Manager is a modern field guide packed everyday examples and transformative insights, including: * How to tell a great manager fro

(illustrations included) * When you should look past an awkward interview and hire someone anyway * How to build trust with your reports through not being a boss * Where to look when you l

Whether you're new to the job, a veteran leader, or looking to be promoted, this is the handbook you need to be the kind of manager you wish you had.

Motivate, engage, and achieve lasting success with more effective performance management Managing Business Performance offers a unique blueprint for achieving organisational excellence through efficiency, engagement, and morale. With a unique approach that acknowledges the human aspect of performance management, this book combines technical and social know-how to give you a solid foundation for configuring, and managing performance improvement initiatives with sustainable results. You'll find practical models, techniques, and tools that take you beyond management theory into advice and explanations that steer you toward the customisations that would best suit your organisation. International case studies illustrate these ideas in action, providing an intimate look at how cultural strategies, and insight into how they can be managed. Organisational performance tools and techniques are well established, but many organisations will never realise their full benefit. This book shows you how to develop a performance strategy by showing you how the organisation's complex social nature impacts real-world outcomes, and how it can be used to drive better performance. Blend technical and social science to get people motivated and engaged See better results with more staying power Get the very best from your organisation Performance management strategies that fail to take people into account are a better way to de-motivate, demoralise, and disengage the people upon whom the organisation depends. Sustainable success requires a blended approach that utilizes the most effective science of performance management, and Managing Business Performance gives you a solid foundation for better business performance strategy.

The New Rules for Running a Business in a Day-to-day World

A Simple Guide for People Management

Suddenly in Charge

The New Art of Managing People

The Nonprofit Manager's Guide to Getting Results

Managing People in the 21st Century

Managing Up, Managing Down, Succeeding All Around

The Routledge Companion to Arts Management contains perspectives from international scholars, educators, consultants, and practitioners sharing opinions, exploring important questions, and raising concerns about the field. The book will stimulate conversations, foster curiosity, and open pathways to different cultural, philosophical, ideological, political, national, and generational insights. Four broad thematic areas are used to organize current topics in the field of arts and culture management. Part I introduces a mixture of perspectives about the history and evolution of the practice and study of arts management, the role of arts managers, and how arts management is being impacted by the digital age. Part II focuses on the dynamics of entrepreneurship, change processes, and leadership practices. Part III includes globally focused topics on cultural policy, cultural rights, and community building. Part IV examines a sampling of topics related to functional activities that are common to arts and culture organizations around the world such as marketing, planning, increasing diversity, hiring, fundraising, and sustainability. This book builds a comprehensive understanding of what arts management can mean in an international context creating an essential resource for students, scholars and reflective practitioners involved at the intersection of business and the arts.

Arts Management is anything but a mere amalgamation of the world of the arts and the world of business management; it is the confrontation of two opposing methodologies, one being a field of human creativity that produces something new that did not exist before, the other one diving into the existing world of business practices, in order to improve their efficiency. Some references to (cultural) philosophy, (economic and arts) history and other important subjects are indispensable or at least helpful in understanding the chances and risks of arts management practices. This is the aim of this book, which is based on more than twenty years of teaching, researching, and consulting in the field of cultural administration and arts management.

A guidebook for those who have vision and drive to take the organization to the next level ... and a boss. Every manager on the move wants to have influence at the top in order to get his or her ideas heard and acted upon. In Lead Your Boss, John Baldoni gives managers new, as well as tried-and-true, methods for influencing both their bosses and their peers, and giving senior leaders reasons to follow their lead. Featuring instructive stories based on real-life experiences from leaders at all levels, he reveals proven strategies for developing spheres of influence; handling tough issues; asserting oneself diplomatically; putting the team first; persuading up; establishing trust; using organizational politics to everyone's advantage; inspiring others through-out the organization. He gives readers practical, tactical advice on becoming a key player in any organization--Publisher's description.

Counsels managers on how to minimize the costs of high turnover, low morale and poor collaboration associated with difficult employees, outlining strategies for attracting and attaining desirable job candidates, communicating effectively and establishing action plans for transforming problematic workers into positive performers. Original.

Managing People

Seeing Is Believing

The Art of Managing Longleaf

The Subtle Art of Managing Up

Managing Arts Programs in Healthcare

The Making of a Manager

Good to Great

The author researched highly successful senior managers to discover what is behind their Managing Genius and boiled down the common

denominators to provide essentials for managing excellence. Managing Genius features everything you need to manage people. Henry Mintzberg first became a star with his 1973 classic book, The Nature of Managerial Work, which overturned many standard views of what managers do and how they do it. Since then, Mintzberg has written many other important and bestselling books, such as The Rise and Fall of Strategic Planning and Managers Not MBAs. In this new book Mintzberg provides the most comprehensive, most authoritative, and most revealing examination of managing yet written. He updates his pathbreaking and influential findings in The Nature of Managerial Work, comprehensively analyzes research on managing over th. Leadership doesn't just exist behind the podium. This thoughtful, practical guide shows how the best leaders seize every opportunity--from the dramatic to the mundane--to manage meaning, gain support for their vision, and spur action from their constituents. Managing the Unmanageable Person-to-Person Skills, Guidelines, and Techniques Every Manager Needs to Guide, Direct, and Motivate the Team